



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM October 5, 2022
City Hall 2nd Floor Large Conference Room

CALL TO ORDER

Members Present: Mayor Scott Korthuis, Councilors Gary Bode, and Jerry Kuiken

Members Absent: Ron De Valois with notice

Staff Present: City Administrator John Williams, Programs Manager Mark Sandal;
and Sr. Admin. Assistant Jessica King

Public Present: Gary Vis

ACTION ITEMS

1. Approve Minutes from September 7, 2022

Bode motioned to approve the minutes and Kuiken seconded the motion.

Action

The minutes from September 7, 2022, were approved.

2. Whatcom County Interlocal Agreement for Source Control Business Inspections

Bode discussed the proposed Interlocal Agreement for Source Control Business Inspections, expressing concern regarding an outside agency performing inspections that Lynden could be performing. He stated that this would be giving up autonomy and authority of staff to inspect and enforce.

Sandal said the inspections are required by the City's Stormwater NPDES Permit. The Interlocal is one means to address some of the inspections. The purpose of the inspections would be to provide guidance to local businesses.

The City currently has several inspections that it already does, such as private stormwater inspections, and FOG (fats, oils, and grease) inspections. The Committee asked whether the City has staff who can perform these additional source control inspections as well. Sandal responded, not currently.

Bode recommended tabling the Interlocal Agreement. Kuiken concurred.

Action

The Public Works Committee concurred to table further discussion of the Interlocal Agreement pending the receipt of more information.

3. 2023 Design Standards

Sandal noted that updates to the Design Standards are being presented to City Council on October 17 to set a Public Hearing date of November 7, 2022. The changes will be effective January 1, 2023.

Sandal highlighted some of the changes being presented for 2023:

- How the City will number projects so that they correlate with the Planning Department.
- Tracer wires will be located to run from the main to the meter.
- Crushed limestone and split rail fences for trails will be included in the design standard changes.
- Erosion control grass will be required for planting strips instead of gravel.
- Updates to the stormwater manual.

Action

The Public Works Committee concurred to recommend forwarding the 2023 Design and Development Standards to City Council to set a Public Hearing date of November 7, 2022.

INFORMATION ITEMS

4. Septic to Sewer Postcard Review

Sandal explained that the postcard in the packet was distributed by mail the week of September 26th to residents with septic tanks. The postcard contained information about an open house to train citizens to do their own septic inspections as opposed to hiring someone to do the inspection.

5. Downtown 15-Minute Parking

Sandal presented a map depicting current and proposed 15-minute parking restrictions downtown. Vis expressed concern that the existing green painted curb indicating 15-minute parking might not match up to the proposed relocations.

The Committee requested the previous signs at the post office be replaced with a minimum of two 15-minute signs on 6th Street and four on Front Street.

The Committee agreed that posted signs are better than painted stalls. They discussed other locations for the 15-minute parking signs such as near certain restaurants with a higher volume of take-out traffic.

6. 2023 Project Placemat

The 2023 Public Works project funding spreadsheet was distributed at the meeting. Sandal discussed the layout of the spreadsheet including the breakdown of the project categories including closeout of projects, and a new list of the WSDOT projects adjacent to City limits.

7. Whatcom County EDI Funding Agreements Approved by County Council at their September 27th meeting:

1. Lynden Community Center Facility Structural & Mechanical Repairs \$300,000
2. Jim Kaemingk, Sr. Trail Connector: Depot Road to 8th Street \$500,000
3. Grover Street Pavement Preservation \$500,000

4. South Park Water, Street and Sidewalk Improvements \$387,500 Grant / \$562,500 Loan

Bode asked why the City was able to get funding for South Park Street before Cedar Drive, noting that Cedar Drive needs to be repaired. Williams explained that the ARPA funding sources from the County for this project changed and funding was able to be switched to EDI loan funding instead. South Park originally qualified for ARPA grant funding which included sewer and water improvements. With these changes to the funding (additional funds obligated via EDI loan) the City was able to move the grant money to other projects and the TBD money back into the budget for other projects.

8. Projects Update

Pepin Creek Main Street Bridge

Sandal said currently the project is scheduled to have the concrete road poured on October 21st.

West Front Street Improvements

Sandal discussed the details of the grading for the project that will be starting this week.

West Front Street Culvert Replacement

Not demolishing in 2022 but will monitor closely during storm events and close road as necessary.

West Main Street

The CERB application was submitted. A tentative groundbreaking for Alliance Freeze Dry is scheduled for October 21st. Sandal said the CERB Board was happy with the project and the City is looking for one City and one Business representative to attend an upcoming CERB Board meeting and presentation for the roundabout and the street approaches.

A unique requirement of the CERB agreement is that the Alliance Freeze Dry has requested naming rights for the roundabout.

Industrial Condensate Outfall

Sandal said project cleanup is going on now and a dye test will be scheduled. A ribbon cutting date is to be determined.

Bender Road Waterline

Sandal said the City is still working with the contractor to get started on this project and work is expected to start on October 10, 2022.

South 6th Street CIPP

This project will start mid-November.

8th Street Stormwater LID

A public Open House was held September 29th with about 20 neighborhood residents in attendance. Positive feedback was received.

Guide Meridian Pump Station

Colacurcio started the week of September 26th.

Greenfield Pond Maintenance

Sandal said that after Stremmer hydroseeds the area, this project will be complete.

Kamm Road Development Work

Sandal said that waterline was replaced by DeKoster and in conjunction the street was repaved.

Mouw Ditch Bertrand Water Improvement District Meeting

This meeting was held September 15th with property owners in attendance (future CERB funding). Sandal said this project benefits the commercial industrial businesses and berry farms in the area and the City is considering applying for a \$50,000 planning loan later this year.

NEW BUSINESS:

9. Bump on Badger Road at Double Ditch Road from Whatcom County Culvert Installation

Bode expressed concern about the large hump/bump in the road because of potential flooding, poor visibility, and sightlines for oncoming traffic. Korthuis said he has received phone calls requesting for the "bump" to be fixed; however, this was a WSDOT project, and not a City project. Staff will refer questions and concerns to WSDOT.

10. Darigold Crosswalk Installation

Sandal said we have the scope and budget to have Reichert and Ebe to look at the installation and requirements for the Darigold crosswalk installation.

ADJOURNMENT: The meeting was adjourned at 5:21 p.m.

NEXT MEETING: November 9, 2022