



## PUBLIC WORKS COMMITTEE MINUTES

4:00 PM January 15, 2026  
City Hall 2nd Floor Conference Room

### CALL TO ORDER

Council Members Present: Gary Vis  
Brent Lenssen  
Gary Bode

Staff Present: Scott Korthuis, Mayor  
John Williams, City Administrator  
Jon Hutchings, Public Works Director  
Mark Sandal, Programs Director  
Jeff Davis, Street Utility Technician

Public Present: Ian Hinton, Pacific Survey & Engineering, Inc.

### ACTION ITEMS

#### 1. Approve Minutes from November 5, 2025

Action

*The minutes from November 5, 2025, were recognized and accepted by the Committee.*

#### 2. Recommend Consultant Roster A&E Services

Hutchings informed the committee the City would be using MRSC services to advertise professional services contracts. A list of consultants responding to the RFQ will be forwarded to committee for review.

Action

*The Committee unanimously agreed to proceed with RFQ.*

### INFORMATION ITEMS

#### 3. December 2025 Storm Debrief & City of Lynden Emergency Declaration (12-16-25)

Davis briefed the committee on the slope failure and repairs to 18<sup>th</sup> Street, power failure and auxiliary generator fire at Pump Station #4, damages to perimeter fencing and silting of the backwash pond located at the WWTP, and ditch cleaning needed along Riverview Rd. Staff is completing a Preliminary Damage Assessment work sheet for submittal to the Whatcom County Sheriff's Office Division of Emergency Management to be eligible for reimbursement costs associated with the emergency declaration.

**4. Capital Project Development – Pacific Survey & Engineering**

Hutchings introduced Ian Hinton, who presented a summary report using 2025 TBD funds, consisting of 4 preliminary engineering design projects for review and future consideration.

**5. Review TBD and TIF Budget**

Hutchings informed the committee that additional TBD and TIF budget conversations would be scheduled and continue after the February 4, 2026, meeting and remaining project presentations to be presented by Reichhardt & Ebe Engineering.

**6. 2025 Whatcom Council of Governments (WCOG) Regional Transportation Funding Priorities**

Hutchings briefed the committee that the WCOG date for initial submittal of regional funding priorities preceded the present discussion on transportation planning, that the Birch Bay-Lynden corridor Tromp to Berthusen and Benson Complete Streets were on the list from last year. These can be updated. Funding opportunities are unlikely this year due to state budget constraints.

**7. Annual Bid Results for Supplies**

Hutchings informed the Committee of the results of bid announcements for:

1. Gravel, Aggregate
2. WTP Chemical Supplies

**8. Projects Update**

- **Judson 9<sup>th</sup> (Phase 2)** – Working on closeout paperwork.
- **WWTP Demolition Work** – Complete, working on closeout paperwork.
- **Bradley Road** – Paving and striping complete, pedestrian rail and seal coat on pedestrian barrier will be completed in 2026.
- **Pepin-Pine Bridge**: Nearing completion, starting closeout paperwork.
- **Kamm Road Street Lights Line to Northwood**: Installation complete.

**NEW BUSINESS:**

**9. Kamm Rd**

Bode asked staff to investigate options for a widened shoulder or paved walking path along Kamm Rd.

Action

*Hutchings stated staff would start with survey work and bring options to a future committee meeting.*

**10. ADU and Residential Infill**

Hutchings informed the committee that the City is starting to see more ADU construction projects and access through unimproved alleys causing damage and track out into neighboring streets. Currently, the WAC (Washington Administrative Code) prohibits City's from requiring alley improvements with ADU construction projects.

Action

*Committee asked for a list of unimproved alleys for review*

**11. Ecology MOU (Memorandum of Understanding)**

Mayor Korthuis discussed recent meetings with DOE (Department of Ecology) regarding the City's water rights. Discussions will continue with investigations into alternative water sources.

**12. Liberty Street Sidewalk Gap**

Sandal informed the committee that the Liberty Street Sidewalk project is ready for the Mayor's signature and submittal to WSDOT for processing. The committee asked if this project was associated with Schoolyard Park. Sandal explained this project is located between BC Avenue and 17<sup>th</sup> Street eliminating a gap in the City's sidewalk network.

The Committee had no further concerns.

**ADJOURNMENT:** The meeting adjourned at 5:50 p.m.

**NEXT MEETING:** February 4, 2026