

ORDINANCE NO. ORD-23-1681

**AN ORDINANCE FOR THE CITY OF LYNDEN
ADOPTING THE 2024 BUDGET
FOR THE CITY OF LYNDEN, WASHINGTON**

WHEREAS, the preliminary budget of the City of Lynden for the year 2024 has been heretofore filed in the office of the City Clerk of the City of Lynden; and

WHEREAS, a notice of such filing and that the City Council would, on the 4th of December, 2023 meet for the purpose of adopting the final budget, and has been duly published by law; and

WHEREAS, the City Council of the City of Lynden has considered said budget and has resolved and determined the separate items thereof,

NOW, THEREFORE, THE CITY OF LYNDEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section A. That the final budget including addendums A through F be and the same is hereby adopted and that the appropriation totals be allowed as follows:

GENERAL FUND

CURRENT EXPENSE \$ 20,781,374

SPECIAL REVENUE FUNDS

BERTHUSEN PARK \$ 240,295
HOTEL/MOTEL TAX 258,000
DRUG BUY IMPREST 16,200
PUBLIC FACILITIES PROTECTIVE INSPECTIONS 320,000
TRANSPORTATION BENEFIT DISTRICT 2,835,000

CAPITAL FACILITIES/IMPROVEMENT FUNDS

IMPACT FEES – TRANSPORTATION \$ 996,000
IMPACT FEES – PEPIN CREEK TRANSPORTATION 100,000
IMPACT FEES – FIRE 585,800
IMPACT FEE – PARK 1,327,000
STREETS CAPITAL CONSTRUCTION 20,771,598
CITY TRAIL 1,055,250
BENSON ROAD/PEPIN CREEK 149,014

RESERVE FUNDS

GENERAL GOV. CAPITAL RESERVE \$ 73,500
POLICE CAPITAL RESERVE 690
POLICE (STATE) SEIZURES/FORFEITURES 12,670
PARKS CAPITAL RESERVE 1,356,640
PUBLIC SAFETY CAPITAL RESERVE (1/10th) of 1% 1,305,400
FIRE/EMS CAPITAL RESERVE 193,000

DEBT FUNDS

CITY OF LYNDEN NOTE REDEMPTION, A	\$ 1,061,327
CITY OF LYNDEN NOTE REDEMPTION, B	8,648,540
PUBLIC WORK TRUST LOAN – STREETS	128,164
LTGO BOND REDEMPTION 2017 (2005)	233,800
UTGO BOND REDEMPTION 2017 (2007)	1,595,000
PUBLIC WORKS TRUST LOAN - 17TH ST	30,264
2012 LTGO BOND REDEMPTION	834,948
COMMUNITY ECONOMIC REVITALIZATION BOARD	72,180

UTILITY FUNDS

WATER	\$ 6,634,000
SEWER	8,854,000
STORMWATER	2,845,286
AIRPORT	218,900
USDA RURAL DEV. WATER REV BOND GUARANTY	464,950
WA/SE REV REFUNDING BOND, 2017B (2008-1)	311,040
WA/SE REV REFUNDING GUARANTY, 2017B (2008-1)	40
2017-A GUARANTY (2003 W/S REV BOND)	162,600
WATER FACILITIES CAPITAL IMPROVEMENT	1,120,000
SEWER FACILITIES CAPITAL IMPROVEMENT	8,430,000
WATER SOURCE	862,327

TOTAL 2024 BUDGET

Less anticipated cash on hand	\$ 18,469,010	
Anticipated receipts to be raised by taxes, service fees and bond issues	<u>76,415,787</u>	\$ 94,884,797

Section B. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this code and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases has been declared invalid or unconstitutional.

Section C. This ordinance shall take effect and be in force from and after its passage by the Council and after its approval by the Mayor, if approved, otherwise, as provided by law and five (5) days after the date of its publication.

PASSED BY THE CITY COUNCIL BY AN AFFIRMATIVE VOTE, _____ IN FAVOR _____ AGAINST,
AND SIGNED BY THE MAYOR THIS 4th DAY OF DECEMBER, 2023.

ATTEST:

MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**CITY OF LYNDEN 2024 BUDGET
ADDENDUM A
Water Rates**

The following rates are adopted with an effective date of July 1, 2024. Rates are increased 7% from 2023.

CUSTOMER CATEGORY	MONTHLY BASE CHARGE (Per Unit)	VOLUME CHARGE < 5CCF	VOLUME CHARGE 5-18 CCF	VOLUME CHARGE >18CCF
Single Family, including Mobile Homes and Duplexes with Separate Meters				
3/4"	\$ 36.47	\$ 1.80	\$ 2.36	\$ 3.61
1"	\$ 55.37	\$ 1.80	\$ 2.36	\$ 3.61
1.5"	\$ 108.35	\$ 1.80	\$ 2.36	\$ 3.61
2"	\$ 172.52	\$ 1.80	\$ 2.36	\$ 3.61
Low Income Senior Discount		\$ 8.22		

CUSTOMER CATEGORY	MONTHLY BASE CHARGE (Per Unit)	VOLUME CHARGE (Per CCF)	
Multi-family, including Duplexes with Single Shared Meter			
Business/Commercial/Industrial			
3/4"	\$ 36.47	\$ 2.24	
1"	\$ 60.18	\$ 2.24	
1.5"	\$ 117.55	\$ 2.24	
2"	\$ 186.69	\$ 2.24	
3"	\$ 372.20	\$ 2.24	
4"	\$ 579.29	\$ 2.24	
6"	\$ 1,155.56	\$ 2.24	
8"	\$ 1,847.41	\$ 2.24	
Grounds/Irrigation Meter			
3/4"	\$ 36.47	\$ 3.00	
1"	\$ 60.18	\$ 3.00	
1.5"	\$ 117.55	\$ 3.00	
2"	\$ 186.69	\$ 3.00	
3"	\$ 372.20	\$ 3.00	
4"	\$ 579.29	\$ 3.00	
Hydrant Meter	\$ 186.69 1st month	\$36.47 each add'l	\$ 3.61
Outside City Limits Multipliers		1.5 x base	1.2 x base volume
Associations/Wholesale (multiplier included in rate)			
1.5" (Twin Ditch, Meadowbrook)		\$ 176.31	\$ 2.69
2"		\$ 280.04	\$ 2.69
4" (Berthusen)		\$ 868.94	\$ 2.69

NOTES:

1. Volume charge is for each hundred cubic feet (ccf), approximately 748 gallons.
2. In addition to charges levied herein, an additional charge of 6.5% will be assessed, which shall be paid into the Water Debt Reduction Fund to be used exclusively for reduction of construction debt.
3. In addition to charges levied herein, an additional 2% Utility Tax shall be assessed per City Ordinance.
4. Business/Commercial/Industrial (Non-Permit) covers all non-residential uses, including offices and retail stores, churches, recreation centers, service/gas stations, fairgrounds, hotels/motels, nursing homes, assisted living facilities (without full kitchens, including oven and cooktop), food and beverage establishments, laundromats, car washes, schools, and industries which the City has determined do not require an NPDES permit.

ADDENDUM B
Water General Facility Capital Improvement
(FCI) Charges

The following rates are adopted with an effective date of January 1, 2024. Rates are increased 7% from 2023.

Residential	FCI Charge	Meter Installation Fee
Single Family (1 ERU)	\$ 5,949.20	\$ 396.97
Duplex (per unit) ¹	\$ 5,949.20	\$ 396.97
Detached Accessory Dwelling Unit (ADU)	\$ 4,596.72	\$ 396.97
Multi-Family (3+ units, per unit) ²	\$ 4,596.72	Same as Commercial below

Commercial (Non-Residential) and Industrial:

Meter Size	FCI Charge	Meter Installation Fee
3/4"	\$ 5,949.20	\$ 396.97
1"	\$ 9,929.60	\$ 555.33
1.5"	\$ 19,834.59	\$ 2,149.63
2"	\$ 31,784.35	\$ 2,441.74
3"	\$ 63,570.84	\$ 3,029.17
4"	\$ 99,293.86	time & material ³
6"	\$ 198,336.27	time & material ³
8"	\$ 317,337.39	time & material ³

¹Both units must be metered unless authorized by Public Works Director

²Multifamily charges are based on 75% of Single Family ERU

³Actual Cost. Estimate to be provided by City, upon request, prior to installation.

**ADDENDUM C
Sewer Rates**

The following rates are adopted with an effective date of July 1, 2024. Rates are increased 7% from 2023.

Consumer Category	MONTHLY BASE CHARGE	CHARGE PER UNIT
Single Family, Duplex and/or Multi-Family Dwelling Unit with Separate Individual Meter	\$ 57.61	N/A
Multi-Family (including Duplex) with a connected Single Meter serving All Units		
First Dwelling Unit	\$ 57.61	N/A
Each Additional Dwelling Unit	\$ 42.80	N/A
Mobile Home additional unit and Accessory Dwelling Unit (ADU)	\$ 32.09	N/A
Business/Commercial/Industrial (Non-NPDES), Low Strength		
Volume Charge per 100 cubic feet (ccf)	\$ 57.61	
Industrial Users - NPDES Permitted and high strength		
Basic Charge	\$ 114.15	
Volume Charge per 100 cubic feet (ccf)		\$ 2.47
BOD Charge: per pound (lb)		\$ 1.00
TSS Charge: per pound (lb)		\$ 1.00
BOD Testing Fee (per sample)	\$ 69.55	
TSS Testing Fee (per sample)	\$ 23.54	
Sample Collection Fee (per hour)		\$ 150.00
Outside City Limits Multiplier		1.5

Additional Information

5. When a service is changed from a smaller meter to a larger meter, the fee calculation shall be the difference between the two.
6. When a service is changed from a larger meter to a smaller meter, there will be no fee credit adjustment.
7. Water Associations identified by the Washington State Department of Health (WSDOH) as having a contaminated groundwater source and which agree to connect to the City of Lynden for wholesale water supply will not be charged a General Facilities Capital Improvement (FCI) Charge per the terms of WSDOH loans provided to the City in 2013 for the treatment facility.
8. Water connections outside the City Limits will have a 1.5 multiplier applied to connection charges. New connections outside the City Limits are only allowed with City Council approval.
9. NPDES means industrial facilities permitted under the National Pollution Discharge Elimination System (NPDES).
10. High strength wastewater means BOD or TSS > 300 mg/L.
11. A late payment charge of 5% will be added to payments not made within 30 days of invoice.
12. Residential Outside City Limits Multiplier applied to Base Rate; Commercial Outside City Limits Multiplier applied to Base Rate and Unit Volume; and installation of flow meter(s) will be required.
13. A sample collection fee is charged at \$150/hour for operator time, sampling equipment, and vehicle.

**CITY OF LYNDEN 2024 BUDGET
ADDENDUM D**

**Sewer General Facility Capital Improvement
Charges (FCI)**

The following rates are adopted with an effective date of January 1, 2024. Rates are increased 7% from 2023.

The general FCI charges applicable to all areas served by the City are shown in the table below in the "All Areas" column and those additional FCI charges only applicable to the East Lynden/ Line Road Sub-Basin, per Ordinance No. 1447, are shown in the "East Lynden" column:

Consumer Category	Unit	All Areas	East Lynden
Single Family Residential		\$ 8,158.75	\$ 6,067.97
Accessory Dwelling Unit, Per Unit		\$ 5,112.46	\$ 3,663.68
Duplex	Per Unit	\$ 8,158.75	\$ 6,067.97
Multi-Family			
3- or 4-unit building	Per Unit	\$ 6,043.36	\$ 4,355.97
5 or more unit building, Per Unit		\$ 5,111.39	\$ 3,663.68
Mobile Home Parks			
First 4 pads	Per Pad	\$ 6,043.36	\$ 4,355.97
Each additional pad	Per Pad	\$ 5,111.39	\$ 3,663.68
Business, Commercial, and Industrial Users			
	Meter Size	All Areas	East Lynden
	3/4"	\$ 6,043.36	\$ 4,355.97
	1"	\$ 10,072.98	\$ 7,252.46
	1.5"	\$ 20,133.12	\$ 14,491.01
	2"	\$ 31,975.88	\$ 23,195.46
	3"	\$ 64,400.09	\$ 46,370.59
	4"	\$ 100,608.89	\$ 72,443.28
	6"	\$ 201,207.08	\$ 144,865.16
	8"	\$ 321,923.41	\$ 207,358.51

CLASSIFICATION INFORMATION:

14. Single Family shall include Mobile Homes.
15. Business and Commercial covers all non-residential uses, including: offices and retail stores (with or without public restrooms), industrial users (not requiring an NPDES Permit), churches, recreation centers, service/gas stations, fairgrounds, hotels/motels, nursing homes, assisted living facilities (without full kitchens, including oven and cooktop), food and beverage establishments, laundromats, car washes, and schools.
16. Where a property owner is eliminating a septic system and connecting to the City's sanitary sewer system, the "All Areas" FCI charges shown above may be waived, per LMC 13.12.55.

**CITY OF LYNDEN 2024 BUDGET
ADDENDUM E
Stormwater Rates**

The following rates are adopted with an effective date of July 1, 2024. Rates are increased 7% from 2023.

Customer Category	Monthly Base Rate Per Residential Unit	Monthly Increment Rate	
Single Family, Duplex, and/or Multi-Family Dwelling Unit with Individual Meters	\$ 11.63		
Single Family Duplex,	70% of above rate		
	Monthly Base Rate (up to 10,000 sf Impervious Surface Area)	Monthly Increment Rate (over 10,000 sf Impervious Surface Area)	
Non-Single Family	\$ 18.12	\$ 8.87	per each 5,000 sf
NSF w/ Provision of Water Quality	\$ 18.12	\$ 7.27	per each 5,000 sf
NSF w/ Provision of Water Quality & Deten	\$ 18.12	\$ 4.52	per each 5,000 sf
NSF w/ Provision of Water Quality & Retent	\$ 18.12	\$ 2.36	per each 5,000 sf

CITY OF LYNDEN 2024 BUDGET
ADDENDUM F
Stormwater Management General Facility Capital Improvement
(FCI) Charges

The following rates are adopted with an effective date of January 1, 2024. Rates are increased 7% from 2023.

Customer Category	Base Fee	
Single Family, Duplex, and/or Multi-Family Dwelling Unit with Individual Meter in a Platted Subdivision with Approved Stormwater Facilities	\$ 214.00	per unit
Single Family, Duplex, and/or Multi-Family Dwelling Unit with Individual Meter	\$ 428.00	per unit
Non-Single Family (up to 10,000 sf)	\$ 852.79	\$ 357.38 each additional 5,000 sf over 10,000 sf
Non-Single-Family w/ Water Quality Treatment	\$ 852.79	\$ 267.50 each additional 5,000 sf over 10,000 sf
Non-Single-Family w/ Retention and Water Quality Treatment (up to 10,000 sf)	\$ 852.79	\$ 162.64 each additional 5,000 sf over 10,000 sf
Non-Single-Family w/ Detention and Water Quality Treatment (up to 10,000 sf)	\$ 852.79	\$ 81.32 each additional 5,000 sf over 10,000 sf