

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	August 19, 2024	
Name of Agenda Item:	Professional Services Agreement with CivicLens, LLC	
Section of Agenda:	Consent	
Department:	Public Works	
Council Committee Review:	Legal Review:	
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
Professional Services Agreement – CivicLens, LLC		
Summary Statement:		
<p>Public Works intends to enter into a consultant agreement with CivicLens, LLC to assist the City with migrating ArcGIS data to an online hosted platform. They were selected as the most qualified firm of the three who responded to the Request for Proposals.</p> <p>CivicLens will also configure local backups of hosted data, reconfigure interaction with existing software such as Cartegraph and SmartGov, and provide training for staff. The consultants will complete the scope of work in 2024 for a total of \$20,500.</p> <p>The Public Works Committee recommended at their August 5, 2024, meeting to present the contract to City Council for approval.</p>		
Recommended Action:		
That City Council authorizes the Mayor to sign the Professional Services Agreement with CivicLens, LLC.		