

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



January 2, 2024

1. CALL TO ORDER

Mayor Korthuis called to order the January 2, 2024 regular session of the Lynden City Council at 7:00 p.m. in the city's council chambers.

PLEDGE OF ALLEGIENCE

OATH OF OFFICE

Mayor Korthuis swore in newly elected council members Lee Beld and Gary Vis and re-elected council members Gary Bode and Brent Lenssen.

ROLL CALL

Members present: Councilors Gary Bode, Lee Beld, Gary Vis, Brent Lenssen, Nick Laninga, Kyle Strengholt, and Mark Wohlrab.

Members absent: None.

Staff present: Community Development Director Heidi Gudde, Finance Director Anthony Burrows, Fire Chief Mark Billmire, Parks Director Brent DeRuyter, Police Chief Steve Taylor, Public Works Director Jon Hutchings, City Clerk Pam Brown, City Administrator John Williams, and City Attorney Bob Carmichael and Luke Phifer.

SUMMARY REPORTS AND PRESENTATIONS

APPROVAL OF MINUTES

Councilor Bode moved, and Councilor Laninga seconded, to approve the December 4, 2023, regular council meeting minutes. Motion approved on 7-0 vote.

CITIZEN COMMENT

Councilor Laninga gave a charge to the Council concerning the acronym VECTOR. V is for vision. E is for excellence. C is for character. T is for teamwork. O is for organization and R is for respect.

CITY OF LYNDEN



CITY COUNCIL
MINUTES OF REGULAR MEETING

2. CONSENT AGENDA

Approval of Claims – December 29, 2023

Manual Warrants No.	=	through	=		\$0.00
EFT Payment Pre-Pays					\$0.00
				Sub Total Pre-Pays	\$0.00
Voucher Warrants No.	<u>29098</u>	through	<u>29136</u>		\$402,556.70
EFT Payments					\$97,603.77
				Sub Total	\$500,160.47
				Total Accounts Payable	\$500,160.47

Payroll Liability to December 17 through December 30, 2023

EFT & Other Liabilities

Non-L&I Liabilities

Monthly EFT	\$604,519.47
Check Liability	\$0.00
Total Non-L&I Liabilities	\$604,519.47
Quarterly Liabilities	\$13,018.31
Total EFT & Other Liabilities	\$617,537.78

Set Public Hearing Date – RES-24-1088, Update to the Building Valuation Data (BVD) used to calculate building permit fees.

Contract with Brightly Software, Citywide Permitting Software – **Pulled from consent agenda**

Appoint Mayor Korthuis to the 2024 Whatcom Transportation Authority (WTA) Board of Directors

Re-Appoint to the Planning Commission – Blair Scott

Re-Appoint to the Planning Commission – David Vos

Addendum to the Public Defender Contract – Indigent Criminal Defense Services

The contract with Brightly Software, citywide permitting software pulled from Consent Agenda for further council review and discussion.

Motion made by Councilor Strengholt, seconded by Councilor Bode to approve the remaining items on the Consent Agenda. Motion approved 7-0.

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



After directing questions to staff and some council discussion a motion was made by Councilor Vis, seconded by Councilor Strengholt to approve and support the Mayor's signature on the December 19, 2023 order form with Brightly Software Inc. Motion approved 7-0.

3. PUBLIC HEARING

Public Hearing – 2024 Unified Fee Schedule (UFS)

Mayor opened the public hearing at 7:20 pm.
There were no comments from the public.
Mayor closed the public hearing at 7:20 pm.

After Council discussion the 2024 UFS remained as a public hearing item to return before council at the January 16, 2024 council meeting. No action was taken.

ORD-23-1680, Amending Civil Penalties Code

Mayor opened the public hearing at 7:33 pm.
There were no comments from the public
Mayor closed the public hearing at 7:33 pm.

After Council extended question/answer and discussion with the City Attorney, Ordinance-23-1680 remained as a public hearing item to return before council at the January 16, 2024 council meeting. No action was taken.

4. UNFINISHED BUSINESS

5. NEW BUSINESS

Select Mayor Pro Tem for 2024

Motion made by Councilor Vis, seconded by Councilor Laninga, to approve Councilor Gary Bode as 2024 Mayor Pro Tem. Motion approved 7-0.

CITY OF LYNDEN

CITY COUNCIL
MINUTES OF REGULAR MEETING



6. REPORTS

Motion made by Councilor Bode, seconded by Councilor Laninga to remove from the table the Notification Plan for Discontinuation of Fluoride in City's Water Supply. Motion approved 7-0.

Motion made by Councilor Bode, seconded by Councilor Strengholt to place the Notification Plan for Discontinuation of Fluoride in City's Water Supply on the January 16, 2024 council meeting. Motion approved 7-0.

Motion made by Councilor Vis, seconded by Councilor Strengholt, to re-appoint Mayor Korthuis to the 2024 Board of the Whatcom Council of Government and to appoint Council Bode and as alternate. Motion approved 7-0.

Council Committee Member Selection

Community Development Committee:

Brent Lenssen
Gary Bode
Kyle Strengholt

Finance Committee:

Kyle Strengholt
Nick Laninga
Lee Beld

Parks Committee:

Gary Vis
Nick Laninga
Mark Wohlrab

Public Safety Committee:

Mark Wohlrab
Lee Beld
Gary Vis

Public Works Committee:

Gary Bode
Brent Lenssen
Gary Vis

Motion made by Councilor Vis, seconded by Councilor Lenssen, to approve the 2024 council committee structure, with the understanding that committee assignments can be revised at any time. Motion approved 7-0.

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



Councilor Vis asked that Council, Mayor, and City Administrator hold a council vision and goal session from noon to five pm on January 29, 2024. Councilor Bode suggested that each Council Committee come to the meeting with a stated agenda.

Councilor Bode reported Public Works Committee discussion on the following:

- Bradly Road reconstruction.
- First Street/Hannegan Road work.

City Administrator John Williams introduced City Attorney Luke Phifer.

7. EXECUTIVE SESSION

Council did not hold an executive session

8. ADJOURNMENT

January 2, regular session of the Lynden city council adjourned at 8:20 p.m.

Pamela D. Brown, City Clerk

Scott Korthuis, Mayor