



November 10, 2020

City of Lynden  
300 4<sup>th</sup> Street  
Lynden, WA 98264

Attn: Mark Sandal, Programs Manager

Re: City of Lynden  
CIPP BC Avenue to 8<sup>th</sup> Street

**Recommendation to Award**

Dear Mark,

We have reviewed all construction bid proposals for the above referenced project. Insta-Pipe, Inc. provided the lowest responsive bid at \$80,059.72, including sales tax. It is noted that Insta-Pipe, Inc. did not acknowledge receipt of Addendum 1 on the Bid Proposal Signature and Addendum Acknowledgement (pg. 11), however they did include a copy of the Addendum in their bid proposal package which can be interpreted that they are aware of the addendum. Further, in accordance with Section 1-02.13 of the special provisions "A proposal may be considered irregular and may be rejected if: c. Receipt of Addenda is not acknowledged;" (emphasis added)

Therefore, we recommend that you award the contract to Insta-Pipe, Inc. subject to the following:

1. Verbal confirmation with Insta-Pipe, Inc. that indeed they acknowledge Addendum 1 and that their bid proposal accounts for the requirements therein, and;
2. Required project funds are available.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nathan Zylstra', with a long horizontal flourish extending to the right.

Nathan, Zylstra, P.E.  
Reichhardt & Ebe Engineering, Inc.