

# CITY OF LYNDEN

300 4<sup>th</sup> Street  
Lynden, WA 98264



June 7, 2024

Dear Laura,

On March 5, 2024, the City of Lynden drafted a check payable to USI – New Precision Technology Inc. in the amount of \$31.54. As of today, this check (#29611) has not cleared our bank account. I called the vendor today and found out that they never received our check. Also, there was confusion on the order and we were billed in error.

Please approve this void through City Council:

Check #29611 3/5/2024 \$31.54

- Vendor #2712  
USI - New Precision Technology Inc.

Thank you,

A handwritten signature in blue ink, appearing to read 'Fritzie Elton', is written over the typed name.

Fritzie Elton  
Accounting Lead-A/P  
Finance Department