

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



March 18, 2024

1. CALL TO ORDER

Mayor Korthuis called to order the March 18, 2024 regular session of the Lynden City Council at 7:00 p.m. in the city's council chambers.

PLEDGE OF ALLEGIENCE

OATH OF OFFICE – Police Officer Annika Bierlink sworn into office by Mayor Korthuis.

Chief Steve Taylor presented Reserve Officer Bill Brouwer with a plaque for appreciation and recognition of his 34 years of service to the Lynden Police Department. Councilor Beld also spoke of his appreciation and gratitude to Bill Brouwer for the many years that they had worked together.

ROLL CALL

Members present: Councilors Gary Bode, Lee Beld, Brent Lenssen, Nick Laninga, and Kyle Strengholt.

Members absent: Councilors Vis and Wohlrab absent with notice.

Staff present: Community Development Director Heidi Gudde, Fire Chief Mark Billmire, HR Director Kari Heeringa, Police Chief Steve Taylor, Public Works Director Jon Hutchings, City Clerk Pam Brown, City Administrator John Williams, and City Attorney Bob Carmichael.

SUMMARY REPORTS AND PRESENTATIONS

Erika Lautenbach, Director Whatcom County Health and Community Services

Ms. Lautenbach provided council with an overview presentation for Whatcom County's Health and Community Services 2023 Annual Report. She provided a handout for members of council and the council file. Her presentation materials are included in the council packet posted on the city's website.

APPROVAL OF MINUTES

Councilor Bode moved, and Councilor Strengholt seconded, to approve the March 4, 2024 regular council minutes. Motion approved on 5-0 vote.

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CITIZEN COMMENT

Cynthia Ripke-Kutsagoitz, Guide Meridian, Lynden

- Voiced her opposition to Whatcom County Health and Community Services programs and the amount of money that is funded through that department.
- The Ashli Babbitt shooting on January 6, 2021.

Jonathan Henry – S BC Avenue, Lynden

- Mr. Henry stated that the resources in Lynden and throughout Whatcom County are many and he reminded council that if they have any questions concerning a public health issue, he and many others are available as a resource.

2. CONSENT AGENDA

Payroll Liability to February 11 through February 24, 2024

EFT & Other Liabilities

Non-L&I Liabilities

Monthly EFT	\$609,342.24
Check Liability	\$0.00
Total Non-L&I Liabilities	\$609,342.24
Quarterly Liabilities	\$13,490.59

Total EFT & Other Liabilities **\$622,832.83**

Payroll Liability to February 25 through March 9, 2024

EFT & Other Liabilities

Non-L&I Liabilities

Monthly EFT	\$456,279.48
Check Liability	\$0.00
Total Non-L&I Liabilities	\$456,279.48
Quarterly Liabilities	\$13,853.40

Total EFT & Other Liabilities **\$470,132.88**

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Approval of Claims – March 5, 2024

Manual Warrants No.	29397, 29519	through	<u>29521,</u> <u>59530</u>		\$23,551.59
EFT Payment Pre-Pays					\$0.00
				Sub Total Pre-Pays	\$23,551.59
Voucher Warrants No.	<u>29532</u>	through	<u>29623</u>		\$452,665.24
EFT Payments					\$44,056.67
				Sub Total	\$496,721.91
				Total Accts. Payable	\$520,273.50

Approval of Claims – March 19, 2024

Manual Warrants No.	=	through	=		\$0.00
EFT Payment Pre-Pays					\$0.00
				Sub Total Pre-Pays	\$0.00
Voucher Warrants No.	<u>29638</u>	through	<u>29746</u>		\$821,177.62
EFT Payments					\$46,423.44
				Sub Total	\$867,601.06
				Total Accts. Payable	\$867,601.06

Chamber of Commerce Event Schedule (2024)

Professional Services Agreement with Precision Approach Engineering – Pulled from Consent Agenda.

Community/Senior Center Lease and Management Agreement

Motion made by Councilor Bode seconded by Councilor Strengholt to approve the Consent Agenda with the omission of the Professional Services Agreement with Precision Approach Engineering. Motion approved 5-0.

After some discussion with Jon Hutchings, Public Works Director the following motion was made:



Motion made by Councilor Bode seconded by Councilor Beld to authorize the Mayor's signature on the agreement with Precision Approach Engineering not to exceed \$15,000 for three years.

3. PUBLIC HEARING – None.

4. UNFINISHED BUSINESS – None.

5. NEW BUSINESS

Lead Line Inventory Overview

U.S. Cities are required by the Environmental Protection Agency to inventory drinking water distribution systems for the occurrence of lead and copper. Though the City of Lynden has no known lead pipes, Public Works is compelled to inspect a subset of service lines by October 2024 to confirm this. Affected households are those constructed before 1989. Owners will be randomly selected and contacted via postal mail to voluntarily submit information on their homes' water pipes. Informational materials are available on the City website.

For information only. No action taken.

6. REPORTS

2023 Transportation Benefit District Annual Report

The Transportation Benefit District (TBD) 2023 annual report is being provided to comply with RCW 36.73.160(2) which states that the "district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district." The attached report provides information on 2023 planned and actual revenues and expenditures. It also discusses major actions affecting the Lynden TBD including the planned expenditures for 2024. The Public Works Committee reviewed the 2023 TBD annual report at their meeting on March 6, 2023. The Finance Committee reviewed the report prior to tonight's City Council meeting.

Finance Committee:

Councilor Strengholt provided council with information concerning items discussed at the Finance Committee meeting that met just prior to the March 18th council meeting. Finance Director Burrows will distribute the monthly financial report before the end of the week.

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7. EXECUTIVE SESSION

The Council did not hold an executive session.

8. ADJOURNMENT

March 18, 2024 regular session of the Lynden city council adjourned at 7:45 p.m.

Pamela D. Brown, City Clerk

Scott Korthuis, Mayor

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