



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM October 7, 2020
Microsoft Teams Virtual Meeting
City Hall 2nd Floor Large Conference Room

1. ROLL CALL

Members Present: Mayor Scott Korthuis; Councilors Gary Bode, Ron De Valois, Jerry Kuiken

Staff Present: City Administrator Mike Martin; Public Works Director Steve Banham, Programs Manager Mark Sandal, Sr. Admin. Assistant Miriam Kentner

Public Present: Gary Vis

2. ACTION ITEMS

A. **Approve Minutes from September 9, 2020**

De Valois motioned to approve the minutes and Kuiken seconded the motion.

Action

The minutes from September 9, 2020 were approved.

B. **2021 Budget Review: Capital Projects**

Banham presented the 2021 Public Works Capital Projects budget for review.

Action

The Public Works Committee concurred to support the 2021 Public Works Capital Projects budget and recommended that staff continue to work to include these projects in the budget that the Mayor brings to City Council for approval.

C. **Development Standards Revisions**

Banham and Sandal presented the list of revisions to the Project Manual for Engineering Design and Development Standards document for review.

Banham explained that City Attorney Bob Carmichael is also reviewing and updating the legal language.

Sandal stated there is an update to the stormwater civil review deposit (currently \$200 per unit), and the fee will be updated to reflect the standard with the committee on a yearly basis.

Action

The Public Works Committee concurred to support the Project Manual for Engineering Design and Development Standards. Once reviewed these agreements will be brought to City Council for approval.

3. INFORMATION ITEMS

A. COVID-19 Wastewater Testing Status Update

Covid-19 test results from the City's wastewater system are currently being reviewed by staff. Staff is working to create a contract to transfer further testing assignments to Whatcom County Health Department who take over the funding for the testing.

B. Department of Ecology Grant Applications- Final Budget

1) Northwest Washington Fairgrounds Stormwater Improvements

Banham stated that a grant is being submitted for stormwater improvements at the Northwest Washington Fairgrounds. The fairgrounds will supply the 25% match to the requested DOE (75%) grant funds.

2) Judson Street Low Impact Development (Construction Phase 1)

Banham stated staff is submitting a Department of Ecology grant application by September 13th for the first phase of construction (8th Street and alleys between 9th Street and 7th Street). This grant would cover 75% of the allowable costs with the City providing matching funds from TBD and from the Sewer Fund.

C. Lynden Recreation Center (Old YMCA)

Bode mentioned that re-opening the pool at the "Lynden Recreation Center", formerly the YMCA, has received a positive response from the public. Bode stated that he heard that over 500 requests were received from the public to reserve the use of the pool. The Committee discussed the age and condition of the building and who would be financially responsible for future improvements. Banham stated a Washington Recreation and Conservation Office (RCO) Youth Activities Grant might be a possible source of funding for future improvements.

D. PROJECT: 17th Street Extension

Sandal stated Stremler Gravel should start work this week and close 17th Street north to Main Street, Village Drive, and Double Ditch Road to all but local traffic. They are currently scheduled to do paving at the end of October.

E. PROJECT: Berthusen Park Restrooms

Sandal stated that he held a pre-construction meeting with Tiger Construction last Friday. Arrival of the prefab building is expected to take at the end of this month.

F. PROJECT: Cured in Place Pipe (CIPP)

There are two projects in final design that will be going out to bid later this month for the installation of the cured in place pipe (CIPP) lining within existing pipes: a) the Sewer Main Line between 10th Street and B.C. Avenue between Liberty and Glenning Streets and b) the Industrial Condensate Line from Riverview Road to Hannegan Road. Sandal asked the committee for support to proceed directly to City Council upon receipt of favorable bids. The Committee concurred.

G. PROJECT: Industrial Condensate Outfall

Banham stated that permits have been submitted to the Army Corps of Engineers for review. Mitigation planting will take place next year around the outfall.

Construction of the Industrial Condensate Outfall is expected to be complete next year before the close of the fish window in mid-October.

H. PROJECT: Jim Kaemingk Sr. Trail Gap – Depot Road to Main Street

Banham stated that the City was informed that it ranked 21 out of 29 which makes it unlikely that we will receive funding from the Washington Recreation and Conservation Office (RCO) Board for the Jim Kaemingk Sr. Trail project.

Banham stated that the presentation was well received. However, the funding went to projects with locations that served more of a region purpose.

I. PROJECT: Guide Meridian Pump Station

Banham stated staff is continuing to work on the Guide Meridian Pump Station Project which would serve the area near Flynn Road and Bay-Lyn Drive. Due to the location of the pump station, the pipeline to the west will probably need to be in Whatcom County necessitating permits from the County. The City intends to create a Latecomer Agreement for these improvements, not unlike the East Lynden Sewer Assessment.

NEW BUSINESS

1) Parking Standards Spaces

Bode asked the Committee to consider reviewing the number of parking spaces required for residential development, particularly senior housing. There was also discussion of street widths to accommodate on-street parking. Mayor Korthuis agreed with reviewing parking requirements and looking at other municipalities for examples. The Mayor stated that this discussion should take place in Community Development. Banham encouraged Bode to bring this to the next Community Development Meeting.

The meeting was adjourned at 5:15 p.m.