

CITY OF LYNDEN



CITY COUNCIL MINUTES OF REGULAR MEETING

September 16, 2019

1. CALL TO ORDER

Mayor Korthuis called to order the September 16, 2019 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Gary Bode, Ron De Valois, Jerry Kuiken, Brent Lenssen, Nick Laninga, Kyle Strengholt, and Mark Wohlrab.

Members absent: None.

Staff present: Finance Director Anthony Burrows, Fire Chief Mark Billmire, Public Works Director Steve Banham, City Clerk Pam Brown, City Administrator Mike Martin, and City Attorney Bob Carmichael.

OATH OF OFFICE - None

APPROVAL OF MINUTES

Councilor Strengholt moved and Councilor Wohlrab seconded to approve the regular council minutes of September 3, 2019, the special council meeting held September 4 during the Public Works Committee meeting and the special council meeting held September 5 during the Public Safety Committee meeting. Motion approved on a 7-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled: None

Nonscheduled:

Cynthia S. Ripke-Kutsagoitz, 7062 Guide Meridian #30, Lynden

Cynthia Ripke-Kutsagoitz addressed council members and stated her disappointment that there isn't a city sponsored 9/11-tribute event. She also stated that the Lynden Tribune did not publish an article in remembrance of the many first responders that lost their lives on 9/11.

Councilor Nick Laninga shared his own personal memories of the 9/11 event with council.

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MINUTES OF REGULAR MEETING

2. CONSENT AGENDA

Approval of Payroll Disbursed – September 1-15, 2019

Paychex EFT	\$260,420.45
City of Lynden EFT	\$58,915.28
Warrant Liability	\$57,151.95
Subtotal	\$376,487.77
Paychex EFT Liability	\$5,964.94
Total EFT & Other Liabilities	\$382,452.71

Approval of Claims – September 17, 2019

Manual Warrants No.	<u>73709</u>	through	-		\$535,000.00
EFT Payment Pre-Pays					\$832.65
				Sub Total Pre-Pays	\$535,832.65
Voucher Warrants No.	<u>73710</u>	through	<u>73864</u>		\$1,029,110.95
EFT Payments					\$37,362.04
				Sub Total	\$1,066,472.99
				Total Accts. Payable	\$1,602,305.64

Addendum to YMCA Lease

The YMCA lease dated Feb. 18, 1997 auto renews annually unless a 120-day notice to terminate is submitted by either party. This addendum speaks to the \$50,000 pro-rated share for the pool repair that the YMCA would be responsible for, should the lease be terminated.

Resolution No. 1006 – Request to Cancel Warrants

RCW 39.56.040 states that any registered or interest bearing warrants of any municipal corporation not presented within one year of the date of their call, or other warrants not presented within one year of their issue, shall be canceled by passage of a resolution of the governing body of the municipal corporation, and upon notice of the passage of such resolution the auditor of the municipal corporation and the treasurer of the municipal corporation shall transfer all records of such warrants so as to leave the funds as is such warrants had never been issued.

Warrant No. 73295 has not and will not be presented for payment and should be canceled.
Warrant No. 73665 has not and will not be presented for payment and should be canceled.

Councilor De Valois moved and Councilor Wohlrab seconded to approve the Consent Agenda. Motion approved on a 7-0 vote.



3. PUBLIC HEARING - None

4. UNFINISHED BUSINESS- None

5. NEW BUSINESS

Request to Reject Bid for 3MG Reservoir Roof Recoating Project

Staff solicited bids from the three companies on the City's small works roster in August to recoat the roof on the 3-million-gallon (MG) steel water reservoir located at the fairgrounds. In order to be considered a small works project, the job must cost \$350,000 or less. The City received only one bid, from Partner Industrial in the amount of \$348,425.00, including tax.

Northwest Corrosion Engineering (NCE) who assisted the City in preparing the specifications had provided cost estimates of between \$225,000 - \$250,000 and containment between \$75,000 and \$100,000.

Upon reviewing the bid from Partner Industrial, NCE recommended rejecting the single bid received and waiting until this winter to once again solicit small works roster bids for the work to be completed in the spring of 2020.

The engineer has confirmed that there would be no adverse consequences to delaying the work for another 6-8 months. This is also expected to present a more favorable bidding environment and recoating would be less subject to weather issues for a contractor. If approved, the City would roll over the 2019 funding from the Water Fund (401) for this project into the 2020 budget.

Councilor Bode moved and Councilor De Valois seconded that City Council approve the rejection of Partner Industrial's Bid in the amount of \$348,425.00, including taxes, and direct staff to rebid the project for re-coating in 2020. Motion approved on 7-0 vote

6. OTHER BUSINESS

Council Committee Updates

Councilor Kuiken reported that city staff was presented with results of the Washington State Auditors independent accountability audit (January 1, 2017 through December 31, 2018). The city performed well throughout the audit and did not receive an audit finding. The team of auditors was very impressed with the finance department staff's helpful attitude and responsiveness. Auditors believe that because of this responsiveness, the audit took much less time than anticipated, meaning that the cost of the audit was significantly decreased.



Councilor Kuiken reporting for the Finance Committee, involving the discussion of:

- The Pepin Creek project and the current options
- Approving claims and payroll
- Reviewing overtime costs for police and fire departments which were mostly attributed to the NW Washington Fair
- Police and Fire departments are both operating under projected budget for the year
- Finance Director Burrows disputed an IRS charge and prevailed (approx. \$48,000)
- Director Burrows is researching the possibility changing the city's insurance company

Finance Director Burrows acknowledged his staff's work and excellent outcome with the Audit. He also asked that whenever the Mayor or council members visit the finance department that they take a moment to acknowledge the staff's achievements.

Councilor De Valois reporting for the Parks Committee, involving the discussion of:

- YMCA lease amendment
- Motion lights at Million Smiles Park
- Ordinance establishing the parks; hours of operation
- Splash Fest
- Lynden Watch/private citizen offers reward for information about vandalism
- Park department talking measures suggested by Auditor's Office
- Bicycle "Pump" Park
- Rotary project at Bender Fields

Councilor Bode reporting for the Public Works Committee, involving the discussion of:

- Pepin intercept ditch
- Pepin Creek project options, alternatives, plans, costs

Councilor Lenssen reporting for the Public Safety Committee, involving the discussion of:

- Police and Fire departments are issuing monthly reports
- Expect a new ambulance in October or November
- Possibility of leasing police vehicles

Councilor Wohlrab reporting for Lynden Watch:

- Program continues to grow in membership numbers and is working well

7. EXECUTIVE SESSION

Council recessed into executive session at 7:34 p.m. to discuss a potential acquisition of real estate. It was anticipated that the executive session would last approximately 10 minutes and that a decision would be made.

CITY OF LYNDEN

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The Council meeting reconvened at 7:44 p.m.

Councilor Wohlrab moved and Councilor De Valois seconded to approve resolution No.1007 authorizing the Mayor to execute all documents necessary to accomplish the Glenning Street Playground Property purchase on behalf of the City of Lynden. Motion approved on 7-0 vote.

8. ADJOURNMENT

The September 16, 2019 regular session of the Lynden City Council adjourned at 7:45 p.m.

Pamela D. Brown, MMC
City Clerk

Scott Korthuis
Mayor

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