



**Public Works Committee Meeting Minutes**

City Hall - 300 4th Street  
4:00 PM November 03, 2021

**Roll Call**

Members Present: Mayor Scott Korthuis, Councilors Gary Bode, Ron De Valois, and Jerry Kuiken

Staff Present: City Administrator John Williams, Public Works Director Steve Banham, Sr.  
Admin. Assistant Miriam Kentner

Public Present: Gary Vis, Mark Dahlgren, Tim Faber, Charles (Chuck) Boies

**Action Items**

**1. Approve Minutes from October 6, 2021**

De Valois motioned to approve the minutes and Bode seconded the motion.

***Action:***

***The minutes from October 06, 2021, were approved.***

**2. Whatcom Conservation District – 2022 Interlocal Agreement**

Banham presented the 2022 Interlocal Agreement with the Whatcom Conservation District, noting that the agreement includes provisions for stormwater and water education and requirements of the City's NPDES permit. This agreement does not include support during construction for the fairgrounds; however, this may be added once the grant agreement with Ecology is finalized.

***Action:***

***The Public Works Committee concurred to recommend forwarding the Interlocal Agreement to City Council for approval.***

**3. Water / Wastewater Maintenance / Storage Building**

Banham stated he would like to provide better facilities for maintenance personnel at the Water and Wastewater Treatment Plants. The initial focus was on making improvements to the former operations building at the wastewater treatment plant. The addition of the new building will provide a better maintenance space than the old operations building. It will potentially replace the two older buildings off Judson Alley used for storage by the Chamber of Commerce and offer storage for the Museum.

The Committee discussed the land parcel and facility use in depth.

***Action:***

***The Public Works Committee concurred to support additional design efforts with the intent of having a construction proposal for the 2023 budget.***

**4. Unauthorized Use of Unopened Right-of-Way**

Banham introduced Mark Dahlgren who lives at 8591 Bonanza Drive. Dahlgren asked for assistance from the Committee on how to reduce unwanted access to an unopened City-owned right-of-way he maintains.

The Committee spoke at depth on the best ways to accommodate the property and suggested City staff install signs stating no vehicular access. Staff also suggested Dahlgren explore the option of asking the City to vacate the property. Dahlgren expressed reluctance based on the cost and having to contact adjacent property owners about participation.

**Action:**

***The Public Works Committee concurred to support staff to a) install signs on either end of the unopened right-of-way, and b) consult with the City attorney about options for vacation and to discuss code amendments to address unopened rights-of-way.***

**5. Approve Resolution – State Revolving Fund Loan for Judson Street Phase 1 (8th Street)**

Banham presented a Resolution which would authorize the City to use a 20-year Drinking Water State Revolving Fund (SRF) Loan in the amount of \$214,986.00 for improving the Judson Street Phase 1. The 20-year SRF loan, offered by the Department of Ecology (DOE), has a 1.2% interest rate.

**Action:**

***The Public Works Committee concurred to recommend forwarding the Resolution to City Council for approval.***

**6. Request Authorization to Bring Bids for Industrial Condensate – Riverview to Outfall – Directly to City Council**

Banham stated that the Industrial Condensate Project – Riverview to Outfall is currently being advertised, with bids due November 23<sup>rd</sup>, 2021.

**Action:**

***The Public Works Committee concurred to recommend forwarding the bid results for the Industrial Condensate Pipeline – Riverview to Outfall directly to City Council for approval after final review is complete and after notifying the Public Works Committee of staff's recommendation to award.***

**Information Items**

**7. Complete Streets Ordinance**

Staff is working on a Complete Streets Ordinance for inclusion in Title 12 of the Lynden Municipal Code. A Complete Streets Ordinance is required for certain grant funding applications. Complete streets are designed and operated to enable safe multimodal use.

**8. Projects Update**

**Main Street Roundabout at Berthusen Road**

Staff is continuing coordination efforts with a planned industrial development in the southeast quadrant of this intersection and with property owners on the west side of Berthusen Road. Staff is working with Whatcom County, which owns the north half of the intersection.

### Bradley Road

Banham stated that the Mayor and staff have met with the school district on improvements abutting the high school. The school district suggested the installation of a roundabout at Vinup Road, possibly using the unused school property in the southeast quadrant. Discussions are ongoing.

### Managed Aquifer Recharge

Banham stated that the preliminary Feasibility Reports for the two sites on the Nooksack River middle and south forks have been approved by Ecology. Staff has had conversations with both tribes about cultural resources.

### Pepin Creek Main Street Bridge

Advertisement for bids will occur in early 2022. Banham explained that contractors are seeing significant lag times between order and delivery for bridge girders which may impact the 2022 construction schedule.

### West Front Street

The City has secured additional right-of-way at the Tromp Road intersection and is working to secure stormwater easements from Lynden Door.

### Benson Waterline

Staff received emergency authorization from the Mayor for Excel Pacific to extend the waterline from the PeaceHealth boundary north to Badger Road (\$75,000). AC waterline repairs were budgeted but not designated for a specific project.

## **New Business**

### **9. Lions Club Seeking Permission to Place Flags on City Sidewalk**

Chuck Boies with Lynden Lions is asking the Committee to allow flags to be placed at the intersection of Kok Rd and Guide Meridian Rd. Chief Taylor suggested permission would be needed from the Committee. Boies explained the flags will be on a standard 8-foot pole. Twelve flags in total, three flags on each corner of the intersection, placed and removed on Federal holidays. The Committee discussed concerns about visibility and advised that the vision triangle would need to be maintained.

### **10. Nooksack Valley Disposal Request for Rate Increase**

Staff received a request from Nooksack Valley Disposal for a 4.5% increase in garbage rates beginning January 1, 2022. Per the request, the proposed increase would raise the total average residential bill by \$0.78 per month.

### **11. Request for Bench and Dog Waste Bag Dispenser at United Methodist Church**

Staff received a request from Paula Hardman with United Methodist Church (500 14<sup>th</sup> Street) to place a bench and dog waste bag dispenser in the parking strip/planting area adjacent to the church.

### **12. Downtown Mural**

The Mayor indicated that the property owner of the newly renovated mixed-use building at 606 Front Street asked if the City could help pay for the mural on his building. The determination was that this would be a gifting public funds.

**13. Mixed-Use Development South of Bay Lyn Drive on Guide Meridian**

Korthuis presented the Committee with a photo-realistic rendering of some of the concepts being considered for development at the intersection of Bay Lyn Drive and Guide Meridian. This discussion arose from a conversation with the property owner regarding easements the City will need to construct a sewer pump station on the southwest corner of this property.

**Adjournment:** The meeting was adjourned at 5:40 PM

**Next Meeting:** December 8, 2021

DRAFT