

## EXECUTIVE SUMMARY

# CITY OF LYNDEN



<b>Meeting Date:</b>	March 17, 2025	
<b>Name of Agenda Item:</b>	Whatcom Community Foundation MOU (Bender Fields)	
<b>Section of Agenda:</b>	Consent	
<b>Department:</b>	Parks	
<b>Council Committee Review</b>		<b>Legal Review</b>
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input checked="" type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
<b>Attachments</b>		
Bender MOU_March 2025 and 2025 March17 Notice of Grant to Lynden		
<b>Fiscal Impact</b>		
<b>Amount: \$150,000 for Infrastructure</b> <b>Source/Fund: Parks Impact Fees</b>	<b>Included in the 2025 Budget?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Amount:\$400/month utilities/maintenance</b> <b>Source/Fund: Parks Operations</b>		
<b>Amount: \$4000/year in insurance</b> <b>Source/Fund: Parks Operations</b>		
<b>Amount: ~\$30,000 in stereo components/scoreboard components for announcing booths that could need future replacement/repairs</b>		
<b>Comments:</b> The Department will be using a combination of Parks funds for the project infrastructure.		
<b>Summary Statement</b>		
<p>The Parks Committee and Administration received the plans from community donors led by Mr. Daniel Vander Kooi for two structures to be built at the Bender Fields Complex to house concessions, additional restrooms, storage, and announcing booths for eight of the baseball fields. The Parks Committee reviewed the plans and gave approval for the group to move forward with fundraising. Mr. Connor Herman has volunteered to oversee the project as the General Contractor.</p> <p>The donor group solicited the help of the Whatcom Community Foundation for the accounting and disbursement of funds to the project. The WCF presented an MOU (Memo of Understanding) to staff for approval. The Parks Director, Parks Committee, and Finance Director reviewed the document and are presenting it to the City Council for approval.</p>		
<b>Recommended Action</b>		
Motion to approve the MOU for the Whatcom Community Foundation to assist in the accounting and disbursement of funds for the Bender Fields project and authorize the Mayor's signature on the agreement.		