



### PARKS COMMITTEE MINUTES

January 21, 2020

#### 1. **Roll Call:**

Members Present: Mayor Scott Korthuis; Councilors, Ron DeValois, Nick Laninga,

Members Absent: Mark Wohlrab

Staff Present: City Administrator Mike Martin; Parks Director Vern Meenderinck; and Park Admin. Assistant Nancy Norris

#### 2. **Action Items:**

##### A. **Approval of minutes from Dec. 16, 2019**

DeValois motioned to approve the minutes, Laninga concurred

**Action:**

***The Parks Committee Minutes from December 16, 2019 were approved.***

##### B. **Tim Faber- Feasibility study for Benson barn**

Parks Committee reviewed the proposal, and the cost to perform a feasibility study for the Benson Park Heusinkveld Barn. The proposal included the, Scope of work, the Fees, and the possibility of listing the barn on the Heritage Barn register.

**Action:**

***Parks Committee recommends Council approve the agreement and fees for Tim Faber with King Architecture LLC to provide a Feasibility Study / Pre-Design of the Heusinkveld Barn.***

##### C. **Benson Road land lease**

Bedlington lease- ends last day of Feb. 2020, last leased at \$425 per acre/per year  
How do we want to move forward/length/how many acres etc. Parks Committee recommends keeping the same criteria as of the previous lease.

**Action:**

***Vern will place an ad in the Tribune for the next two weeks requesting Proposals for leasing the ag land for 3-5 years.***

##### D. **Impact Fees:**

At the last Parks Committee meeting it was decided to match Ferndale's park impact fees at \$1936 per SF/ \$1,570 MF.

What are our next steps, Parks Committee would like to move forward with increasing the Park Impact Fees.

**Action:**

***Parks Committee asked to have Planning Director Gudde figure out the formula to get as close to or in comparison with Ferndale and then take that to Council sooner than later.***

#### 3. **Information items:**

##### A. **Rotary project-**



The Rotary project is making great progress. They have added an outdoor chess board. Asphalt will be put down end of April or May, this Spring.

The residents who live in the cul-de-sac off Edgewater and Bridgeview are complaining about Park users parking in their cul-de-sac and blocking the driveways. They have asked the City to post signage stating "No Bender Fields Parking Allowed". The City will look at painting a 3ft portion of the curbs on each side of the residences driveways.

**B. Berthusen Restrooms**

Public Works has submitted the Application to the Whatcom County Planning Dept. for new restrooms at Berthusen Park. The County has a long check list of needed permits that need to be received and reviewed. The Fire Marshal says they need a bridge review and load weight signage posted. The Timeline looks like the restrooms will be built closer to this coming Fall.

**C. Art wall report:** No further information at this time.

**D. Seasonal workers**

Parks Director Meenderinck had budgeted for six (6) seasonal workers, two (2) -6 month positions and four (4) 5 month positions. A few positions would start in April through September with the others beginning sometime between April and September.

After some thought and looking at the increase in maintenance of new Parks, Trails and City properties, Director Meenderinck is proposing bringing back a full time Maintenance Supervisor, and possibly only four (4) seasonal workers.

Parks Committee is supportive of the idea of bringing back a Maintenance Supervisor and would like Director Meenderinck to see what is needed to add this position.

**E. Daily/weekly/yearly work plans for all parks (work in progress)**

For Information only -Thanks Nancy for putting it together

**4. Items added:**

**A. Storm Damage**

There was no storm damage, other than a frozen waterline to the Berthusen caretakers house. A Solution to solving this issue is in the works with the possibility of connecting to the Bertrand Water Association.

**B. Pump Track**

The Committee is moving forward to raise funds.

**C. Park Signage**

DeValois asked if Park signage has been ordered for Patterson Park and Lynden Jim? Director Meenderinck noted that park signage is on the list for Eagle Scout projects.

Meeting Adjourned at 4:58pm.

**Next meeting: Tuesday February 18, 2020**