



Memorandum

To: Loxahatchee Groves Town Council
Francine Ramaglia, Town Manager

From: Tara Bamber, P.E., Town Engineer

Subject: Quarterly Report – January 1 to March 31, 2024

Date: April 16, 2024

Below is a condensed version of the work that Engenuity Group, Inc. provided within January 1st and March 31st in 2024 as the Town Engineer.

- 1. Land Development Fee-Based Applications: Total projects 34**
 - a. Site Development **21**; Approvals **9**
 - b. Right of Way **8**; Approvals **6**
 - c. Water Use **1**
 - d. Pre-Construction **5**
 - e. Construction **1**
 - f. Project Closeout **6**
 - g. FEMA request **1**
- 2. Code Compliance: Cases 2**
- 3. Construction Assistance/Pre-App: 4**
- 4. Assistance with Drainage (without permits) projects: 4**
- 5. Water Use Program Initiation: Meetings; Prepare Process/Permit Document**
- 6. Townwide Resiliency Vulnerability Assessment: Meeting; Survey; Drawings**
- 7. Development Review Committee:**
 - a. Projects Reviewed **5**
 - b. Meetings **2**

8. General Services:

- a. Permit Approvals for Culvert Replacements **2**
- b. Proposals for Culvert Replacements **3**
- c. Assistance with Updating Permit Applications
- d. Staff Meetings & Permit Process Meetings **3**
- e. Quarterly Report

9. Survey:

- a. Sketch & Legal
- b. Proposals for Survey **2**