



PARKS COMMITTEE MEETING MINUTES October 16, 2023

1. **ROLL CALL:**

Members Present: Mayor Scott Korthuis, Councilors; Ron DeValois, and Mark Wohlrab

Staff Present: City Administrator; John Williams, Parks Director Brent DeRuyter, and Parks Admin. Assistant Nancy Norris.

2. **ACTION ITEMS:**

A. **Approval of Parks Committee Minutes- September 18, 2023**

DeValois motioned to approve the September 18, 2023, minutes, Wohlrab concurred and DeValois approved the motion.

Action: The Parks Committee Minutes from September 18, 2023, were approved.

3. **INFORMATION ITEMS:**

A. **SHKS Information on Benson Barn**

Final decision on using SHKS further in the project.

There has been no response from SHKS, DeRuyter recommends moving forward with another contractor.

B. **Updates on Parks and Trails projects**

Benson Park

Barn still being used for storage only. DeRuyter has spoken with Dylan Meenk in regards of having a disc golf course at Benson Park.

Schoolyard

Awaiting architectural plans to go to permit, water meter has arrived. The development for this park is 3rd on the priority list.

Trails

Depot-8th St. construction is still moving but a little behind schedule, the abutments are in place.

Agreement is still in possession of VGL to sign.

Patterson Dog Park Update... Eastside of Patterson Parking area,

Scheduled to complete in November.



PARKS DEPARTMENT

Brent De Ruyter, Parks Director
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C. Civic Rec

Financial extract is being beta tested by Parks and Finance for accuracy and clarity on accepting payments- John will follow up with finance.

D. Budget Discussion

Final meeting has been completed with Finance Department and Parks Budget modified for the first draft proposal to City Council took away 5 percent.

4. ITEMS ADDED

A. Project List for committee review

The Parks Committee reviewed the October 2023 Park Projects list. Added to the list is improvements to the Homestead Trail.

B. Meeting with the Rec. District October 18, 2023

Mayor Korthuis and Parks Director DeRuyter will meet with the Rec. District Oct. 18, 2023, to give updates on projects and how the bond funds are being used.

The Parks Committee asked that a discussion be brought up to the Rec. District about using Rec. District funds to fund flashing lights at trail street crossings.

Meeting Adjourned: 4:35 PM.

NEXT MEETING-Monday, November 20, 2023