



### PARKS COMMITTEE MINUTES

July 19, 2021

#### 1. ROLL CALL:

**Members Present:** Mayor Korthuis; Councilors Ron DeValois, Nick Laninga, and Mark Wohlrab

**Staff Present:** City Administrator Mike Martin; Parks Director Vern Meenderinck; Parks Admin. Assistant Nancy Norris; and Brent DeRuyter Park Maintenance Supervisor, Steve Banham Public Works Director.

#### 2. ACTION ITEMS:

##### A. Approval of Parks Committee Minutes- June 21, 2021

DeValois asked for a motion to approve the June 21, 2021, Parks Committee minutes. Wohlrab motioned to approve the minutes and Laninga approved the motion.

***Action: The Parks Committee Minutes from June 21, 2021, were approved***

##### B. Succession Plan for Parks

Parks Committee briefly discussed the recommendation of moving the Maintenance Supervisor to Director and agreed that a leadership position should go through the hiring process.

***Action: Parks Committee directed that the Parks Director Position to be advertised first in house, going through the normal hiring process for this type of position.***

#### 3. INFORMATION ITEMS:

##### A. Glennig property

Picnic tables have been delivered and being put together. 21 trees have been planted. There will be a community planning meeting sometime in Sept.

##### B. Updates on Parks projects:

###### **-Benson Park**

Firms selected for the Master Plan and Barn renovation. Planning Public Works and Parks Will be meeting with Mr. Overdorf sometime in the next 2 weeks on the park master plan. Mr. Overdorf will be coordinating that with the barn architects.

Public Works Director Banham asked for alternate plans for the barn renovation?



Minimal upgrades to the barn for summer use only? -Add new section for meetings etc. on the south end of the barn

***Parks Committee would like to keep the barn's integrity very basic and usable address the pest problem, fix the southwest wall and us it as a summer facility.***

Thoughts on location of needed pump station (south 20 acres) and storm facility/rec area- dual purpose (on the north 20 acres??) north of the right of way near Benson Rd.

### **-Dickinson Park**

Met with R&E about trail location

House occupancy to be discussed, price, duties, house inspection, dates we can expect it to be available.

***Speaking with the Dickinson family's attorney the city has asked for a response of a vacate or occupancy decision by August 31, 2021.***

### **-Depot to 8<sup>th</sup> Trail**

Purchase agreement with VG Lumber for needed property is complete.

## **C. Budget items for 2022**

Items to add that were not in the capital plan from last year.

Funds for the Trail along Badger from Northwood to Bender.

Upgrades to Berthusen House- roof and flooring.

Funds to move the Parks office to the shop area.

Additional pickup.

Plus, items from 5-year capital plan which will be updated in the next couple of weeks.

## **A. ITEMS ADDED:**

### **A. Splash Park**

Councilor Wohlrab will coordinate Spray days at Glenning Park on July 31, August 7, 21, & 28 from 11am-3pm.

Meeting Adjourned: 4:54pm.

**NEXT MEETING DATE**  
**August 16, 2021 - Fair Week**