



March 5, 2019

Mayor Scott Korthuis  
Gary Bode  
Ron Devalois  
Gerald Kuiken  
Nick Laninga  
Brent Lenssen  
Kyle Strengholt  
Mark Wolrahb

City of Lynden Mayor and Councilmembers  
300 Fourth St.  
Lynden, Washington 98264

Dear Mayor Korthuis and members of the Council,

The Lynden Chamber of Commerce, in partnership with the City of Lynden, annually organizes and promotes various events within the Lynden community. These events are viewed by many individuals, both within the community and visitors alike, as symbolic of the commitment of the City of Lynden and the members of the Lynden Chamber of Commerce to maintain the delicate balance between sustainable growth and preserving the best of our small-town heritage.

Festivals and Events included by the Lynden Chamber of Commerce Events in the 2019 Event Calendar are as follows:

- Whatcom Home and Garden Show: March 1-3; NWWF
- Spring Craft and Antique Show: March 14-16; NWWF
- Whatcom County Youth Fair: April 5-6; NWWF
- International Plowing Match: May 18; Berthusen Park
- Farmers Day Parade: June 1; Front Street /downtown
- Loyal Order of Camels Fishing Derby: June 8; City Park
- Northwest Raspberry Festival: July 19-20, downtown Lynden
- Antique Tractor Show and Threshing Bee: Aug 1- Aug 3; Berthusen Park
- Northwest Washington Fair: August 12-17; NWWF

- Lynde 500: September 2; Downtown
- Puget Sound Toy Tractor Show: September 28; NWWF
- Model Railroad Show: October 5-6; NWWF
- Lynden Music Festival: October 9-12, various locations
- Fall and Craft and Antique Show: October 17-19; NWWF
- Lighted Christmas Parade: December 7, NWWF, Fairway Center, Downtown.

The 2019 events organized by the Lynden Chamber of Commerce, with assistance from the City of Lynden, are scheduled to include the following dates, times and street closures:

- The Lynden Farmers Day Parade: Saturday, June 1; 5:00 a.m.  
 Street Closure: Front St. from 3<sup>rd</sup> to 17<sup>th</sup>; 3<sup>rd</sup> from Front to Grover, Grover from Front to B.C.  
 All side streets from 3<sup>rd</sup> to B.C. between Front and Grover  
 4<sup>th</sup> St. and 7<sup>th</sup> St. Parking lots  
 8Request Riverview closed to through traffic  
 \*Request closure of new street on Front near 11th
- The Northwest Raspberry Festival: Friday, July 19 and Saturday July 20  
 Street & Lot Closure: Thursday, July 18<sup>th</sup>, Beginning at 6:00 p.m. Wednesday, July 17<sup>th</sup>  
 Parking lots at 7<sup>th</sup> St. and north of Front between 5<sup>th</sup> and 6<sup>th</sup>  
 East parking area on 4<sup>th</sup> between Front St. and Grover  
 East Parking area on 5<sup>th</sup> between Front St. and Grover  
 6<sup>th</sup> St. from Front to alley with access for Post Office deliveries  
  
 Street Closure: Friday, July 19<sup>th</sup>, Front St. from 3<sup>rd</sup> to 7<sup>th</sup> Beginning at 4:00 a.m.  
 All side streets from 3<sup>rd</sup> to 6<sup>th</sup> from Front to Grover  
 4<sup>th</sup>, 5<sup>th</sup> and 7<sup>th</sup> Street parking lots  
 East side of 7<sup>th</sup> Street north of Front to Grover  
  
 Street Closure: Saturday, July 20<sup>th</sup>, Front Street 3<sup>rd</sup> to B.C. Beginning at 5:00 a.m.  
 All side streets from Front to BC, from Front to alley (access for emergency vehicles will be maintained at 7<sup>th</sup>, 10<sup>th</sup> and B.C.)  
 4<sup>th</sup>, 5<sup>th</sup> and 7<sup>th</sup> Street parking lots  
 \*Request closure of new street off Front near 11<sup>th</sup>  
 \*Request Riverview closed to through traffic
- The Northwest Lighted Christmas Parade/ Sinterklaas: Saturday, December 7  
 Front St. from 3<sup>rd</sup> to 19<sup>th</sup> beginning at 4 p.m.  
 18<sup>th</sup> St. from 17<sup>th</sup> to Front  
 Emergency vehicle access will be maintained at 7<sup>th</sup>, B.C. Avenue, 17<sup>th</sup> and 18<sup>th</sup>

\*Request closure of new street of Front near 11<sup>th</sup>

\*Request Riverview closed to through traffic

Physical assistance provided by the City of Lynden includes:

- Use, placement and removal of barricades
- Use and placement of "No Parking" signs
- Street cleaning pre- and post- event
- Assistance with pick up, set up and return of various event-related infrastructure
- Banner placement

The Lynden Chamber of Commerce continues to maintain communication prior, during and post-events with City of Lynden Fire, Parks, Planning, Police and Public Works departments as needed. The Lynden Chamber will continue to work with various city departments to ensure the best possible experience for event attendees as well as citizens of the community in regards to traffic-related issues. As has occurred in prior years, the Lynden Chamber of Commerce will work with City of Lynden agencies to communicate with outside entities, such as the WTA, WSDOT and WCFD 21 in communicating street closures and increased or irregular traffic patterns.

The Lynden Chamber of Commerce will submit a \$5 million per/ \$20 million aggregate insurance policy listing the City of Lynden as secondary insured, exceeding the City of Lynden policy.

In conjunction with these and various other community events, banners promoting these activities are placed along Front St. at two locations; just east of Sixth and Front and at the intersection of 19<sup>th</sup> and Front. By City of Lynden ordinance, banners may be placed 2 weeks prior to an event and must be removed within the week following an event. The Lynden Chamber will coordinate placement of these banners with the City of Lynden Public Works street crew. It is anticipated that the following timeframe will be utilized:

Week of May 13 to 17: Farmer Day Parade; 6<sup>th</sup> and 19<sup>th</sup>

Week of June 24 to June 28: Northwest Raspberry Festival, 6<sup>th</sup> and 19<sup>th</sup>

Week of July 15 to 19: Puget Sound Antique Tractor and Machinery Association; 6<sup>th</sup> and 19<sup>th</sup>

Week of August 5 to 9: Lynden Pioneer Museum Lindy 500; 6<sup>th</sup>

Week of November 11 to 15: Lynden Lighted Christmas Parade; 6<sup>th</sup> and 19<sup>th</sup>

The Lynden Chamber of Commerce has worked with various entities to streamline the placement and removal of banners in addition to requesting the banners be constructed to a standard 30' x 3, riveted and double stitched.

The Lynden Chamber continues to assist community non-profit and other non-commercial entities transition from over-street banners to the light pole banners. Our efforts will continue, utilizing both Chamber funding sources as well as funds provided to the Chamber from the City of Lynden. New to 2019 is the 11 pole banner locations on Riverview, although not all may be utilized this year.

The Lynden Chamber of Commerce staff continues working in partnership with numerous organizations and businesses in providing advice, coordination, material and services for events throughout the community. We are anticipating working with over 40 various groups this year alone, utilizing Chamber staff expertise and knowledge in addition to physical chamber resources such as signs, costumes, canopies and other event related infrastructure.

We look forward to continuing our successful and mutually beneficial partnership with the City of Lynden, community entities, schools and others whose efforts and energy each contribute to the unique and special events that make Lynden such a wonderful place to live, work and play.

Sincerely,

Gary Vis  
Executive Director  
Lynden Chamber of Commerce

CC: Steve Banham  
John Billister  
Mark Billmire  
Anthony Burrows  
Heidi Gudde  
Vern Meenderinck  
Mike Martin