



155 F Road Loxahatchee Groves, FL 33470

TO: Town Council of Town of Loxahatchee Groves

FROM: Francine L. Ramaglia, Town Manager

DATE: April 1, 2025

SUBJECT: *Resolution No. 2025-25 approving a contract with Geoffrey B. Sluggett & Associates, Inc. for professional services related to coordination and approval of projects including but not limited to grant funding*

Background:

Mary McNicholas a principal with Geoffrey B. Sluggett & Associates has been assisting the Town Manager in presenting grant applications locally including the recent application for trail and crossing funds along Okeechobee Boulevard.

Staff recommends the relationship be continued on an annualized basis and through the adoption of Resolution 2025-25 the Town Council would approve a contract for the following services:

The Consultant, at the direction and approval of the Town Manager, shall provide consulting services to the Town. The general scope of the Consultant's services includes actively pursuing funding opportunities through partnerships, grants, appropriations, and other agreements, as well as ensuring the successful approval and implementation of Town projects. These services include but are not limited to:

- Providing expert advice, counsel, and active involvement in identifying potential funding sources, including grants for which the Town may be eligible.
- Scheduling, attending, and reporting on relevant meetings to ensure timely communication and progress.
- Drafting and preparing comprehensive funding requests and accompanying documentation.
- Identifying and collaborating with key stakeholders, consultants, agencies, and staff to advance project goals.
- Developing necessary support materials to bolster funding efforts.
- Negotiating partnerships and agreements to facilitate project success.



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- Monitoring project progress, funding requests, and agreements, with regular status updates. As well as other assigned duties and related services in accordance with this Agreement. The Consultant shall efficiently manage each project from initiation to completion.

The agreement would be in place from March 1, 2025 through February 28, 2026. The annual cost would be \$90,000 a year and would be payable in equal monthly increments. The consultant has a proven track record of accomplishment working with the Town and the level of grant funding sought will justify the expense if the efforts secure the Town funding for any of the

Recommendation:

Staff recommends adoption of Resolution No. 2025-25 approving the Agreement with Geoffrey B. Sluggett & Associates.