

# CITY OF LYNDEN

## EXECUTIVE SUMMARY



<b>Meeting Date:</b>	March 16, 2020	
<b>Name of Agenda Item:</b>	Reinstate Parks Maintenance Supervisor Position	
<b>Section of Agenda:</b>	New Business	
<b>Department:</b>	Parks	
<b>Council Committee Review:</b>	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	<b>Legal Review:</b> <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required	
<b>Attachments:</b>		
<b>Summary Statement:</b>		
<p>When the Parks Maintenance Supervisor retired in 2006, for a variety of reasons the position was eliminated and replaced with a Full time Maintenance II position.</p> <p>Since that time, the City has added Patterson Park, Scenic Estates park, Lynden Jim Park, and the Benson, Dickinson, and Glenning properties and the department has taken over landscaping duties at the Library, Annex, City hall, Fire station, Police department , and added various sections of trails.</p> <p>In 2006, the department had 6 full time and 6 part time employees, in 2019 the department had 6 full time employees and 5 part time employees.</p> <p>The budget for 2020 asked for 6 full time employees and 6 part time employees to help with the additional work required to maintain the added responsibilities.</p> <p>Our staff is stretched far beyond the capabilities of providing the excellent service we wish to provide. Therefore, we are requesting to reinstate the Maintenance Supervisor position this season to help with the additional scheduling of tasks, to oversee the work being done, and act as the lead person in supervising the parks staff and setting direction and policy for the department staff.</p> <p>Cost to implement this addition to the payroll would be offset somewhat by reducing the requested 6 seasonal positions down to 4, and would require an additional \$30-35,000 to make this position possible.</p> <p>Parks Committee has reviewed this request and is in agreement with the recommendation and asked to forward the request to full council for approval.</p>		
<b>Recommended Action:</b>		
<p>Motion to reinstate the Parks Maintenance Supervisor position and add additional funding to the budget to pay the costs related to the addition.</p>		