



TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL REGULAR MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, November 12, 2024

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER:

Mayor Kane called the meeting to order at 6:36 p.m.

ROLL CALL:

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Laura Danowski, Councilmember Phillis Maniglia, Councilmember Robert Shorr, Town Manager Francine Ramaglia, Town Attorney Glen Torcivia, Public Works Director Richard Gallant, Project Coordinator Jeff Kurtz, Town's Planning Consultant Jim Fleischman (of Land Research Management, Inc.) and Town Clerk Valerie Oakes were present.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE:

Mayor Kane led the Pledge of Allegiance followed by a moment of silence for the Veterans.

ADDITIONS, DELETIONS AND MODIFICATIONS:

Mayor Kane called for any additions, deletions, modifications or approval of the agenda.

Town Clerk Oakes requested to pull items no. 4, 5 and 14 off the agenda.

MOTION: **COUNCILMEMBER SHORR/COUNCILMEMBER DANOWSKI** **MOVED**
TO APPROVE THE AGENDA AS MODIFIED. MOTION PASSED
UNANIMOUSLY (5-0).

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None.

PRESENTATIONS

1. Presentation of Health Insurance Renewal

The Gehring Group provided a presentation on the renewal of health insurance.

By consensus, the Town Council directed staff to move forward with the health insurance renewal.

2. Presentation of Hurricane Milton Post Storm Update

Public Works Director Gallant provided an update on the post-storm efforts due to Hurricane Milton. Police Captain Turner and Fire Chief Vomero provided additional information regarding the storm. Town Manager Ramaglia thanked the staff.

3. Presentation of Quarterly Reports (*Receive & File*)

The quarterly reports were presented to the Town Council.

**MOTION: VICE MAYOR HERZOG/COUNCILMEMBER MANIGLIA
MOVED TO RECEIVE AND FILE THE QUARTERLY REPORTS.
MOTION PASSED UNANIMOUSLY (5-0).**

4. Presentation of Proclamation on Hunger and Homelessness Awareness Week

Agenda item no. 4 was pulled off the agenda.

5. Presentation of Proclamation for Neighbors Helping Neighbors Initiative

Agenda item no. 5 was pulled off the agenda.

CONSENT AGENDA

Councilmember Danowski requested to pull items 6, 8, 9, 10, and 12; additionally, Vice Mayor Herzog requested to pull item no. 13 off the consent agenda for further discussion.

MOTION: COUNCILMEMBER SHORR/COUNCILMEMBER DANOWSKI

MOVED TO APPROVE ITEM NO. 7 & 11 ON THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY (5-0).

6. **Approval of Resolution No. 2024-77:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AUTHORIZING AN AGREEMENT WITH KIEL TREE SERVICE, INC. TO PROVIDE TREE REMOVAL SERVICES TO THE TOWN AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda item no. 6 was pulled off the Consent Agenda for further discussion.

By consensus, the Town Council directed staff to bring this item back at a later date.

7. **Approval of Resolution No. 2024-79:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, SUPPORTING THE PROCUREMENT AND OVERSIGHT OF CONSULTANTS FOR THE DEVELOPMENT OF A COUNTYWIDE TRANSPORTATION PLAN; SUPPORTING THE FORMATION OF A TECHNICAL ADVISORY COMMITTEE FOR THE SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda item no. 7 was approved on the Consent Agenda.

8. **Approval of Resolution No. 2024-80:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING REMOVAL OF SPECIMEN TREES; PROVIDING AN EFFECTIVE DATE.

Agenda item no. 8 was pulled off the Consent Agenda for further discussion.

Public Comments were received from Nina Corning and Cassie Suchy.

By consensus, the Town Council directed staff to bring this item back at a later date with additional information about the landscape plan.

9. **Approval of Resolution No. 2024-81:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A POLICY AND PROCEDURE FOR THE FORECLOSURE OF CODE ENFORCEMENT LIENS; AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda item no. 9 was pulled off the Consent Agenda for further discussion.

Public Comment received from Nina Corning.

**MOTION: COUNCILMEMBER DANOWSKI/COUNCILMEMBER
 MANIGLIA MOVED TO APPROVE RESOLUTION NO. 2024-81.
 MOTION PASSED UNANIMOUSLY.**

- 10. Approval of Resolution No. 2024-82:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AUTHORIZING THE TOWN MANAGER TO DECLARE A LOCAL STATE OF EMERGENCY UNDER CERTAIN CIRCUMSTANCES; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY AND LAWFUL MEASURES TO CONDUCT TOWN BUSINESS AND SAFEGUARD THE TOWN; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Agenda item no. 10 was pulled off the Consent Agenda for further discussion.

Public Comments were received from Nina Corning and Cassie Suchy.

MOTION: COUNCILMEMBER MANIGLIA /COUNCILMEMBER
DANOWSKI MOVED TO APPROVE RESOLUTION NO. 2024-82.
MOTION PASSED UNANIMOUSLY.

- 11. Approval of Resolution No. 2024-83:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA ACCEPTING A DEED FROM PALM BEACH COUNTY; PROVIDING AN EFFECTIVE DATE.

Agenda item no. 11 was approved on the Consent Agenda.

- 12. Approval of Resolution No. 2024-84:** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING CHANGE ORDER NO. 1 TO THE SCOPE AND PRICING FOR INSTALLATION OF A BRIDGE CULVERT AT 11th TERRACE AND D ROAD; AUTHORIZING THE TOWN MANAGER TO EXECUTE NECESSARY DOCUMENTS IN FORMS ACCEPTABLE TO THE TOWN MANAGER AND TOWN ATTORNEY TO IMPLEMENT THE INTENT OF THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda item no. 12 was pulled off the Consent Agenda for further discussion.

MOTION: COUNCILMEMBER DANOWSKI/VICE MAYOR HERZOG
MOVED TO APPROVE RESOLUTION NO. 2024-84. MOTION
PASSED UNANIMOUSLY.

13. **Approval of Resolution No. 2024-85**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPOINTING THE MEMBERS OF THE UNIFIED LAND DEVELOPMENT CODE REVIEW COMMITTEE; PROVIDING FOR SEVERABILITY, CONFLICT, AND AN EFFECTIVE DATE.

Agenda item no. 13 was pulled off the Consent Agenda for further discussion.

MOTION: COUNCILMEMBER DANOWSKI/COUNCILMEMBER SHORR MOVED TO APPROVE RESOLUTION NO. 2024-85. MOTION PASSED (4-1 WITH VICE MAYOR HERZOG DISSENTING).

After agenda item no. 13, there was a short recess.

14. **Approval of Resolution No. 2024-86**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING REMOVAL OF SPECIMEN TREES; PROVIDING AN EFFECTIVE DATE.

Agenda item no. 14 was pulled off the agenda.

RECESS TOWN COUNCIL MEETING & CALL TO ORDER DEPENDENT WATER CONTROL DISTRICT

Mayor Kane adjourned the Town Council meeting and called to order the Dependent Water Control District at 7:32 p.m.

DISTRICT'S CONSENT AGENDA

15. **Approval to Recommend to the Town Council the Adoption of *Ordinance No. 2024-16***

Public Comments were received from Nina Corning and Cassie Suchy.

By consensus, the Town Council directed staff to bring this item back at a later date.

16. **Approval of Resolution No. 2024-DD06**: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT, A DEPENDENT DISTRICT OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH THE TOWN OF LOXAHATCHEE GROVES TO PROVIDE FOR USE OF TOWN STAFF, RESOURCES, AND PROCEDURES FOR THE ENFORCEMENT, ASSESSMENT, AND COLLECTION OF DRAINAGE WORKS NUISANCE ABATEMENT SERVICES WITHIN THE BOUNDARIES OF THE DISTRICT, FOR THE IMPLEMENTATION OF A VOLUNTARY

CULVERT ASSESSMENT PROGRAM AND FOR OTHER PURPOSES; PROVIDING FOR CONFLICTS, SEVERABILITY, AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

By consensus, the Town Council directed staff to bring this item back at a later date.

RECONVENE TOWN COUNCIL MEETING

Mayor Kane adjourned the Dependent Water Control District and reconvened the Town Council meeting at 8:08 p.m.

REGULAR AGENDA

- 17. **Consideration of Approval on Ordinance No. 2024-15 on First Reading:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ITS CODE OF ORDINANCES BY AMENDING CHAPTER 26 “MISCELLANEOUS PROVISIONS AND OFFENSES” BY ADOPTING ARTICLE II “SCHOOL ZONE SPEED ENFORCEMENT PROGRAM”; PROVIDING FOR THE INSTALLATION AND USE OF A SCHOOL ZONE SPEED DETECTION SYSTEM IN ACCORDANCE WITH STATE LAW; PROVIDING FOR PROGRAM ADMINISTRATION AND IMPLEMENTATION REQUIREMENTS, DESIGNATION OF SCHOOL ZONES, AND ENFORCEMENT PROCEDURES AND FOR OTHER PURPOSES; AND PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Ordinance No. 2024-15 into the record.

There were no public comments. Town Council discussion ensued.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER DANOWSKI MOVED TO APPROVE ORDINANCE NO. 2024-15 ON FIRST READING. MOTION PASSED UNANIMOUSLY (5-0).

- 18. **Consideration of Approval of Ordinance No. 2024-16 on First Reading:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ITS CODE OF ORDINANCES BY AMENDING CHAPTER 46 “SPECIAL DISTRICTS” TO REORGANIZE AND UPDATE ITS PROVISIONS, TO PROVIDE ADDITIONAL DUE PROCESS PROTECTIONS FOR PROPERTY OWNERS CITED FOR DRAINAGE WORKS VIOLATIONS, TO PROVIDE LEGAL PROCEDURES FOR THE ASSESSMENT OF ABATEMENT COSTS, TO PROVIDE A VOLUNTARY CULVERT SPECIAL ASSESSMENT ASSISTANCE PROGRAM FOR THE REPAIR, REPLACEMENT, CONSTRUCTION AND/OR MAINTENANCE OF PRIVATELY OWNED CULVERTS, CULVERT CROSSINGS, AND/OR CULVERT BRIDGES, TO REMOVE HAULING PERMITTING PROVISIONS,

AND FOR OTHER PURPOSES; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

By consensus, the Town Council directed staff to bring this item back at a later date.

19. **Consideration of Approval on Ordinance No. 2024-17 on First Reading:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING CHAPTER 14 "CODE ENFORCEMENT" OF ITS CODE OF ORDINANCES BY ADOPTING ARTICLE I "IN GENERAL" TO INCLUDE EXISTING SECTIONS 14-1 THROUGH 14-4, AND BY ADOPTING ARTICLE II "CIVIL CITATION PROCEDURES" TO PROVIDE CITATION PROCEDURES; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Ordinance No. 2024-17 into the record.

Public Comment received from Cassie Suchy.

Town Council discussion ensued.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER DANOWSKI MOVED TO APPROVE ORDINANCE NO. 2024-17 ON FIRST READING. MOTION PASSED (4-1 WITH COUNCILMEMBER SHORR DISSENTING).

20. **Discussion on Approving a Schedule of Violations and Associated Penalties for Civil Citations**

Public Comments were received from Cassie Suchy and Nina Corning.

By consensus, the Town Council decided that they would review the schedule further and provide their comments to the Town Clerk, so that staff may bring this item back at a later date.

PUBLIC HEARING

21. **Approval of Ordinance No. 2024-14 on Second Reading:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING SECTION 130-035 "ADEQUACY OF DRAINAGE FACILITIES," OF ARTICLE 130 "CONCURRENCY REVIEWS" OF PART V "DEVELOPMENT REVIEW PROCEDURES AND REQUIREMENTS," OF THE UNIFIED LAND DEVELOPMENT

CODE TO UPDATE STANDARDS FOR DRAINAGE SYSTEMS; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Ordinance No. 2024-14 into the record.

Public Comment received from Cassie Suchy.

Town Council discussion ensued.

**MOTION: COUNCILMEMBER MANIGLIA/VICE MAYOR HERZOG
MOVED TO APPROVE ORDINANCE NO. 2024-14 ON SECOND
READING. MOTION PASSED UNANIMOUSLY.**

DISCUSSION

**MOTION: COUNCILMEMBER DANOWSKI/COUNCILMEMBER
MANIGLIA MOVED TO EXTEND THE MEETING AT 10:16 P.M.
MOTION PASSED UNANIMOUSLY.**

22. Discussion on Water Control Plan Update / Assessment Methodology

Project Coordinator Kurtz provided an update on the water control plan and assessment methodology.

23. Discussion on Road & Drainage Update

Public Works Director Gallant provided an update on the roads and drainage.

24. Discussion on Future Agenda Items

Town Manager Ramaglia reviewed the future agenda items.

TOWN STAFF COMMENTS

Town Manager reported on the request for an over-the-weekend event at a residence. Treasure Coast Regional Planning Council was contacted for any available grants regarding traffic on Southern Blvd.

Town Attorney had no report.

Public Works Director Gallant reported on the post-storm efforts.

Town Clerk reported that the qualifying period had begun for seats no. 2 and 4. Gratitude baskets will be distributed on December 13th. Additionally, the Veteran’s Day parade was a success where the Town’s Founders were introduced. Furthermore, announced the details for the Farm City luncheon. Lastly, the Town is registered for Wellington’s 40th annual holiday parade

TOWN COUNCIL COMMENTS

Councilmember Phillis Maniglia expressed concerns over the Town’s website.

Councilmember Laura Danowski thanked the staff for their efforts during the storm, for a successful Veteran’s/Founder’s Day event, and wished everyone a happy holiday.

Councilmember Robert Shorr stated that the parade was a success and was able to distribute 46 medals, and that FDA and RV permits are user-friendly.

Vice Mayor Margaret Herzog expressed concerns with the mailing and stated that the event was a success.

Mayor Anita Kane thanked the staff for their efforts during the storm and for a successful Veteran’s/Founder’s Day event.

ADJOURNMENT

There being no further business before the Council, Vice Mayor Herzog moved to adjourn the meeting at 10:47 PM, which was seconded by Councilmember Maniglia and passed unanimously (5-0).

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Mayor Anita Kane, Seat 3

Town Clerk

Vice Mayor Margaret Herzog, Seat 5

Councilmember Phillis Maniglia, Seat 1

Councilmember Laura Danowski, Seat 2

Councilmember Robert Shorr, Seat 4

