

Pursuant to RCW 42.56.240(14)(d), requests for Body Worn Camera (BWC) recording(s) must include one of the following:

- Specifically identify the name of the person or person(s) involved in the incident;
- Provide the incident or case number;
- Provide the date, time, and location of the incident or incidents; or
- Identify the law enforcement officer or corrections officer involved in the incident.

Provide that information here:

The Public Records Act allows an agency to charge a requestor the reasonable costs of redaction, including altering, distorting, pixelating, suppressing, or otherwise obscuring any portion of the body worn camera recording prior to disclosure. As provided in RCW 42.56.250(14)(f), the following requestors are exempt from redaction costs:

- A person directly involved in an incident recorded by the requested body worn camera recording.
- An attorney representing a person directly involved in an incident recorded by the requested body worn camera recording.
- A person or their attorney who requests a body worn camera recording relevant to a case involving that person.
- The executive director from either the Washington state commission on African-American affairs, Asian Pacific American affairs, or Hispanic affairs; or
- If relevant to a cause of action, an attorney who represents a person regarding a potential or existing civil cause of action

When charging for redaction costs, an agency must use redaction technology with the least cost commercially available method of redacting body worn camera recordings.

The City estimates that redaction takes ten (10) minutes of staff time per minute of raw footage for targeted video redaction (with or without audio redaction); five (5) minutes of staff time per minute of footage for targeted audio redaction alone; and one (1) minute total per video for complete screen blackout and audio removal.

See calculation sheet on the next page.

## VIDEO AND AUDIO REDACTION:

*1 minute of video = 10 minutes of staff time*

Length of video in minutes		<u>0</u>	
Times 10 staff minutes	+	0	
Times \$.71 per minute equals			<u>\$0.00</u>

## AUDIO ONLY:

*1 minute of video = 5 minutes of staff time*

Length of video in minutes		<u>0</u>	
Times 5 staff minutes	+	0	
Times \$.71 per minute equals			<u>\$0.00</u>

## TOTAL COST:

10% Deposit:

Paid date:

Balance remaining:

**All redaction requests require a non-refundable 10% deposit prior to redaction .**

Any request for law enforcement records is subject to redaction as outlined in Chapter 42.56 R

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