

# CITY OF LYNDEN

FINANCE DEPARTMENT  
360-354-2829



## Memo

**To:** Linde Schreifels  
**From:** Linda Handy ~~OK~~  
**Date:** June 25, 2019  
**Re:** VOID Claims Warrant #73295 *THROUGH COUNCIL*

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Please void warrant #73295 payable to Pierce Manufacturing, Inc. (v#4770) dated 6/19/19 in the amount of \$9.23. This invoice was paid to the wrong vendor. Invoice belongs to CHS NW (v#4700). A

Please void the warrant and original AP transaction 29183544. The warrant is being held in the Finance safe until the void process is complete.

The invoice will be re-entered for payment to v#4700.

Thank you,

LH



**CITY OF LYNDEN**  
 P.O. Box 650  
 Lynden, Washington 98264  
 (360) 354 2829

PEOPLES BANK  
 LYNDEN, WASHINGTON

98-442  
 1251

C 73295

CLAIMS WARRANT

DATE  
 06/19/2019

AMOUNT  
 \*\*\$9.23\*\*

PAY: **\*\*Nine DOLLARS Twenty Three CENTS\*\***

TO THE ORDER OF: **Pierce Manufacturing, Inc.  
 7751 Collections Center Drive  
 Chicago, IL 60693**

**COPY**  
  
 AUTHORIZED SIGNATURE

⑈073295⑈ ⑆125104425⑆5003⑈ 138004⑈

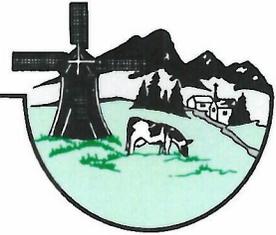
CITY OF LYNDEN • LYNDEN, WASHINGTON 98264

C 73295  
 9.23 1/1

PIER 4770 137 06/19/2019 00073295

REFERENCE NO.	YOUR INVOICE NUMBER	INVOICE DATE	AMOUNT PAID	DISCOUNT	NET AMOUNT
29183544	121076/13	06/04/2019	9.23	0.00	9.23

**COPY**



# Memo

**To:** Anthony Burrows cc: Linde Schreifels  
**From:** Linda Handy  
**Date:** September 4, 2019  
**Re:** VOID Claims Warrant #73665

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• **TO BE VOIDED WITH CONSENT OF CITY COUNCIL**

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Please void warrant #73665 payable to Hotstart Sales, LLC (v#4778) dated 8/20/19 in the amount of \$77.07. The vendor submitted invoice CD99423327 for WTP generator parts that was coded and approved by the PW department. An AP check was printed on 8/20/19. However, this invoice was pre-paid using a city credit card (Tami Adams). The vendor returned the check to us on 9/4/19.

Please void the warrant and original transaction # 29184816.

The warrant is being held in the Finance safe until the void request has gone through city council & the process is complete.

Thank you,

LH



**CITY OF LYNDEN**

P.O. Box 650  
Lynden, Washington 98264  
(360) 354-2829

PEOPLES BANK  
LYNDEN, WASHINGTON

98-442  
1251

C

73665

**CLAIMS WARRANT**

DATE  
08/20/2019

AMOUNT  
\*\*\$77.07\*\*

PAY: **\*\*Seventy Seven DOLLARS Seven CENTS\*\***

TO THE  
ORDER  
OF:

Hotstart Sales, LLC  
PO Box 11245  
Spokane, WA 99211-0245

**VOID**

*Anthony Brunner*  
AUTHORIZED SIGNATURE

⑈073665⑈ ⑆125104425⑆5003⑈138004⑈

CITY OF LYNDEN • LYNDEN, WASHINGTON 98264

C

73665

REFERENCE NO.	YOUR INVOICE NUMBER	INVOICE DATE	AMOUNT PAID	DISCOUNT	NET AMOUNT
29184816	CD99423327	07/18/2019	77.07	0.00	77.07

16005

good morning.  
I am sending this  
check back to you  
because this invoice  
has already been paid.

Thank you  
- AR

CITY OF LYNDEN

