

CITY OF LYNDEN

EXECUTIVE SUMMARY – City Council



Meeting Date:	December 19, 2022	
Name of Agenda Item:	Award Contract for Janitorial Services	
Section of Agenda:	Consent	
Department:	Public Works	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Public Works	<input checked="" type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Review Not Required
Attachments:		
Janitorial Bid Tabulation		
Summary Statement:		
<p>Bids for Janitorial Services (2023) were recently solicited with some modification to the service requested. City Hall and Annex cleaning will be reduced to two days per week, down from three days per week, and the City Shop facility was added for one day per week. The contract is for one year with the option for four additional one-year extensions, potentially extending the contract to the end of 2027.</p> <p>Two bids were received on November 15, 2022. The City’s current janitorial service provider, Management Services Northwest (MSNW), was the lowest bid.</p> <p>The Public Works Committee reviewed bids at their meeting on December 7, 2022 and concurred to recommend that City Council award the bid to MSNW.</p>		
Recommended Action:		
That City Council award the bid for janitorial services to Management Services Northwest, the lowest responsive and responsible bidder, and authorize the Mayor’s signature on the contract.		