

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	4-20-2020	
Name of Agenda Item:	City of Lynden Policy for the Families First Coronavirus Response Act (FFCRA)	
Section of Agenda:	New Business	
Department:	Administration (HR)	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input checked="" type="checkbox"/> Other: None	Legal Review:
		<input checked="" type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required
Attachments:		
1) Family First Coronavirus Response Act Policy 2) Emergency Family Medical Leave Request Form 3) Emergency Paid Sick Leave Request Form		
Summary Statement:		
<p>The Families First Coronavirus Response Act (FFCRA) was signed into law on March 18, 2020 and took effect on April 1, 2020. The FFCRA provides two categories of leave.</p> <p>The first expands existing FMLA coverage to provide up to 12 weeks of partially-paid Public Health Emergency Leave for eligible employees forced to miss work due to closure of their child's school or the unavailability of the child's childcare provider for reasons related to COVID-19.</p> <p>The second provides up to 10 days of Emergency Paid Sick Leave for various reasons related to the COVID-19 outbreak. The attached policy provides information and guidance on administration of these two leaves.</p>		
Recommended Action:		
That Council approve (by motion) the Family First Coronavirus Response Act Policy document.		