

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	1/22/2019	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Department:	Administration	
Contact Name/Phone:	360.255.7085	
Council Committee Review: <input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input checked="" type="checkbox"/> Other: N/A		
Attachments:		
Draft Minutes- January 7, 2019		
Name of Agenda Item:		
Review Draft Minutes- January 7, 2019		
Summary Statement:		
See next page for draft minutes.		
Recommended Action:		
Council approve the minutes as presented.		

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



January 7, 2019

1. CALL TO ORDER

Mayor Korthuis called to order the January 7, 2019 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Gary Bode, Ron De Valois, Gerald Kuiken, Brent Lenssen, Nick Laninga, and Mark Wohlrab.

Members absent: Kyle Strengtholt, absent with notice.

Staff present: Fire Chief Mark Billmire, Parks Director Vern Meenderinck, Police Chief John Billester, Public Works Director Steve Banham, City Clerk Pam Brown, and City Administrator Mike Martin.

OATH OF OFFICE - None

APPROVAL OF MINUTES

Councilor De Valois moved and Councilor Bode seconded that the minutes of December 17, 2018 regular meeting be approved as presented. Motion approved on a 6-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled: None

Nonscheduled: None

2. CONSENT AGENDA

Approval of Payroll Disbursed – December 16-31, 2018

Paychex EFT	\$275,218.44
City of Lynden EFT	\$58,255.25
Warrant Liability	\$56,170.70
	\$389,644.39

Approval of Claims – January 9, 2019

Manual Warrants No. <u>72218</u> through <u>72223</u>	\$30,282.44
EFT Payment Pre-Pays	\$269,014.24
Sub Total Pre-Pays	\$299,296.68
 Voucher Warrants No. <u>72224</u> through <u>72251</u>	 \$74,982.36
EFT Payments	<u>0.00</u>
Sub Total	\$74,982.36
Total Accts. Payable	\$374,279.04

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



Appoint Mayor Korthuis to the 2019 Board of the Whatcom Council of Governments and Appoint Councilor Gary Bode to Act as Alternate

Mayor Korthuis acted as the city's 2018 representative to the Board of the WCOG and Councilor Bode acted as the alternate. Each are willing to continue in this capacity for 2019.

Appoint Mayor Korthuis to the 2019 Whatcom Transportation Authority (WTA) Board of Directors

Each year council appoints someone to represent the city's interests on the Whatcom Transportation Authority (WTA) Board of Directors. Currently Mayor Korthuis is the WTA representative and is willing to continue in this capacity for 2019.

Reappointment of Berthusen Advisory Committee Members

Three members of the Berthusen Park advisory committee have completed their terms with the committee at the end of 2018. Larry McPhail, Terry De Valois, and Karen Steensma have all agreed to serve an additional term on the committee. Both the Berthusen Park advisory committee and Parks Committee desire to have these three members reappointed to the committee for additional 3-year terms. The terms will be from Jan. 1, 2019 to December 31, 2021.

Reappointment of Park & Trail Advisory Committee Member

One member of the Park & Trail advisory committee has completed his term with the committee at the end of 2018. Jeff Roberts has agreed to serve an additional term on the committee. Both the Advisory committee and Parks Committee desire to have Jeff Roberts reappointed to the committee for an additional 3-year term. The term will be from Jan. 1, 2019 to December 31, 2021.

***Councilor De Valois moved and Councilor Kuiken seconded to approve the Consent Agenda.
Motion approved on 6-0 vote.***

Mayor Korthuis thanked Jeff Roberts, Larry McPhail, Terry De Valois, and Karen Steensma for their service.

3. **PUBLIC HEARING - None**

4. **UNFINISHED BUSINESS - None**

5. **NEW BUSINESS**

Select Mayor Pro Tem for 2019

Each year council selects a Mayor Pro Tem to conduct the business of presiding over council matters in the Mayor's absence. Currently that position is held by Councilor Gary Bode.

***Mayor Korthuis opened the floor to nominations. Councilor Kuiken nominated Councilor Gary Bode.
Councilor Laninga moved and Councilor Wohlrab seconded to close nominations.***

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



Councilor Kuiken moved and Councilor Wohlrab seconded to appoint Councilor Bode as Mayor Pro Tem for 2019. Motion approved on a 5-0 vote.

Nooksack Valley Disposal Franchise Agreement Addendum - Rates Increase

Calvin DeHartog, General Manager for Nooksack Valley Disposal (NVD), presented a letter to the Public Works Committee on November 7, 2018, requesting 2019 rate increase for their service. The rate increase request is due to the increasing disposal fees and recycling services they pay to Recycling Disposal Services (RDS) and Green Earth Technology for garbage and yard waste fees.

NVD currently has a 20-year term franchise agreement in place with the City (through 2036) for curbside garbage pickup services and recycling program services. A public hearing is not required although on November 21 and November 28 the proposed rate increases was advertised and the public was invited to comment. No comments were received by staff. If approved, these updated rates will become part of the existing Franchise Agreement.

Councilor Bode moved and Councilor De Valois seconded to approve the Franchise Agreement Rates Adjustment and authorize the Mayor's signature. Motion approved on a 6-0 vote.

Mayor Korthuis asked Mr. DeHartog to talk about recycling in Lynden and how it is changing and how it is affecting Nooksack Valley Development. Mr. DeHartog then took a few minutes to explain the issue how it relates to recycling locally and globally.

OTHER BUSINESS

Council Committee Updates

Councilor Lenssen reporting for the Community Development Committee which involved discussion of:

- Pepin Creek zoning and development of the required zoning text
- Design standards as they relate to the Pepin Creek project
- Costs and timelines related to the Pepin Creek project

Mayor Korthuis suggested to council that the first or second week of April may be a good time to hold a council retreat. After brief discussion it was determined that the second week in April may be better due to the local Spring break schedule. The date is yet to be determined.

7. EXECUTIVE SESSION

Council did hold an executive session.

8. ADJOURNMENT

The January 7, 2019 regular session of the Lynden City Council adjourned at 7:22 p.m.

Pamela D. Brown, City Clerk

Scott Korthuis, Mayor