

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	2/4/2019	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Department:	Parks	
Contact Name/Phone:	Vern Meenderinck 354-6717	
Council Committee Review: <input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Parks <input type="checkbox"/> Other: _____		
Attachments:		
Draft Parks Committee Minutes – January 22, 2019		
Name of Agenda Item:		
Draft Parks Committee Minutes – January 22, 2019		
Summary Statement:		
See next page.		
Recommended Action:		
For review.		



PARKS COMMITTEE MINUTES

January 22, 2019

1. Roll Call:

Members Present: Mayor Scott Korthuis, Ron DeValois, Nick Laninga, Mark Wohlrab

Staff Present: City Administrator Mike Martin; Parks Director Vern Meenderinck; and Admin. Asst. Nancy Norris

Guest:

2. Action Items:

a. **Approval of minutes from Nov. 19, 2018**

Wohlrab motioned to approve the minutes, Laninga seconded the motion. The minutes from Nov. 19, 2018 were approved.

b. **Berthusen Restrooms request for funding for 2019 forgot to rollover the funds from 2018.**

\$150,000 was allocated in the 2018 budget to build these restrooms, but approval from the Health Dept. delayed the project. It was agreed to roll the funds over into the 2019 budget, however this did not occur as Finance was not notified of the change.

Action: Parks Committee approved to go back to council to request up to \$200,000 be added to the Berthusen 2019 budget to fund the restrooms from Parks Capital Reserve Fund.

c. **Request action/authority to remove fence at Greenfield**

The City owned fence at Greenfield is rotten and needs to be removed. The recommendation is not to replace it with a new fence, most property owners have installed their own fencing or landscaping.

Action: Parks Committee approved the request to permanently remove the fence. A letter will be sent out to the surrounding property owners giving them a months' notice to remove any personal fencing, gates or shrubs/plants that might be attached the City fence.

d. **Set a meeting with the Rec. District regarding their pending bond?**

The purpose of the meeting is to assist and support the Rec. District in their pending bond.

Action: Parks Committee will invite the Rec. District Commissioners to the February 19 Parks Committee Meeting at 5pm at City Hall. (Note: Parks Committee will meet as normal at 4pm then meet with the Commissioners at 5pm).

3. Information items:

a. **Off leash dogs at Berthusen- Glen & Jamie Gentry.**

The Gentry's addressed the Parks Committee with their concerns with dogs being off leash at Berthusen Park.



Per recommendation from the Parks Committee Nancy will reach out to Rescue Hearts Northwest for advice or assistance to help address this issue.

b. New Middle School retaining wall- blocks vs. rocks?

Parks Committee likes the look of the rocks and would like to stick with this same landscape scheme. Public Works will continue to work on it as they can with the bigger rocks. Parks will continue to place the smaller rocks. At Bluestem that area will be leveled out and crush rock added.

c. Climbing rocks- further updates along the Trail City Park and Bender.

Jeff Roberts President of the Rotary Club gave a preliminary presentation to the Mayor and Parks Director Meenderinck. Mr. Roberts is in the process of gathering more information, best location scenarios, support/volunteers, and cost for a more formal proposal.

d. Swans feeding on the gun range (Emergency?) left up to the Gun Club.

Public Works and Parks received a call last week from the Executive Director of the group that Protects Swans. It was stressed that immediate action be taken to keep the swans from feeding on the gun club showgrounds. Calls were made to the Gun Club board of directors and they were taking action ASAP. Parks will continue to monitor this issue.

e. Bender lights/ possible new fixtures?

The City Electrician continues to research lights fixtures for Bender. The most recent quote received is for approx. \$80,000 total, which is significantly cheaper than any other quote received.

f. Master Plan community survey once per device.

City Planner, Heidi Gudde, Dave Timmer and Parks Director Meenderinck drafted a community survey to gather input to help develop a usable Park and Trail Master Plan. The Survey will be available online. A link will be sent to emails, and it is asked that members share that email link with their friends and family.

4. Items added

a. New Fisher School Trail

Near 17th St. Trail access the contractor left a ball of wire wrapped around a fence post and a wheel barrow. Mayor asked if those items could be removed. Also questioned if the white slates in the fence could be removed along the portion of the Trail the City owns.

Meeting Adjourned 5:05pm.

Next meeting: February 19, 2019