



Memo

To: Anthony Burrows cc: Linde Schreifels
From: Linda Handy
Date: October 15, 2019
Re: VOID Claims Warrant #73716

• **TO BE VOIDED WITH CONSENT OF CITY COUNCIL**

Please void warrant #73716 payable to Security Solutions NW, Inc. (v#2082) dated 9/17/19 in the amount of \$34.78. Both an invoice and a sales order/invoice were submitted to AP at different times for payment. Since the reference numbers were different, Agresso software did not catch the duplication. The first payment was made on 8/20/19, with the duplicate being paid on 9/17/19.

Please void the warrant and transaction # 29185578. (invoice # 262020)

The warrant is being held in the Finance safe until the void request has gone through city council & the process is complete.

Thank you,

LH

CLAIMS FILE COPY

09/17/2019

\$34.78

Thirty Four DOLLARS Seventy Eight CENTS

Security Solutions NW, Inc.
1619 N State St
Bellingham, WA 98225

NOT NEGOTIABLE

NOT NEGOTIABLE

SECU	2082	7	09/17/2019	00073716	34.78	1/1
REFERENCE NO.	YOUR INVOICE NUMBER		INVOICE DATE	AMOUNT PAID	DISCOUNT	NET AMOUNT
29185578	262020		07/31/2019	34.78	0.00	34.78

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