

**DRAFT**

Application Processing Number: \_\_\_\_\_ Date Application Received: \_\_\_\_\_

Application Fee Paid: \$ \_\_\_\_\_

☐ Supporting information only (Fee not required if the application is in conjunction with a Building Permit or Land Development permit application (# \_\_\_\_\_))

## **TOWN OF LOXAHATCHEE GROVES**

### **APPLICATION FOR SAND RING (ARENA)--NO CHANGE IN ELEVATION**

#### **GENERAL INFORMATION:**

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Site Activity Address: \_\_\_\_\_, Loxahatchee Groves, FL \_\_\_\_\_

Owner's Name(s): \_\_\_\_\_

Property Size: \_\_\_\_\_

Requested Fill Volume\* (Cubic Yards): \_\_\_\_\_

Choose one the following:

- ☐ Construction or expansion of new sand ring (arena)--***no change in elevation***
- ☐ Maintenance of an existing, previously permitted equestrian ring (arena) --***no change in elevation***
- ☐ Other \_\_\_\_\_

Description of Project/Scope of Proposed Work:

Cost Estimate:

Indicate duration to complete the activity \_\_\_\_\_ months. (Maximum time allowed is 24 months)

Will there be any clearing of vegetation, or removal/relocation of trees? (Please circle one): Yes / No

(Note: A separate permit for tree removal/relocation and land clearing may be needed.)

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## **APPLICATION FOR SAND RING (ARENA)--NO CHANGE IN ELEVATION**

### **REQUIRED – ATTACH COPIES OF THE FOLLOWING:**

- Topographic Survey of the area to be disturbed, which shall include the existing area of the proposed sand ring and extending at least 20-feet on all sides of the sand ring.
- Proposed Engineering Plan, prepared, signed & sealed by a licensed Professional Civil Engineer. The plan shall include proposed elevations along all sides, corners, and in the middle of the sand ring. Also, the plan shall include any pertinent details and specifications, such as a cross-section of the proposed sand ring with layers shown and labeled (rock underdrain, filter fabric, sand footing, etc.). Show any other pertinent details such as any proposed bubble-up yard drains being tied to the sand ring underdrain system, stormwater pollution prevention measures (silt fence, construction entrance, etc.), and fencing details if a fence around the sand ring is proposed.
- A calculation shall be provided listing the existing elevations in the existing sand ring, with an average existing elevation calculated and a listing of the proposed elevations in the proposed sand ring, with an average proposed elevation calculated. Calculations must show the proposed sand ring is equal or lower than the existing sand ring.
- To close out this permit after construction is complete, please provide an as-built record drawing from a surveyor, and the engineer's certification upon final inspection.

# TOWN OF LOXAHATCHEE GROVES

## APPLICATION FOR SAND RING (ARENA)--NO CHANGE IN ELEVATION

### AFFIDAVIT

**I HEREBY CERTIFY THAT ALL THE INFORMATION IN THIS TOWN OF LOXAHATCHEE GROVES APPLICATION FOR SAND RING ACTIVITY ("Application") IS TRUE AND CORRECT.**

Before me, the undersigned authority, personally appeared who being duly sworn says:

As witnessed by my signature, I hereby affirm that I am the owner or authorized agent of the owner of the property located at \_\_\_\_\_ (the "Property").

I hereby certify that all of the following are true with respect to the Property: (1) that the sand ring activity described in this Application will be limited to the scope of activities described herein; (2) that the described sand ring activity will not occur in an easement; (3) that the described sand ring activity will not adversely affect neighboring properties; and (4); that the described sand ring activity will not alter the existing grade.

I assume full responsibility as the owner of the Property (or the authorized agent) and will be personally responsible for ensuring compliance with this Affidavit.

\_\_\_\_\_  
Signature of Owner (or Authorized Agent)      Print Name

State of Florida  
County of \_\_\_\_\_

Sworn to and subscribed before me by means of ☐ physical presence or ☐ online notarization, on this \_\_\_\_\_, by \_\_\_\_\_ who is personally known to me or who has produced a valid driver's license as identification and who did take an oath.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name

My Commission Expires: \_\_\_\_\_ {Notarial Seal}

### ENGINEERING/FLOODPLAIN ADMINISTRATOR REVIEW:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Engineer/Floodplain Mgr. Exp. Date: \_\_\_\_\_

**SUBMIT TO:** Loxahatchee Groves Town Hall – 155 F Road, Loxahatchee Groves, FL 33470

Comments: See Conditions of Approval.