



February 7, 2020

Mayor Scott Korthuis  
Gary Bode  
Ron Devalois  
Gerald Kuiken  
Nick Laninga  
Brent Lenssen  
Kyle Strengholt  
Mark Wohrab

City of Lynden Mayor and Councilmembers  
300 Fourth St.  
Lynden, Washington 98264

Dear Mayor Korthuis and members of the Council,

The Lynden Chamber of Commerce, in partnership with the City of Lynden, annually organizes and promotes various events within the Lynden community. These events are viewed by many individuals, both within the community and visitors alike, as symbolic of the commitment of the City of Lynden and the members of the Lynden Chamber of Commerce to maintain the delicate balance between sustainable growth and preserving the best of our small-town heritage.

Festivals and Events included by the Lynden Chamber of Commerce Events in the 2020 Event Calendar are as follows:

- Whatcom Home and Garden Show: March 6-8; NWWF
- Spring Craft and Antique Show: March 19-21; NWWF
- Whatcom County Youth Fair: April 10-11; NWWF
- International Plowing Match: May 16; Berthusen Park
- Farmers Day Parade/ **Lynde 500\***: June 6; Front Street /downtown
- Loyal Order of Camels Fishing Derby: June 13; City Park
- Northwest Raspberry Festival: July 17-18, downtown Lynden
- Antique Tractor Show and Threshing Bee: Aug 5- Aug 8; Berthusen Park
- Northwest Washington Fair: August 17-22; NWWF
- Puget Sound Toy Tractor Show: September 26; NWWF
- Model Railroad Show: October 3-4; NWWF
- Lynden Music Festival: October 14-17, various locations
- Fall and Craft and Antique Show: October 15-17; NWWF
- Lighted Christmas Parade: December 5, NWWF, Fairway Center, Downtown

- Lynde 500 moving to Farmers Day per Lynden Pioneer Museum request. We have requested that the Museum request a Special Events Permit of their own, as they have a better understanding of the needs and requirements for the Lynde 500, and should provide their own insurance coverage.
- It is also anticipated that the Lynden Downtown Business Association will hold their "Hot Thursday Nights" events in late July and early August. As with the Museum, they will be requesting their own Special Event Permits, as they are the best resource to provide the necessary information.

The 2020 events organized by the Lynden Chamber of Commerce, with assistance from the City of Lynden, are scheduled to include the following dates, times and street closures:

- *The Lynden Farmers Day Parade: Saturday, June 6; 5:00 a.m.*  
 Street Closure: Front St. from 3<sup>rd</sup> to 17<sup>th</sup>; 3<sup>rd</sup> from Front to Grover, Grover from Front to B.C.  
 All side streets from 3<sup>rd</sup> to B.C. between Front and Grover  
 4<sup>th</sup> St. and 7<sup>th</sup> St. Parking lots  
 \*Request Riverview "Closed to through traffic"  
 \*Request closure of new street on Front near 11<sup>th</sup>

**\*We anticipate the Museum asking for earlier closure of 4<sup>th</sup> Street between Front and Grover to allow for event set-up. The request should be made on their Special Event Permit application.**

- *The Northwest Raspberry Festival: Friday, July 17 and Saturday, July 18*  
 Street & Lot Closure: Thursday, July 16<sup>th</sup>, Beginning at 6:00 p.m. Wednesday, July 15<sup>th</sup>  
 Parking lots at 7<sup>th</sup> St. and north of Front between 5<sup>th</sup> and 6<sup>th</sup>  
 East parking area on 4<sup>th</sup> between Front St. and Grover  
 East Parking area on 5<sup>th</sup> between Front St. and Grover  
 6<sup>th</sup> St. from Front to alley w/ access for Post Office deliveries

Street Closure: Friday, July 17<sup>th</sup>, Front St. from 3<sup>rd</sup> to 7<sup>th</sup> Beginning at 4:00 a.m.  
 All side streets from 3<sup>rd</sup> to 6<sup>th</sup> from Front to Grover  
 4<sup>th</sup>, 5<sup>th</sup> and 7<sup>th</sup> Street parking lots  
 East side of 7<sup>th</sup> Street north of Front to Grover

Street Closure: Saturday, July 18<sup>th</sup>, Front Street 3<sup>rd</sup> to B.C. Beginning at 5:00 a.m.  
 All side streets from Front to BC, from Front to alley (access for emergency vehicles will be maintained at 7<sup>th</sup>, 10<sup>th</sup> and B.C.)  
 4<sup>th</sup>, 5<sup>th</sup> and 7<sup>th</sup> Street parking lots  
 \*Request closure of new street off Front near 11<sup>th</sup>  
 \*Request Riverview closed to through traffic

- *The Northwest Lighted Christmas Parade/ Sinterklaas: Saturday, December 5*  
 Front St. from 3<sup>rd</sup> to 19<sup>th</sup> beginning at 4 p.m.  
 18<sup>th</sup> St. from 17<sup>th</sup> to Front  
 Emergency vehicle access will be maintained at 7<sup>th</sup>, B.C. Avenue, 17<sup>th</sup> and 18<sup>th</sup>  
 \*Request closure of new street of Front near 11<sup>th</sup>  
 \*Request Riverview closed to through traffic

Physical assistance provided by the City of Lynden includes:

- Use, placement and removal of barricades
- Use and placement of “No Parking” signs
- Street cleaning pre- and post- event
- Assistance with pick up, set up and return of various event-related infrastructure
- Banner placement

The Lynden Chamber of Commerce continues to maintain communication prior, during and post-events with City of Lynden Fire, Parks, Planning, Police and Public Works departments as needed. The Lynden Chamber will continue to work with various city departments to ensure the best possible experience for event attendees as well as citizens of the community in regards to traffic-related issues. As has occurred in prior years, the Lynden Chamber of Commerce will work with City of Lynden agencies to communicate with outside entities, such as the WTA, WSDOT and WCFD 21 in communicating street closures and increased or irregular traffic patterns.

The Lynden Chamber of Commerce will submit a \$5 million per/ \$20 million aggregate insurance policy listing the City of Lynden as secondary insured, exceeding the City of Lynden policy.

In conjunction with these and various other community events, banners promoting these activities are placed along Front St. at two locations; just east of Sixth and Front and at the intersection of 19<sup>th</sup> and Front. By City of Lynden ordinance, banners may be placed 2 weeks prior to an event and must be removed within the week following an event. The Lynden Chamber will coordinate placement of these banners with the City of Lynden Public Works street crew. It is anticipated that the following timeframe will be utilized:

Week of May 13 to 17: Farmer Day Parade; 6<sup>th</sup> and 19<sup>th</sup>

Week of June 24 to June 28: Northwest Raspberry Festival, 6<sup>th</sup> and 19<sup>th</sup>

Week of July 15 to 19: Puget Sound Antique Tractor and Machinery Association; 6<sup>th</sup> and 19<sup>th</sup>

Week of November 11 to 15: Lynden Lighted Christmas Parade; 6<sup>th</sup> and 19<sup>th</sup>

The Lynden Chamber of Commerce continues to work with various entities to streamline the placement and removal of banners in addition to requesting the banners be constructed to a standard 30' x 3, riveted and double stitched.

The Lynden Chamber continues to assist community non-profit and other non-commercial entities transition from over-street banners to the light pole banners. Our efforts will continue, utilizing both Chamber funding sources as well as funds provided to the Chamber from the City of Lynden.

The Lynden Chamber of Commerce staff continues working in partnership with numerous organizations and businesses in providing advice, coordination, material and services for events throughout the community. We are anticipating working with over 40 various groups this year alone, utilizing Chamber staff expertise and knowledge in addition to physical chamber resources such as signs, costumes, canopies, and other event related infrastructure.

The Lynden Chamber continues to operate a community calendar through our lynden.org website, as well as utilizing social media to communicate to visitors. In addition, our office remains a point of contact with visitors and locals seeking additional information regarding events and both local and regional destinations of interest.

Should you or others within the City of Lynden have concerns or questions regarding our events, please feel free to contact me directly at 360-354-5995.

We look forward to continuing our successful and mutually beneficial partnership with the City of Lynden, community entities, schools and others whose efforts and energy each contribute to the unique and special events that make Lynden such a wonderful place to live, work and play.

Sincerely,



Gary Vis  
Executive Director  
Lynden Chamber of Commerce

CC: Steve Banham  
Mark Billmire  
Anthony Burrows  
Heidi Gudde  
Mike Martin  
Vern Meenderinck  
Steve Taylor