

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	July 15, 2024	
Name of Agenda Item:	Award Contract for Utility Rate Study	
Section of Agenda:	Consent	
Department:	Public Works	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
		Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:	FCS Group Scope of Work FCS Group Budget	
Summary Statement:	<p>The City recently solicited proposals for a Utility Rate Study to occur in 2024 and 2025. The study will include a comprehensive study of the City's sanitary sewer rate structure. Similar studies of water and stormwater utility rates may follow.</p> <p>The purpose of the initial targeted sewer rate study is to analyze current and expected cost burdens against the existing rate structure, to evaluate rate equity within the system, and to provide rate recommendations designed to fully fund utility expenditures for 20 years. The study will also provide insight for the long-term viability and financial strength of the utility as funding to expand the capacity of the Wastewater Treatment Plant has an estimated construction cost of \$24 Million.</p> <p>Two proposals were received, with majority of staff recommending to contract with FCS Group. Their proposed scope and budget are attached.</p> <p>The Public Works Committee reviewed the proposal at their meeting on July 1, 2024, and recommended entering into a contract with FCS Group, who demonstrated more experience with cities of Lynden's size within the timeline required by staff.</p>	
Recommended Action:	That City Council award the contract for the Utility Rate Study to FCS Group and authorize the Mayor's signature on the contract.	