

# CITY OF LYNDEN

## EXECUTIVE SUMMARY



<b>Meeting Date:</b>	May 6, 2024	
<b>Name of Agenda Item:</b>	Ord 24-1685 Amending LMC 5 and 9 regarding Special Event Regulations	
<b>Section of Agenda:</b>	Public Hearing	
<b>Department:</b>	Community Development	
<b>Council Committee Review:</b>	<input checked="" type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	<b>Legal Review:</b> <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required	
<b>Attachments:</b>	Draft Ord 24-1685 Amending LMC 5 and 9 regarding Special Event regulations.	
<b>Summary Statement:</b>	<p>The City Council is asked to hear and consider a proposed amendment to the Lynden Municipal Code affecting LMC 5 and 9. The amendment would shift language regarding Parades and Special Events from the “Criminal Code” in Title 9 to Title 5 – “Business Licenses and Regulation”. The amended language clarifies regulations, permit process, and approval authority for events that may have an impact on a neighborhood and/or on public services. The revised code includes three tiers of events depending on the impact created by each event.</p> <p>The code will continue to regulate the activities associated with private “Dance Permits” but would categorize them as Tier 1 or Tier 2 Special Events depending on their characteristics. The revised code does <u>not</u> modify LMC 5.04 which prohibits dancing and the sale of intoxicating beverages at commercial establishments. The amendment also recognizes that some facilities, such as the Northwest Washington Fairgrounds, are designed to accommodate special events and therefore permits are not required unless events include the service of alcohol and an expectation of more than 500 attendees.</p> <p>Simultaneous to the code amendment staff have also updated the permit application to ensure that proposals include all the necessary information such as insurance and site maps or routes. The application will also include detailed instructions and resources for securing insurance for private events.</p>	
<b>Recommended Action:</b>	Motion to approve Ord 24-1685 and authorize the Mayor’s signature on the document amending LMC 5 and 9 as presented on the condition that the effectiveness of the revised Special Event regulations be reviewed by the City Council in June of 2025.	