

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	August 4, 2025	
Name of Agenda Item:	ORD-25-1715 Update LMC 5.02.035 Business License - Exemptions	
Section of Agenda:	Consent	
Department:	Finance	
Council Committee Review		Legal Review
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments		
ORD-25-1715		
Fiscal Impact		
Amount: \$ Source/Fund: 001 – General Fund	Included in the 2025 Budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Comments: This will cause a small decrease in revenue but the amount is unknown and immaterial due to current one-time fee for business licenses (no renewal fees).		
Summary Statement		
In 2019, the City adopted standard wording and processes for business licenses as part of RCW 35.90.080. At that time, cities could only require an out-of-city business to pay for a license if their sales within the city limits exceeded \$2,000. This minimum threshold has been updated by the State to \$4,000. Cities are permitted to still require a license for under \$4,000 but a fee may not be charged. The standard verbiage also includes language to allow for the minimum threshold to be updated every 48 months (4 years) and how this will be calculated.		
Recommended Action		
Approve ORD-25-1715 to Amend LMC 5.02.035 Business License - Exemptions and authorize the Mayor's signature.		