



TOWN OF LOXAHATCHEE GROVES
UNIFIED LAND DEVELOPMENT CODE ADVISORY COMMITTEE MEETING
OCTOBER 29, 2019
audio available in the Town Clerk's Office

CALL TO ORDER

Chair Marianne Miles called the meeting to order at 4:08 p.m.

ROLL CALL

Present: Chair Marianne Miles, Committee Members Karen Plante, Cassie Suchy, and Lisa Trzepacz

Absent: Jo Siciliano

Staff: Town Planning Consultant James Fleishmann, Town Manager Jamie Titcomb, and Town Clerk Lakisha Q. Burch

REGULAR AGENDA

1. Review of ULDC Article 90 Signs: Commercial Sign Standards

Chair Miles proposed a simplification of the review of the ULDC rather than going line by line to make the process more productive, and asserted the Code also needs to be simplified so a layperson can understand them.

Town Planning Consultant James Fleishmann stated there had been discussion at the September meeting regarding the design of signs, and the first question was whether the Committee thought there should be standardized design criteria for Southern Boulevard. He advised that the staff recommendation for monument sign criteria was to use the sign perimeter, require two (2) 24-inch pillars on either side of the sign, and have a maximum height and maximum width, with the design up to the commercial tenants. Discussion ensued regarding the recommendation, the uniformity of setting design criteria, and allowing for character.

Motion was made by Committee Member Cassie Suchy, seconded by Committee Member Karen Plante, to follow the staff recommendation with the addition of “which shall meet the Rural Vista guidelines.” Motion **passed** 3-1. Lisa Trzepacz was opposed.

Mr. Fleishmann continued with an overview of the article and proposed changes. The Committee discussed building identification signs, building wall signs, and outparcel signage.

Chair Miles expressed concerns with Publix signage not including pharmacy, and asserted the Committee should consider a change to allow for businesses with secondary departments. Discussion continued.

Motion was made by Committee Member Karen Plante, seconded by Committee Member Cassie Suchy, to change the maximum wall sign face area from 60 to 72 square feet as recommended. Motion **passed** unanimously.

Mr. Fleishmann reviewed recommended changes to section four (4), canopy signs.

Motion was made by Committee Member Cassie Suchy, seconded by Committee Member Lisa Trzepacz, to accept the staff recommendation for canopy signs. Motion **passed** unanimously.

Mr. Fleishmann discussed recommended changes to the maximum perimeter, height, and width of a menu sign, based on precedent.

Motion was made by Committee Member Cassie Suchy, seconded by Committee Member Lisa Trzepacz, to accept the staff recommendation for section five (5), menu boards as written and to allow staff to bring back wording for the pedestal. Motion **passed** 3-1. Lisa Trzepacz was opposed.

COMMENTS FROM THE PUBLIC

None.

COMMITTEE MEMBER COMMENTS

Mr. Fleishmann distributed a handout made by Council Member Laura Danowski in response to a resident who had brought forward concerns regarding directional signage to her property. He advised the handout included a temporary standard until standards could be put in place.

ADJOURNMENT

The next meeting was set for Thursday, November 21 at 4 p.m.

There being no further business the meeting was adjourned at 6:10 p.m.

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST:

Prepared by: ProtoType, Inc.

Sammie T. Brown, FRA-RP, MEDP

Town Clerk Assistant

Paul Coleman

Chairperson