



## PARKS COMMITTEE MINUTES May 18, 2020

### 1. Roll Call:

Members Present: Mayor Scott Korthuis; Councilors, Ron DeValois, Nick Laninga and Mark Wohlrab – virtually

Staff Present: City Administrator Mike Marin; Parks Director Vern Meenderinck; Public Works Director Steve Banham; and Park Admin. Assist. Nancy Norris

### 2. Action Items:

#### A. Approval of minutes from March 16, 2020

DeValois motioned to approve the minutes, Laninga concurred.

**Action:**

***The Parks Committee Minutes from March 16, 2020 were approved.***

#### B. Review and approve Dickinson Stewardship Plan \*\*Note: Hoping to have this plan by Friday and will get it to you as soon as it is available.

Vern asked the Councilors to look especially at sections relating to Desired Conditions, and Monitoring and maintenance table, re: Park use, Restoration plan, and forest management plan.

**Action:**

***Review this plan and return comments to Vern for discussion at the June 15, 2020 Parks Committee meeting.***

#### C. Budget 2020 & 2021

2020- Hiring Freeze, and loss of revenue from field use and rentals.

The Maintenance supervisor position is on hold.

Waiting to see whether we can use fields and facilities yet this year.

**Action:**

***Each department was asked to cut 15%-20% out of their 2020 budget. Parks can meet the 20% by not hiring seasonal employees and the maintenance supervisor position and not purchasing the budgeted pickup.***

2021- What will this look like and looking for ideas on what to include and what to leave out for next year. This may be fluid!!

**Action:**

***With the 2020 projected shortfall, no new initiatives will be allowed for 2021***

### 3. Information items:

#### A. Tim Faber- Feasibility study for Benson barn

This study is almost completed.

Rec. District bond funds have been transferred to fund this project.

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### **B. Pump track update**

On hold, as fund raising has dried up.

### **C. Rec. District**

The Rec District has agreed to meet with the Parks committee for the next few months. Last meeting was cancelled, so add for next month? Yes, Parks Committee would like to meet with the Rec. District next month at 5pm. June 15, 2020 at City Hall.

The bond should close on May 21, so first payment to the City will be scheduled following their June meeting.

### **D. Rotary project update:**

Hope to begin finishing it this month? WRS has the courts on their schedule to complete this month.

### **E. Berthusen Restrooms:**

The Building has been ordered and so far on schedule for delivery come the first of October.

The County permits are on hold due to no meetings; the Mayor will follow up with the County.

The Bridge was inspected for load rating and has past the required load restrictions.

### **F. Bender Restroom**

The renovations are almost complete, hope to have them open by the end of this week.

### **G. Park Security**

An extra camera was added at Bender due to huge graffiti spike.

### **H. Extra lights**

City Electrician Robert Patrick added extra lights at City Park they are on motion detectors.

### **I. Berthusen house water issue**

Waiting to hear back from the tractor club, as PW did not want to have to ask Bertrand for an additional service to the house.

## **4. Items added:**

The Restrooms and Playgrounds were reopened May 5, to the Public.

Meeting Adjourned 4:45pm.

**Next meeting: Monday, June 15, 2020 at 5:00PM (Note Time Change)  
Combo meeting with the Rec. District**

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