

CITY OF LYNDEN

EXECUTIVE SUMMARY - FINANCE



Meeting Date:	May 17, 2020	
Name of Agenda Item:	Approval of one additional Full Time Employee	
Section of Agenda:	New Business	
Department:	Finance	
Council Committee Review:	<input type="checkbox"/> Community Development <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required	
Attachments:	None	
Summary Statement:	<p>Increasing operational demands and work volume have shown the need for additional resources in some of the City's administrative offices. One of those areas is the Finance Department, as constantly increasing State and Federal regulatory and reporting requirements are pushing up against limited departmental resources. These limitations have been recognized and discussed by the City Administrator and the Mayor. Both the City Administrator and Mayor have given their approval to the Finance Director for one additional entry level full-time employee (FTE) in the Finance Department.</p> <p>The Finance Committee reviewed this request and has given their approval in their May 17, 2021 meeting and is forwarding the request to the full Council.</p>	
Recommended Action:	That the Council approve the request for one entry level FTE.	