



155 F Road Loxahatchee Groves, FL 33470

**TO: Town Council of Town of Loxahatchee Groves**  
**FROM: Francine L. Ramaglia, Town Manager**  
**DATE: September 3, 2024**  
**SUBJECT: Updates, Items of Interest and Future Agenda Items**

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**Proposed Upcoming Meeting/Events Schedule:**

<u>Regular Council (6 PM)</u>	<u>Committees (6 PM)</u>	<u>Magistrate (9 AM)</u>
September 18 – 2 <sup>nd</sup> Budget Hearing	September 09 – ULDC	September 18
October 1	September 11 – FAAC	October 7
November 5	September 23 – Agritourism	October 16
December 3		November 4
		November 20
		December 2
		December 18

**Direction on Individual Council Requested Items:**

**Agenda:**

- Intersection Improvements at B & Southern (at PZB and letters to FDOT & PBC)
- Village of RPB drainage issue

**Additional Planning items not included in attached May 7<sup>th</sup> memo:**

- Potential Applications:
  - 15211 Okeechobee Boulevard – Daycare
  - 14048 Okeechobee Boulevard – TLC
  - Church expansion (community)
  - Big Dog Ranch – Sanctuary/Site Plan Amendment
- Potential Site Plan Amendments:
  - Brightview
- Other Matters:
  - Receiver sites
  - Conservation easements
- Committee Assignments:
  - Sign Code
  - Agritourism recommendations



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### Future Agenda Items:

Below is a proposed schedule for discussions and action as noted for upcoming agenda workshops and regular council meetings for the next several months:

September 18, 2024	<ul style="list-style-type: none"> <li>– Discussion of LPR/Camera Program Policy</li> <li>– Discussion of Tree Removal/Land Clearing (Section 87) and current Tree Mitigations in progress for Development</li> <li>– Discussion of Livestock Waste/BMPs/Hauler Franchise</li> <li>– Discussion on Revisions to Protocols for Council/Board Members</li> <li>– Acceptance of Easements (including Brian McNeil)</li> <li>– Gas Tax map adjustments including Hopkins request</li> <li>– Resolution on FY 2025 Special Events Calendar</li> <li>– Resolution on Annual Proclamations</li> <li>– Items over \$10k and \$25k</li> <li>– 1<sup>st</sup> Reading – Travel Policy</li> <li>– 1<sup>st</sup> Reading – FDA/Culvert Policy Revisions</li> <li>– 2<sup>nd</sup> Budget Hearing</li> <li>– 2<sup>nd</sup> Reading – FY 2025 CIP</li> <li>– 2<sup>nd</sup> Reading – Qualifying Dates</li> <li>– 2<sup>nd</sup> Reading – Canvassing Board</li> <li>– 2<sup>nd</sup> Reading – Ex Parte Communications</li> </ul>
October 1, 2024	<ul style="list-style-type: none"> <li>– Presentation on PBSO Behavioral Services Program</li> <li>– Discussion of Special Events/Special Uses</li> <li>– Discussion of Townwide Traffic &amp; Road Standards</li> <li>– Discussion of Non-Conformities &amp; Unrecorded Plats</li> <li>– Discussion on SOD Farm</li> <li>– Presentation on Sunshine Law, Public Records Law &amp; Ethics Law by Torcivia, Donlon, Goddeau &amp; Rubin PA</li> <li>– Resolution Adopting of FY 2025 Special Events &amp; Calendar</li> <li>– Best Interest Contract for Vacant Property &amp; Foreclosure Registration with Community Solutions (Attorney Earley)</li> <li>– Update to the Fee Schedule / Reimbursement of Permit Fees</li> <li>– Reduction of Permit Fees for Use of Private Providers</li> <li>– Building Fee Waivers</li> <li>– 1<sup>st</sup> Reading – Tree Removal/Land Clearing (Section 87)</li> <li>– 1<sup>st</sup> Reading – Livestock Waste/BMPs</li> <li>– 1<sup>st</sup> Reading – Deletion of Historical Legacy and Vest Rights (Jim/TA)</li> <li>– 1<sup>st</sup> Reading – Civil Citation</li> <li>– 2<sup>nd</sup> Reading – Travel Policy</li> </ul>



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	<ul style="list-style-type: none"> <li>– 2<sup>nd</sup> Reading – FDA/Culvert Policy Revisions</li> </ul>
November 5, 2024	<ul style="list-style-type: none"> <li>– Traffic InterLocal with Palm Beach County (if possible)</li> <li>– Discussion on Agritourism Committee recommendations</li> <li>– Conveyance of County ROW at Intersection of E and Okeechobee</li> <li>– 1<sup>st</sup> Reading – Non-Conformities &amp; Unrecorded Plats</li> <li>– 1<sup>st</sup> Reading – Special Events/Special Uses</li> <li>– 1<sup>st</sup> Reading – Townwide Traffic &amp; Road Standards</li> <li>– 1<sup>st</sup> Reading – Agritourism</li> <li>– 2<sup>nd</sup> Reading – Tree Removal/Land Clearing (Section 87)</li> <li>– 2<sup>nd</sup> Reading – Livestock Waste/BMPs</li> <li>– 2<sup>nd</sup> Reading – Deletion of Historical Legacy and Vest Rights (Jim/TA)</li> <li>– 2<sup>nd</sup> Reading – Civil Citation</li> </ul>
December 3, 2024	<ul style="list-style-type: none"> <li>– Award of turnkey ITB for Roads</li> <li>– Award of Culverts /Catch Basins / Drainage</li> <li>– 2<sup>nd</sup> Reading – Agritourism</li> <li>– 2<sup>nd</sup> Reading – Special Events/Special Uses</li> <li>– 2<sup>nd</sup> Reading – Non-Conformities &amp; Unrecorded Plats</li> <li>– 2<sup>nd</sup> Reading – Townwide Traffic &amp; Road Standards</li> </ul>
January 7, 2025	
Future	<ul style="list-style-type: none"> <li>– Opinion from Town Attorney's Office on BTR Code/Fee Modifications</li> <li>– Use of Logo Policy</li> <li>– Discussion of Certificate of Use</li> <li>– Discussion of Assessment Methodology</li> <li>– Resolution on Public Records Request Policy</li> <li>– Resolution on Removal of Specimen Tree</li> <li>– Resolution on Foreclosure Lawsuits</li> <li>– Ordinance on Abandoned Property Code</li> <li>– List of Pre-approved Easements for FY 2025 Paving Plan</li> <li>– Best Interest Contract for Vulcan Signs (Public Works)</li> </ul>



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	<ul style="list-style-type: none"><li>– Piggyback Contract for Murray/Logan (dredging)</li><li>– Piggyback Contract for Hinterland (Culvert Clearing)</li><li>– Piggyback Contract for Johnson Davis Contract and work authorization for culvert at 24<sup>th</sup> &amp; F and for continuing rip/rap work</li><li>– Piggyback Contract for Red Speed for school zones (traffic calming)</li></ul>
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The above is primarily an ordinance/resolution driven priority list and does not really account for any of the contracting and other work of the Town. Some of the other items not on the list include Development and Planning applications (see attached) follow up items from workshop discussions, NPDES Compliance, Assessment Methodology adoption, etc. We may need to space things out a bit more and we continue to implement a more complete agenda tracking system.

**Upcoming Town Events:**

- Veterans Parade & Ceremony
- Holiday Gratitude Food Drive
- Western Communities Holiday Parade

**Recommendation:**

Review, discuss and direct Staff.