

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	October 7, 2024	
Name of Agenda Item:	Res 24-1106, Hearing Examiner Procedures Update	
Section of Agenda:	Consent	
Department:	Community Development	
Council Committee Review:		Legal Review:
<input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
Existing and Proposed Hearing Examiner Procedures		
Summary Statement:		
<p>The City of Lynden began utilizing the services of a Hearing Examiner in 2021. The authority of the office can be found in LMC 2.09 which outlines, among other things the creation of the office, the matters over which he or she has jurisdiction and procedures. LMC 2.09.050 states that the City Council shall approve rules and regulations for the procedural matters related to the duties of the office of the hearing examiner.</p> <p>The City's Hearing Examiner, Rajeev Mujumdar, has requested that the Council review and approve a revised rules document. This amendment stems from his gathered experiences serving as hearing examiner for Lynden and elsewhere including Whatcom County and Island County. The proposed rules are very similar to the City's existing rules but with some consolidation of document sections, a few sections which have been expanded, and, in some instances a revision to ensure the hearing examiner receives materials well in advance of a hearing date.</p> <p>Staff has reviewed the proposed update and does not have any concerns about the revisions. The Community Development Committee also discussed the changes at the September 23rd meeting and concluded their initial review without concerns about this update.</p>		
Recommended Action:		
Motion to approve Resolution 24-1106 approving the updated rules and regulations for the procedural matters related to the duties and the office of the hearing examiner as proposed and to authorize the Mayor's signature on the resolution.		