

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	August 19, 2019	
Name of Agenda Item:	Contract with NW Ecological to Update Critical Area Maps	
Section of Agenda:	Consent	
Department:	Planning Department	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Other: 2019 Budget Item
		Legal Review: <input type="checkbox"/> Yes - Reviewed <input checked="" type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required
Attachments:		
Contract Agreement for Professional Services, Scope of Work, Existing Critical Areas Map		
Summary Statement:		
<p>The City of Lynden recently updated its critical area code found in Chapter 16.16 of the Lynden Municipal Code(LMC). As a supplement to the code, Planning staff rely on a critical area inventory and map to identify areas within the City where critical areas are believed to exist.</p> <p>The current critical area inventory and map were created in 2002. These documents would benefit from updated field verification and revisions utilizing current terminology. Deliverables will include GIS data which can be layered into the City’s database.</p> <p>Northwest Ecological Services has been selected from our vendor list to assist in the update. The proposed agreement for professional services, scope of work, and the existing critical areas map have been attached. The proposed work of the consultant does not assume access to private property. It does not constitute an official delineation or replace the need for critical area studies as required in LMC 16.16.</p> <p>The update to critical areas inventory and map was included in the City’s 2019 Budget at a cost of \$8,000. It is anticipated that the final cost will be \$9,900. As such additional funding will be requested in the 2020 Budget to complete the contract. Expenses in 2019 will not exceed the budgeted amount of \$8,000.</p>		
Recommended Action:		
Motion to approve the Agreement for Professional Services between the City and Northwest Ecological Services, LLC and to authorize the Mayor’s signature on the document.		