



## PARKS COMMITTEE AGENDA June 21, 2021

### 1. ROLL CALL:

**Members Present:** Mayor Korthuis(teleconference); Councilors Ron DeValois, Nick Laninga, and Mark Wohlrab

**Staff Present:** City Administrator Mike Martin; Parks Director Vern Meenderinck; Parks Admin. Assistant Nancy Norris; and Brent DeRuyter Park Maintenance Supervisor, Steve Banham Public Works Director.

**Community Members Present:** Rex Worland

### 2. ACTION ITEMS:

#### A. Approval of Parks Committee Minutes- May 17, 2021

DeValois asked for a motion to approve the May 17, 2021, Parks Committee minutes. Wohlrab motioned to approve the minutes and Laninga approved the motion.

**Action:** *The Parks Committee Minutes from May 17, 2021, were approved*

#### B. Motion to move City Park License agreement to full council.

Parks Committee reviewed the City Park License agreement with Lynden Christian Schools a map sketch showing affected area was reviewed as well.

**Action:** *DeValois asked for a motion to forward the agreement to full council Wohlrab motioned to forward the agreement to full council for approval, Laninga concurred. The City Park license agreement was recommended to full council.*

#### C. Affirm the selection of SHKS Architects for the Benson Barn Renovation.

Had 2 companies with varied ideas and expertise.

Steve, Heidi, Ron, and Vern did interviews with the companies and recommend selecting the firm from SHKS Architects.

PW Director Banham share with the Parks Committee the reasons they choose SHKS Architects.

**Action:** *Parks Committee agreed to contract with SHKS Architects to oversee the Barn Renovation Project.*

#### D. Dickinson House Rental

Advertise for City Employees first. Parks Committee's first choice would be to have a City Employee occupy the home.



## PARKS DEPARTMENT

Vern Meenderinck, Parks Director  
(360) 354 - 6717

What price should we ask? No decision on what the rental fees should be, this is up for further discussion.

What duties should be included? Undecided

Other ideas/comments: recommend structural, heating, electrical, appliances inspection repairs, painting, flooring etc.... prior to renting.

***Action: Parks Committee asked for a formal inspection to be performed on the house, to have an idea of any repairs upgrades that might need to be done prior to renters occupying the home.***

E. **Quote for 2 robot mowers for Dickinson**

1 or 2, or do we want the renters to maintain a portion?

***Action: Table to next meeting.***

### 3. **INFORMATION ITEMS:**

A. **Glennig property**

Picnic tables have been delivered. Have located 21 trees to be planted on the perimeter. These items will be paid for with the additional funds raised by the committee.

B. **Updates on Parks projects:**

***Benson Park***

Firms selected for the Master Plan and Barn renovation

***Dickinson Park***

Met with R&E about trail location.

House should be available soon.

***Glennig Property:***

Covered under earlier sections of the agenda.

***Depot to 8<sup>th</sup> Trail***

Purchase agreement with VG Lumber for needed property is in the works.

There has been some positive progress between VG and the school district.

### 4. **ITEMS ADDED:**

**Spray Park** Wohlrab asked to coordinate hosting a spray park event once or twice a month.

***Action: Parks Committee Directed Park Director Meenderinck to coordinate such events.***

Meeting Adjourned 5:18pm.

**NEXT MEETING DATE**

**July 19, 2021**