



**TOWN OF LOXAHATCHEE GROVES**  
**UNIFIED LAND DEVELOPMENT CODE ADVISORY COMMITTEE MEETING**  
**DECEMBER 19, 2019**  
*audio available in the Town Clerk's Office*

**CALL TO ORDER**

Chair Marianne Miles called the meeting to order at 4:00 p.m.

**ROLL CALL**

Present: Chair Marianne Miles, Committee Members Karen Plante, Jo Siciliano and Cassie Suchy

Absent: Lisa Trzepacz

Staff: Town Planning Consultant James Fleishmann, Town Manager Jamie Titcomb, and Town Clerk Lakisha Q. Burch

**COMMENTS FROM THE PUBLIC**

Virginia Standish, 15410 North Road, shared concerns that the Sign Code seemed to favor commercial and not consider the aesthetics of the Town. She commented on specific items, including inflatable signage, illuminated signs, menu board sizes, banners, and real estate signs.

**REGULAR AGENDA**

**1. Review of ULDC Article 90 Signs: Commercial Sign Standards**

Mr. Fleishmann stated the first section of the document provided included the Committee's changes to the Commercial Sign Standards in the ULDC as approved at the November 21 meeting.

Discussion continued regarding permanent and temporary signs, pole signs, organization of the sections, and agricultural exemptions. Town Manager Jamie Titcomb provided additional clarification on the agricultural exemptions under State Statute.

Committee Member Jo Siciliano suggested addition of Ms. Standish's request regarding real estate signs. Consensus was to add language to specify that real estate signs must correlate to a valid listing on the property and be removed following the sale.

Committee Member Karen Plante asked to revisit the inclusion of inflatable signage and banners. Discussion ensued regarding grand opening signage and banner sizes.

**Motion** was made by Committee Member Karen Plante, seconded by Committee Member Cassie Suchy, to change the maximum banner dimensions to 90 square feet or six (6) feet by 15 feet. Motion **failed**. Chair Marianne Miles and Committee Member Jo Siciliano were opposed.

**Motion** was made by Committee Member Jo Siciliano, seconded by Committee Member Marianne Miles, to the maximum banner dimensions to 144 square feet, and/or a height of six (6) feet and length of 24 feet. Motion **failed**. Committee Members Cassie Suchy and Karen Plante were opposed.

**Motion** was made by Committee Member Karen Plante, seconded by Committee Member Jo Siciliano, to forward both recommendations to the City Council. Motion **passed** unanimously.

Discussion continued regarding promotional tethered inflatables, including the definition, dimensions, carnivals and events, and other uses.

**Motion** was made by Committee Member Karen Plante, seconded by Committee Member Jo Siciliano to either remove the tethered inflatable signs from the standards or to restrict the signs to a maximum height of 15 feet in height and 10 feet in width. Motion **passed** unanimously.

## **2. Review of ULDC Article 90 Signs: Agricultural Residential (AR) District Sign Standards**

Mr. Fleishmann provided a brief overview of the Agricultural Residential (AR) District Sign Standards and proposed changes. The Committee discussed building identification signs, whether addressing requirements should be mandatory, temporary signs, and definitions.

Mr. Fleishmann agreed to speak with the Fire Department, Police Department, and Postal Service to determine the legal requirements and report back.

Discussion continued regarding opinion signs, organization of the Code, State Statute related to bona fide agricultural use, and agri-tourism signage. Consensus was to create new sections for bona fide agricultural and agri-tourism uses.

Mr. Fleishmann distributed images of sample directional signage for businesses and advised the Council would like a recommendation from the Committee. Discussion ensued as to the signs and the objectives for the appearance of the Town. Consensus was to continue the discussion at the January meeting.

Mr. Fleishmann reported that there had been a discussion at the Council meeting earlier in the week regarding scheduling a joint workshop with the Committee to identify the order for reviewing sections of the ULDC.

### **COMMENTS FROM THE PUBLIC**

None.

### **ADJOURNMENT**

The next meeting was set for Thursday, January 30, 2020, at 4 p.m.

There being no further business the meeting was adjourned at 5:59 p.m.

**TOWN OF LOXAHATCHEE GROVES, FLORIDA**

ATTEST:

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Prepared by: ProtoType, Inc.  
Sammie T. Brown, FRA-RP, MEDP  
Town Clerk Assistant

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Paul Coleman  
Chairperson