



PARKS DEPARTMENT
Vern Meenderinck, Parks Director
(360) 354 - 6717

PARKS COMMITTEE MINUTES

November 15, 2021

Virtual Meeting

1. **ROLL CALL:**

Members Present: Mayor Scott Korthuis; Councilors Ron DeValois; Mark Wohlrab; and Nick Laninga

Staff Present: City Administrator John Williams; Parks Director Vern Meenderinck; Parks Admin. Assistant Nancy Norris; and Brent DeRuyter Park Maintenance Supervisor; Planning Director Heidi Gudde; and City Planner Dave Timmer

2. **ACTION ITEMS:**

A. **Approval of Parks Committee Minutes- October 18, 2021**

DeValois asked for a motion to approve the minutes Wohlrab motioned to approve the October 18, 2021, minutes and Laninga approved the motion.

Action: *The Parks Committee Minutes from October 21, 2021, were approved.*

B. **Review and discuss camping restrictions**

Dave & Heidi explained and answered questions and the Parks Committee reviewed the memo from Carmichael's office.

Action: *Parks Committee directed that the City Attorney create a no camping in public spaces, ordinance. Included in the ordinance should be provisions for special events that allow camping such as the Tractor Show at Berthusen and Sports Tournaments at Bender. It was noted that this ordinance will or should address the bulk of problems when a person/s decides to set up camp in public spaces.*

C. **Approve "Dickinson House lease to Kyle Olivarez**

Parks Committee reviewed the Dickinson Park House Lease Documents prepared by Carmichael's Office.

Action: *Parks Committee approved to Lease the Dickinson Park house to Kyle Olivarez.*

3. **INFORMATION ITEMS:**

A. **Glennig property**

Notes from Glennig committee meeting on October 27, 2021. A few Park Landscapers and Architects have been contacted.



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B. Updates on Parks projects:

Benson Park

Final agreement sent to SHKS

Dickinson

House repairs almost finished; basement flooring installed.

Should budget for a new roof in 2022

House rental Lease to Kyle Olivarez starting Nov. 15, 2021

Depot to 8th Trail

Possible change in location of trail to 8th St. – **No changes to the Location, the trail will stay in the original spot.**

4. ITEMS ADDED:

A. City Park Cannon

The Cemetery District donated a Canon to the City of Lynden many years ago.

It was originally stationed at City Park then moved to the Lynden Pioneer Museum. The Museum would like to move this Canon to another place. The Museum suggested Berthusen Park.

Action Parks Committee Says no to moving the Cannon to Berthusen Park instead recommends moving it to Centennial Park noting this park is a better fit, plus it keeps it with in the city limits per the agreement attached to the donation of the canon.

B. Park Maintenance Supervisor replacement hire.

This position will be advertised and hopefully filled by January 1, 2022.

Action: The Parks Committee recommends advertising the Park Maintenance Supervisor position internally first.

Meeting Adjourned at 5:00pm.

NEXT MEETING DATE

December 20, 2021