



PARKS COMMITTEE MINUTES

February 18, 2020

1. **Roll Call:**

Members Present: Mayor Korthuis: Councilors, Ron DeValois, Nick Laninga, Mark Wohlrab

Staff Present: City Administrator Mike Martin; Parks Director Vern Meenderinck; and Parks Admin. Assistant Nancy Norris, Public Works Director Steve Banham

Monday February 17, 2020 Heusinkveld Barn Feasibility Study/ Pre Design review meeting
Attendees: Mayor Korthuis, Ron DeValois, Nick Laninga, Mike Martin, Vern Meenderinck, Nancy Norris, Bob Johnson, and Harvey Pelleboer

2. **Action Items:**

A. **Approval of minutes from Jan. 21, 2020**

DeValois motioned to approve the minutes, Laninga concurred. (Wohlrab was absent for this meeting).

Action:

The Parks Committee Minutes from January 21, 2020 were approved.

B. **Maintenance Supervisor Position**

Proposal to exchange 2 seasonal positions for a full time Maintenance Supervisor. Had this position until 2005, when that person retired we did not replace the position. Will need a new job description and will need to add funding to make up the difference.

Action:

Parks Committee agreed to fund a Maintenance Supervisor position. Funding will come from the budgeted park overtime and cutting two (2) seasonal positions out of the six (6) seasonal positions that were budgeted for.

C. **POW Flags:**

Is this something we have to do? If so, which flag poles?

It was determined that a POW Flag will be added to the Flag pole at Centennial Park, Vern will speak with Veterans of Foreign War about getting a POW Flag.

D. **Bender Restrooms**

In the process of doing upgrades, toilets, sinks, counter tops, painting the walls and floors etc. Need direction on whether or not to replace the stall partitions. Cost for just two (2) stalls is approx. \$2,200 the women's side would need five (5).

Action:

Parks Committee install partitions

E. **Equipment Purchase**

Switch budget funding from purchasing a top dresser to replacing the large mower at Bender.

Action:

Parks Committee approved replacing the large mower, instead of purchasing a top dresser.



3. Information items:

A. **Tim Faber- Feasibility study for Benson barn**

After meeting with King Architects to figure out the scope of work, it was determined to focus on making the Barn useable first then develop the rest of the 40 acres into a park in phases.

B. **Benson Road land lease**

So far only one party has shown any interest. How do we want to move forward/length/how many acres etc. Parks committee is undecided on how many acres to lease and how long of a lease. Parks Committee would like to begin planting of trees on the west side of the property.

C. **Impact Fees:**

Vern is working with Heidi on figuring out the formulas to make it work.

D. **Berthusen Restrooms**

Public Works Director Steve Banham gave a time frame on the Berthusen restrooms, it now looks like late summer at the earliest. Arrangements have been made to have the bridge load rated as required this is another additional \$7,000-\$8,000 expense.

E. **Art wall report:** The Contractor will donate the construction and engineering of this wall, Once the plans are drawn, they will need approval from Parks Committee.

4. **Items added: None**

Meeting Adjourned at 4:47pm.

Next meeting: Monday, March 16, 2020