



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM May 4, 2022

City Hall 2nd Floor Large Conference Room

CALL TO ORDER

- Members Present: Mayor Scott Korthuis; Councilors Gary Bode, Ron De Valois
- Members Absent: Councilor Jerry Kuiken, with notice
- Staff Present: City Administrator John Williams; Public Works Director Steve Banham; Programs Manager Mark Sandal; and Sr. Admin. Assistant Jessica King
- Public Present: Gary Vis, Dakota Stranik (Lynden Farmers Market), Leann Holleman (Forge Fitness), Bob Weeks, Don Korthuis, Bill Stoelt, and Roger Humphreys (Airport Board)

ACTION ITEMS

1. **Approve Minutes from April 6, 2022**

Bode motioned to approve the minutes, and De Valois seconded the motion.

Action

The minutes from April 6, 2022, were approved.

2. **Rec Center Pool Deck Resurfacing Proposal**

Leann Holleman, an aquatics coach, presented a proposal for pool deck resurfacing in the amount of \$17,840.39 received from Elite Concrete Finishing. Holleman explained that there are currently excessive drainage issues creating standing water around the pool that need to be corrected. The Whatcom County Health Department identified this deficiency in a recent inspection. The resurfacing work includes restoring the concrete and installing a curtain drain around the pool perimeter. She explained that the Lynden Parks and Recreation District has agreed to contribute \$10,000 towards these repairs. The work would be tentatively scheduled to occur later in the summer during the annual shutdown.

Banham discussed the City's agreement with Forge Fitness and the ability to use that as a possible mechanism to getting this work completed.

The Committee further discussed the various pool repairs needed and possible funding.

Action

The Public Works Committee concurred to recommend forwarding the proposal to City Council for Forge Fitness to contract with Elite Concrete Polishing for pool deck resurfacing.

3. Request to Bring Guide Meridian Pump Station Bids Directly to June 6 City Council Meeting

Banham stated that the final design would be coming next week, and that this project is being funded by sewer. This project is scheduled to be advertised on May 11th and 18th, with bid openings scheduled for May 31st.

Action

The Public Works Committee concurred that award for bid for the Guide Meridian Pump Station be presented directly to City Council upon Committee review of the bid tabulation.

4. Six Year Transportation Improvement Plan (STIP) 2023-2028 to May 16 City Council Meeting to Set a June 6 Public Hearing Date

Banham presented the Six Year Transportation Improvement Plan (2023-2028). The Committee discussed the project list. Banham stated that staff intends to bring the STIP to City Council on May 16 to set a Public Hearing for June 6th.

Bode discussed Judson Alley and working with Puget Sound Energy for pole relocation.

Vis requested that the 6th Street project be moved up if possible.

Mayor Korthuis talked about possibly revisiting a bond issue to move some of the construction projects. This is likely connected to the re-vote of the Transportation Benefit District.

Action

The Public Works Committee concurred to recommend forwarding the Six-Year Transportation Improvement Plan (2023-2028) to the May 16 City Council meeting to set a June 6 Public Hearing date.

5. Department of Enterprise Services Energy Program Agreement For Wastewater Treatment Plant expansion design-build contract and for Recreation Center / pool boiler replacement grant application

Banham stated that staff is proposing entering into an Interlocal Agreement with the Department of Enterprise Services for the Wastewater Treatment Plant design-build contract and for the Recreation Center pool boiler replacement grant application

Action

The Public Works Committee concurred to recommend forwarding the Interlocal Agreement with the Department of Enterprise Services to City Council for approval.

INFORMATION ITEMS

6. Pictometry Agreement ILA 2022-2023

Banham explained that this is a service provided by Whatcom County every three years. Cities enter into a cost-share partnership for the production of updated aerial images within the Pictometry program used by Lynden and other government agencies in the County. This is part of the City's 2022 approved budget.

7. Transportation Benefit District Extension of Vote to the Public

Williams explained that the City needs to notify the Elections office by August 13, 2022, of the intent to forward a vote on the Transportation Benefit District extension. The current TBD .2% sales tax ends at the end of 2022 unless there is a vote by the public to extend another ten years.

8. West Lynden Industrial Zone Stormwater - Willamette Partnership (WID and Farm Friends) (CLASS)

Banham explained that the City is working with the local watershed improvement districts (WIDs) who have found funds to work with Willamette Partnership to facilitate stormwater improvements downstream of the city, primarily in the Bertrand Creek watershed. This work is all being done under the Interlocal Agreement that was signed between the City and the WIDs in 2021. These improvements will help industrial development within west Lynden and mitigate potential downstream impacts.

There has been an analysis of the stream and ditch that runs west of Berthusen Road and drains some of the industrial property in west Lynden. This would be a proactive project in working with the farmers and other property owners in that area.

9. Complete Streets - Annual Review

Banham stated that the Complete Streets report will be on the agenda for the next Public Works Committee meeting.

10. 2021 Accomplishments Report

Bode reviewed with the Committee the Public Works annual Accomplishments Report which highlights accomplishments and projects that were completed in 2021. The Committee was complementary of Public Works staff on the amount of work that was accomplished and appreciated this report as a reminder of that work.

11. Projects Update

Pepin Creek Relocation - SEPA comments

Banham stated that there was an appeal to the City's SEPA due to concern about future downstream stability.

6th Street Sewer CIPP (CC 6/2022)

Advertising for this project has been delayed in deference to other higher priority projects. The plan is still to advertise and construct this summer.

Grover Overlay (CC 7/2022)

Sandal explained that the original proposed timeframe for this project was to complete it before RazzFest in July; however, it may be delayed until after RazzFest. Puget Sound Energy will be completing work on Grover Street before the City's project begins.

Industrial Condensate Outfall

Boring under Hannegan Road is scheduled to start May 23rd. Lane closures will occur, but roads will not be closed.

Bender Road Emergency Waterline

Staff will be advertising via the Small Works Roster later this summer. Banham explained that the project would be on Bender Road from Badger Road to Pangborn

Road. The pipe sizing will be similar to what is there, but newer material will replace the old a/c line.

East Front Street Stabilization

Sandal explained that the final scope and budget will include permitting.

NEW BUSINESS:

12. Farmers Market Parking & Location

Dakota Stranik, Board President for the Lynden Farmers Market, introduced herself and explained the Farmers Market goals and future plans. She stated that the market is growing and wants to get more involved with the City and its events. Currently the Farmers Market is 100% volunteer run. Hours are 10:00 am to 4:00 pm on Saturdays between June 4th and September 30th. The market was closed in 2020 but reopened in 2021 and doubled their sales. There are 22 businesses signed up for the 2022 season, averaging 20 vendors at each market. Live music and food trucks also attend the market. The existing market space at Centennial Park holds 30 vendors when food trucks are parallel parked on Grover Street.

Stranik explained that the market is hoping to expand to 60 vendors and to possibly expand into the 4th Street parking lot (by the restrooms) in the future. They also talked to the Chamber of Commerce about possibly participating during a future RazzFest. Vis explained that RazzFest participation will be difficult because of the number of vendors the Chamber has signed up who need to use 4th Street and that parking lot.

The Committee discussed power requirements for vendors. Stranik explained that they currently use generators.

Stranik explained that the Farmers Market plans to have food trucks on Grover Street during the market. Banham asked if she had checked with the hair salon regarding access for client parking.

The Committee asked Public Works' staff to work with the Farmers Market regarding signage.

13. Airport Board Presentation Regarding Pepin Creek Project & Airport Safety Area

Weeks explained recent accomplishments at the airport, including tree topping, fuel system improvements, and obtaining a grant for the runway reseal. He thanked staff and the Committee for their support.

D. Korthuis presented what he called the "Pepin Creek Airport Opportunity." D. Korthuis discussed that the airport needs more room for hangars and a longer runway as the City grows. The airport regularly receives requests from local businesses who would like to use the airport but aren't able to due to runway length and hangar space limitations. Lynden currently is the smallest public use airport in the Northwest. The Airport Board would like to work with the City on increasing and meeting the community's general aviation needs. The State has funding available specifically to fund hangar construction. D. Korthuis said that there would be little or no cost to the City for these expansions.

Bode asked what type of aircraft this would accommodate, such as turbo props or Lear jets, expressing concern about noise. D. Korthuis said this would not be for jets, but for planes up to Class 3 size, which are quieter than the smaller planes.

Mayor Korthuis asked if this would increase the number of homes that can be built with the extended runway. D. Korthuis responded affirmatively, but the focus would be on adding hangar space.

The Airport Board expressed concern about the use of the runway safety area west of Benson Road for Pepin Parkway, particularly if Benson Road is going to remain open. The Board reminded the Committee that the land was purchased using a grant, with the match being provided local aviators.

D. Korthuis proposed the following improvements:

1. The airport trades the land under the current Benson road, for an equal amount of land on the West end of the airport safety area. Benson Road would be closed north and south of the airport.
2. That the city plan for (not build today) a modest 775' extension of the Lynden runway to the West, with a safety area west of this extension.
3. Zoning to allow additional hangers abutting the current safety area.

14. Tree Replacement on Bender Road

Banham stated that staff will be replacing trees on Bender Road beginning next week. The new trees will be shorter to accommodate wires and wind.

15. Landscaping in Front of Rec Center

Banham described the landscaping that needs to be done around the rec center and the funding that has been used for repairs that have already been completed.

Williams discussed that the City doesn't have a set budget for the repairs. Improvements in excess of \$15,000 need to be preapproval by City Council. Williams and Banham will be meeting with Forge Fitness to discuss further amending their lease to clarify maintenance, repair, and construction costs.

The re-siding project is under budget and the remaining funds may be used for re-establishing the landscaping around the Rec Center removed during construction.

16. Berthusen Water Association

Banham stated he is currently working with the Berthusen Water Association on an updated agreement. This will be presented at a future Public Works Committee meeting.

ADJOURNMENT: The meeting was adjourned at 6:00 p.m.

NEXT MEETING: May 17, 2022