



**TOWN OF LOXAHATCHEE GROVES  
TOWN COUNCIL MINUTES WORKSHOP MEETING**

**MAY 2, 2023**

*Meeting audio available in Town Clerk's Office*

**CALL TO ORDER**

Mayor Danowski called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Danowski led the Pledge of Allegiance.

**MOMENT OF SILENCE**

Mayor Danowski led a prayer.

**ROLL CALL**

Mayor Laura Danowski, Vice Mayor Robert Shorr, Councilmembers Margaret Herzog, Phillis Maniglia, and Marianne Miles, Town Manager Francine L. Ramaglia, Town Attorney Elizabeth Lenihan, Public Works Director Larry Peters, Town Planning Consultant James Fleischman, and Town Clerk Lakisha Burch.

**ADDITIONS, DELETIONS AND MODIFICATIONS**

Town Manager Ramaglia asked that the following items be removed from the agenda; items 8, 14, and 15.

**Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve the agenda with the removal of items 8, 14, and 15; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

There were no public comments.

**PRESENTATION**

1. Presentation by Palm Beach County District 6, Commissioner Sara Baxter.

Palm Beach County District 6 Commissioner Sara Baxter gave a brief summary of her personal and professional background and presented a PowerPoint presentation. She also stated that she has a sign in sheet out in the entry that residents can sign up to receive her newsletter.

Commissioner Baxter introduced Mr. Ed Chase, Director of Intergovernmental Relations, and Community Engagement at Palm Beach County. Mr. Chase addressed the Town Council by giving

an update on Palm Beach County legislative. Mr. Chase stated what were the ten big ticket items that have gone through the legislative and congratulated the Town of Loxahatchee for the 750,000.00 in appropriations.

Ms. Baxter introduced her staff. There was a discussion between Commissioner Baxter and the Town Council.

### **QUASI-JUDICIAL PUBLIC HEARING**

2. Consideration of ***Resolution No. 2023-22*** approving the proposed Big Dog Ranch Site Plan.

Town Attorney Lenihan explained the Quasi-Judicial procedures. Town Attorney Lenihan also swore in all parties involved.

There was public comment made by Sasha Borona, Sheriff Ric Bradshaw, Terry Braun, Nina Corning, Evan Fried, James Himmel, Todd McLendon, Chase Scott, and Cassie Suchy (in person). Email public comments read into the record by Town Clerk Burch were the following: Margaret Bauer, Melissa Bilodeau, David Browning, James Hatcher, Leonna Hatcher, Jorge Perez, Joey Quinn, and Julie Williams.

Ms. Cassie Suchy asked if she could enter a document in record.

**Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to receive and file; it was voted as follows; Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

**Motion was made by Vice Mayor Shorr seconded by Councilmember Maniglia to approve Resolution No. 2023-22 with these conditions of approval 1. Under Exterior Lighting: proposed paragraph 3.A. in the supplemental revisions as modified to include “in occupied areas” after “for security purposes”. This should also be renumbered appropriately to fit the section. 2. Under Use Limitations and Requirements: proposed paragraph 4 in the supplemental revisions as modified to change the number of dogs from 400 to 500 and to amend the proposed sentence addition to read “An exception to exceed these numbers may be made for the temporary emergency sheltering for dogs during a federal or state declared disaster situation for a maximum of 45 days.” 3. Under Engineering: proposed paragraph 16 in the supplemental revisions, renumbered appropriately to fit the section. 4. Under General: proposed paragraph 7 in the supplemental revisions, unchanged; and proposed paragraph 8 in the supplemental revisions modified to add “monthly” prior to “intervals”, delete the sentence after “intervals”, and add a second sentence to read “This provision may be amended administratively.” 5. Under General: amending paragraph 5 to change the preserved area from 1.0 acres to 3.0 acres. 6. Under Use Limitations and Requirements: Adding a provision that “Events over 100 people may be held on the site up to twelve (12) times per year with appropriate Town special event permits.” it was voted as follows: Ayes: Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Nay: Mayor Danowski. Motion passed 4-1.**

### **CONSENT AGENDA**

3. Consideration of approval of Meeting Minutes.
  - a. September 8, 2022 Community Resident Workshop Meeting Minutes
  - b. September 20, 2022 Community Resident Workshop Meeting Minutes

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| c. September 20, 2022<br>Minutes | Town Council Final Budget Hearing Meeting   |
| d. April 4, 2023                 | Community Resident Workshop Meeting Minutes |
| e. April 4, 2023                 | Town Council Regular Meeting Minutes        |
| f. April 11, 2023                | Town Council Special Meeting Minutes        |
4. Consideration of **Resolution No. 2023-13** extending the Interlocal Cooperation Agreement with Board of County Commissioner regarding Urban County Qualification Process FYs 2024-2026.
6. Consideration of **Resolution No. 2023-25** approval of Finance Audit and Advisory Committee (FAAC).
7. Consideration of **Resolution No. 2023-26** approval of Planning and Zoning Board (PZB).

**Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve the Consent Agenda; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

#### REGULAR AGENDA

5. Consideration of **Resolution No. 2023-16** authorization expenditure to Great Southern Equipment in excess of \$ 25,000.000. **PULLED FROM THE CONSENT AGENDA**

There was discussion among the Town Council and Town Staff regarding this item.

**Motion was made by Vice Mayor Shorr seconded by Councilmember Miles to approve Resolution No. 2023-16 authorizing expenditure to Great Southern Equipment in excess of \$ 25,000.00; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

8. Consideration of **Resolution No. 2023-36** reconciliation of Paid Time Off (PTO) accrual.  
**PULLED FROM THE AGENDA**

9. Consideration of **Resolution No. 2023-38** Scholarship Fund Donation Policy.

Town Attorney Lenihan presented the item to the Town Council.

**Motion was made by Councilmember Maniglia seconded by Vice Mayor Shorr to approve Resolution No. 2023-38 adopting a Scholarship Fund Donation Policy; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

10. Consideration of **Resolution No. 2023-39** adopting Volunteer Policy and Procedures.

Lora Donlon from Torcivia, Donlon, Goddeau & Ansay, P.A. presented the item to the Town Council. There was discussion among the Town Council, Ms. Donlon, and Town Staff.

**Motion was made by Councilmember Maniglia seconded by Vice Mayor Shorr to approve Resolution No. 2023-39 adopting the Volunteer Policy and Procedures; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

## DISCUSSION

11. Discussion of Council Participation and Communication with Surrounding Communities, and Other Agencies and Local Organizations.

There was discussion among the Town Council and Town Staff.

12. Update on Road Paving Project.

Larry Peters, Public Works Director presented the item to the Town Council by giving an update on the road project. There was a discussion among the Town Council, Mr. Peters, and Town Staff.

**Motion was made by Councilmember Maniglia seconded by Vice Mayor Shorr to extend the meeting to 11:00 p.m.; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

There were public comments made by the following: Vance Carpenter, Nina Corning, Manish Suod, and Cassie Suchy.

**Motion was made by Vice Mayor Shorr seconded by Councilmember Miles to extend the meeting to 11:30 p.m.; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.**

13. Discussion of Council Priorities.

Town Manager Ramaglia presented the item stating that Council Priorities will be an item on each agenda.

14. Consideration by Town Council of Settlement of Litigation Pata, et. al v. Town of Loxahatchee Groves. **PULLED FROM THE AGENDA**

### RECESS TOWN COUNCIL MEETING CALL TO ORDER DEPENDENT WATER CONTROL DISTRICT

15. Consideration by District Board of Settlement of Litigation Pata et. al v. Town of Loxahatchee Groves. **PULLED FROM THE AGENDA**

### RECONVENE TOWN COUNCIL MEETING

## TOWN STAFF COMMENTS

### Town Manager

- Announced that Palm Beach State College will be having their groundbreaking ceremony on May 16, 2023, at 5:00 p.m.
- There are two damaged fences that will be replaced.
- Next Comprehensive Plan (EAR) will be Monday, May 8, 2023, at 5:00 p.m.

**There was consensus by Town Council to have the Town Council's May 16, 2023, Community Resident Workshop at 6:30 p.m. and Workshop at 7:00 p.m.**

### Town Attorney

No comment.

**Public Works Director**

No comment.

**Town Clerk**

No comment.

**TOWN COUNCILMEMBER COMMENTS**

**Councilmember Phillis Maniglia (Seat 1)**

- It should be known when replacing fences.

**Councilmember Marianne Miles (Seat 3)**

No comment.

**Councilmember Margaret Herzog (Seat 5)**

No comment.

**Vice Mayor Robert Shorr (Seat 4)**

- Presented Mayor Danowski with Florida League of Cities (FLC) mayor's pin.

**Mayor Laura Danowski (Seat 2)**

- Good job for landing Big Dog.
- Would like staff to have more discussion regarding large repair bills.

**ADJOURNMENT**

There being no further business meeting adjourned at 11:15 p.m.

**TOWN OF LOXAHATCHEE GROVES,  
FLORIDA**

ATTEST:

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Lakisha Burch, Town Clerk

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Mayor Laura Danowski

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Vice Mayor Robert Shorr

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Councilmember Margaret Herzog

\_\_\_\_\_  
Councilmember Marianne Miles

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Councilmember Phillis Maniglia