



## FINANCE COMMITTEE MINUTES

3:00 PM August 16, 2021  
City Hall

### Present:

Mayor Scott Korthuis  
City Administrator John Williams  
Finance Director Anthony Burrows

### Councilmembers:

Kyle Strengholt (Chair)  
Gerald Kuiken  
Nick Laninga

1. **The Committee reviewed and approved the July 2021 meeting minutes.**
2. **The Committee reviewed and approved the Payroll for the month of July 2021.**
3. **July 2021 Payroll Overtime Review**

The committee reviewed the payroll overtime impacts. The Police Department had a total of 276 hours, which was higher than last month's 210 hours total. Shift coverage accounted for the bulk of the overtime. For the Fire Department, there was a total of 421 hours of overtime, which was up from last month's 258 hours. With limited volunteers shift coverage was 79% of the OT. The Stone Garden Grant incurred 5 hours of OT. Remaining overtime by all other departments was minimal.

### 4. **Sales Tax - YTD Review and Source Breakdown**

Sales Tax year to date budget to actuals indicated that sales tax receipts were 30.7% or \$427,447 over the projected budget. When year to date 2021 is compared with year-to-date 2020 collections, sales tax revenue reflects a 22.0% overall increase of \$328,482. The numbers were once again stronger than anticipated and better than what we forecast mostly due to price inflation and the benefits of online buying and destination sales tax.

**5. Council Packet items presented:**

- A. Consent: Approval of Payroll and Claims. Approved for full Council.
- B. None
- C. None.

**6. Finance Department Informational or Added Items**

- A. The monthly financial reports were reviewed. No further action required at this time.
- B. Further analysis on the robust sales tax numbers were discussed. It was noted that the destination sales tax continues to have a strong positive effect on the City's collections. No further action required at this time.
- C. None

**Meeting was adjourned at 3:53 p.m. The next Finance Committee meeting is on September 20th, 2021.**