

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	2/4/2019	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Department:	Administration	
Contact Name/Phone:	360.255.7085	
Council Committee Review: <input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: N/A		
Attachments:		
Draft January 22, 2019 Council Minutes		
Name of Agenda Item:		
Draft January 22, 2019 Council Minutes		
Summary Statement:		
See next page.		
Recommended Action:		
For Council review.		

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



January 22, 2019

1. CALL TO ORDER

Mayor Korthuis called to order the January 22, 2019 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Gary Bode, Ron De Valois, Gerald Kuiken, Brent Lenssen, Nick Laninga, Kyle Strengholt, and Mark Wohlrab.

Members absent: None

Staff present: Finance Director Anthony Burrows, Fire Chief Mark Billmire, Parks Director Vern Meenderinck, Police Chief John Billester, Public Works Director Steve Banham, City Clerk Pam Brown, and City Administrator Mike Martin.

OATH OF OFFICE

Mayor Korthuis administered the Police Officer Oath of Office to newly hired officer, Joshua Scholten. Mayor Korthuis, Council and Staff welcomed the Officer Scholten and offered their congratulations.

APPROVAL OF MINUTES

Councilor De Valois moved and Councilor Wohlrab seconded that the minutes of January 7, 2019 be approved. Motion approved on a 7-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled: None

Nonscheduled: None

2. CONSENT AGENDA

Approval of Payroll Disbursed – January 1-16, 2019

Payroll information unavailable.

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



Approval of Claims – January 24, 2019

Manual Warrants No.	:	through	:	\$0.00
EFT Payment Pre-Pays				\$0.00
			Sub Total Pre-Pays	\$0.00
Voucher Warrants No.	<u>72255</u>	through	<u>72381</u>	\$1,185,421.54
EFT Payments				<u>24,283.10</u>
			Sub Total	1,209,704.64
			Total Accts. Payable	\$1,209,704.64

Set Public Hearing Date (February 4, 2019) for North Prairie, Phase 7- Sanitary Sewer Extension Latecomer's Application

Councilor Bode moved and Councilor Strengtholt seconded to approve the Consent Agenda. Motion approved on 7-0 vote.

3. PUBLIC HEARING - None

4. UNFINISHED BUSINESS

Ordinance No. 1571-Setting Final Property Tax for 2019

The City of Lynden is required by State regulations to adopt a 2019 property tax levy. On November 19, 2018 the City Council approved Ordinance No. 1566 which was passed relying on the preliminary figures for the assessed valuation of the City's tax base, as provided by the Whatcom County Assessor's Office at that time.

The original executive summary presented to Council on November 19, 2018 indicated that an ordinance setting the exact final levy would be forwarded to the Finance Committee and City Council for consideration when the County Assessor's Office provided the final assessed valuation for 2018. The County Assessor's office has provided the final numbers at this time.

For Council information, the final calculations result in a total dollar levy amount of \$3,282,310. Per Council's direction this amount incorporated a 1% increase in the regular property tax, as allowed per the Revised Code of Washington. This total dollar levy reflects a mil rate of \$1.79746 per \$1,000 of assessed valuation. This is a decrease of approximately 14 cents from the 2018 rate. The Finance Committee reviewed this ordinance at their committee meeting, prior to the Council meeting on January 22, 2019.

Councilor Kuiken moved and Councilor Laninga seconded to approve Ordinance No. 1571 as written and authorize the Mayor's signature. Motion approved on 7-0 vote.



5. NEW BUSINESS

Resolution No. 994-Latecomer Agreement Fee Schedule

The information concerning the latecomer application fee, the fact that it must be paid at the time of submittal and that it is non-refundable needs to be updated. These updates are reflected in resolution no. 994. The Public Works Committee reviewed this at their January 9 meeting and concurred to recommend approval to the full City Council.

Councilor Bode moved and Councilor Kuiken seconded to approve Resolution No. 994- Latecomers Agreement Fee Schedule and authorize the Mayor's signature on the resolution. Motion approved on 7-0 vote.

Ordinance No. 1572-Update to Latecomers Agreement Methods and Procedures

The major portion of this update pertains to 2015 legislation that provides municipalities the authority to initiate an assessment reimbursement area to finance all costs of a water or sewer improvement and to become the sole beneficiary of the reimbursements. The Public Works Committee reviewed this ordinance at their January 9 meeting, and concurred to recommend approval to the full City Council.

Councilor Bode moved and Councilor Kuiken seconded to approve Ordinance No. 1572, Latecomers Agreement, Methods and Procedures and authorize the Mayor's signature on the ordinance. Motion approved on 7-0 vote.

Ordinance No. 1573-Relocation of Historical and Other Buildings within City Limits

Ordinance No. 1573 reflects updates to Section 15.05.010 of the Lynden Municipal Code which regulates the moving and relocation of buildings within the City; to include residential, historical buildings that might be facing demolition. This update also includes requirements to move buildings within city limits.

Councilor Bode moved and Councilor De Valois seconded to Ordinance No. 1573, Pertaining to the Relocation of Historical and Other Buildings within the City Limits and authorize the Mayor's signature on the ordinance. Motion approved on a 7-0 vote.

OTHER BUSINESS

Council Committee Updates

Councilor Kuiken reporting for the Finance Committee, involving the discussion of:

- Finance agenda items for January 22, 2019 council meeting
- Increase in overtime costs for December 2018
- 2018 Sales Tax revenue continues to be strong

Councilor De Valois reporting for the Parks Committee, involving the discussion of:

- Oversight for Berthusen Park restrooms and the rollover of funding from 2018 to 2019
- Removal of Greenfield Park fence that is in dis-repair
- Meeting with Park & Rec District regarding the pending Bond
- Dogs at Berthusen Park
- Climbing Rocks at City Park and Bender Field thanks to Rotary Club
- The concern about the swans ingesting lead at the Gun Club



Councilor Bode reporting for the Public Works Committee, involving the discussion of:

- Continued communication with the Senior Community Center
- Latecomers Agreement agenda item for January 22, 2019 council meeting
- Sidewalks in the Homestead area need repair
- Progress of Riverview Road project
- Seventh Street design and parking availability
- Industrial condensate line revisions to design

7. EXECUTIVE SESSION

Council did not hold an executive session.

8. ADJOURNMENT

The January 22, 2019 regular session of the Lynden City Council adjourned at 7:27 p.m.

Pamela D. Brown, City Clerk

Scott Korthuis, Mayor