



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL WORKSHOP/SPECIAL WORKSHOP
AUGUST 16, 2022**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Shorr led a prayer.

ROLL CALL

Mayor Robert Shorr, Vice Mayor Laura Danowski, Councilmembers Margaret Herzog, Phillis Maniglia, and Marianne Miles, Town Manager Francine L. Ramaglia, Town Attorney Elizabeth Lenihan, Public Works Director Larry Peters, Assistant Public Works Director Mario Matos, and Town Clerk Lakisha Burch.

ADDITIONS, DELETIONS AND MODIFICATIONS

Town Manager Ramaglia stated that item #6 documents that were asked for yesterday has been placed on the outside stand and item # 5 Exhibit "B" has been replaced with a corrected one, that only consist of page 65.

Motion was made by Vice Mayor Danowski seconded by Councilmember Herzog to approve the agenda with the modifications that have been made; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There was no public comment.

PRESENTATION

1. Presentation from Florida Power & Light (FPL) updating of the underground project and information on the Real Zero Program.

Don Keyslesky from Florida Power Light and his team consisting of Leslie Cleaver, Jessica Penmetale, and Alan Coffey gave a PowerPoint presentation regarding the underground program and zero program. There were discussions among the Town Council, FPL team, and Town Staff.

There was a public comment by Virginia Standish.

2. Presentation from the Gehring Group updating of Town's insurance for employees.

Melissa Morley, Benefits Consultant of the Gehring Group, the Town's health, and insurance benefits manager agency presented a PowerPoint presentation to update on health insurance and related products. There was a discussion among the Town Council, Ms. Morley, and Town Staff.

CONSENT AGENDA

Vice Mayor Danowski asked if item # 6 could be pulled from the Consent Agenda.

3. Approval of Meeting Minutes.
 - a. July 6, 2021, Town Council Workshop/Special Meeting Minutes
 - b. June 21, 2022, Community Resident Workshop Meeting Minutes
 - c. July 5, 2022, Community Resident Workshop Meeting Minutes
 - d. August 2, 2022, Community Resident Workshop Meeting Minutes
4. Consideration of **Resolution No. 2022-45** vendors payments in FY 2022 over \$25,000.
5. Consideration of **Resolution No. 2022-46** emergency culvert for Johnson-Davis.

Motion was made by Vice Mayor Danowski seconded by Councilmember Miles to approve the Consent Agenda items 3,4, and 5; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

6. Consideration of **Resolution No. 2022-48** regarding reconciliation of Employee Paid Time Off (PTO). **PULLED FROM CONSENT AGENDA**

Lara Donlon from Torcivia, Donlon, G presented the item to the Town Council giving the background of why this item.

Vice Mayor Danowski had a question regarding this item. Town Attorney Lenihan answered her question. Town Manager Ramaglia continued to address her question and gave an update. There was discussion among the Town Council and Town Staff.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve Resolution No. 2022-48 authorizing payment(s) as stated therein, ratifying past actions, and ending inconsistent Employment Letters; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

William J. Rowley, District Chief of the Palm Beach County Fire Rescue, presented the monthly report to the Town Council. There was a discussion between the Town Council and District Chief Rowley.

DISCUSSION

7. Discussion of Code Red.

Carlos Perez of CGP, presented the item to the Town Council by explaining that CodeRed is a Public Safety and Government Alerting Solution designed to enable local government and public safety officials to record, send, and track personalized voice, email, and text messages to residents and staff in minutes, CodeRED® serves as a critical part of emergency management preparedness plans and how residents can sign up to receive CodeRed. There was a discussion between the Town Council, Mr. Perez, and Town Staff.

8. Budget Calendar/Workshop.

Town Manager Ramaglia presented the item stating that as the approval of the FY 2022/2023 Budget is approaching, staff would like to discuss and get Council feedback on:

- Timing and approach to the budget review and workshops
- Staffing model
- Capital projects including allocation of ARPA funding.
- Other budget considerations as time permits.

The preliminary detailed budget worksheets have been distributed to both the Council and to the FAAC (who held its first meeting on August 10th) and staff is working on refining revenue projections, operating costs, and capital project timing/cost estimates. There was a discussion between the Town Council and Town Staff.

The Town Council recessed for a five-minute break and reconvened.

Lora Donlon, from Torcivia, Donlon, Goddeau & Ansay, P.A. presented the HR Policy Manual changes and update. There was a discussion between the Town Council, Ms. Donlon, and Town Staff.

There was consensus by the Town Council to meet on Monday, August 22nd, to discuss the remainder of the Human Resources Policy.

TOWN COUNCILMEMBER COMMENTS

Phillis Maniglia (Seat 1)

No comment.

Marianne Miles (Seat 3)

No comment.

Marge Herzog (Seat 5)

- An emergency call out was made on an elderly woman. Please let's just be very careful with our elderly neighbors.

- A resident called regarding trash pickup/community piles. Town Manager Ramaglia responded to her questions.

Laura Danowski (Seat 2)

- Spoke about CodeRed, thanked CPG and Town staff.
- Love that Merchant Services is helping with collection of easements.
- Appropriations for the Town of Loxahatchee Groves. Town Manager Ramaglia commented that her question.

Mayor Robert Shorr (Seat 4)

- Thanked everyone and spoke about the HR Manual.

ADJOURNMENT

There being no further business the meeting was at 10:30 p.m.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Lakisha Burch, Town Clerk

Mayor Robert Shorr

Vice Mayor Laura Danowski

Councilmember Margaret Herzog

Councilmember Marianne Miles

Councilmember Phillis Maniglia