

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	July 15, 2019	
Name of Agenda Item:	MOU Amendment to extend Temporary Fire Captains	
Section of Agenda:	New Business	
Department:	Fire	
Council Committee Review:	<input type="checkbox"/> Community Development <input checked="" type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: _____	Legal Review:
		<input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required
Attachments:		
Draft MOU Amendment		
Summary Statement:		
<p>In the absence of an Assistant Fire Chief, the department's 3 lieutenants have assumed duties that normally would have been assigned to AC position. These include training, scheduling, and fleet maintenance, committee participation, among other things. From August 2017 until December 2018, the lieutenants were designated as temporary Captains and given entry-level Captains pay to acknowledge their taking on these additional duties.</p> <p>A previous Memorandum of Understanding included a three-month period after a new chief was recruited and hired – which ended in December 2018. This extended period was intended to give Chief Billmire time to evaluate the department's staffing, so he could decide whether he wished to hire an Assistant Chief or have those duties taken over using some other option.</p> <p>The Department intends to advance a budget initiative in the 2020 budget cycle that, if approved, would create the Assistant Chief position. But meanwhile, the lieutenants continue to perform the functions normally assigned to an Assistant Chief, even though the MOU expired in December. The MOU before you would extend its duration until one month after a new Assistant Chief is hired. The Chief believes this is fair and consistent with the intent of the previous MOU and recommends that Council approves this amendment.</p>		
Recommended Action:		
Approve the attached MOU amendment to extend the Temporary Fire Captains.		