



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL COMMUNITY DISCUSSION MEETING MINUTES**

FEBRUARY 06, 2024, 6:00 P.M.

Meeting audio available in Town Clerk's Office.

CALLED TO ORDER

Mayor Danowski called the meeting to order at 6:00 p.m.

PRESENT

Mayor Laura Danowski, Vice Mayor Robert Shorr, Councilmember Margaret Herzog, Councilmember Phillis Maniglia, Councilmember Marianne Miles, Town Manager Francine Ramaglia, Town Attorney Elizabeth Lenihan, Public Works Director Richard Gallant, and Acting Town Clerk Valerie Oakes were present.

COMMENTS FROM THE PUBLIC

Deborah Marshall spoke on issues regarding 161st and that a plan needs to be provided to the residents. She explained that she received the standards for roads and transportation from the State Attorney's Office (audio difficulties).

Mr. Austin questioned how uninspected apartment buildings were being built and occupied. Town Manager Ramaglia explained that they would be subject to Code Enforcement.

Mr. Coleman requested to use the facility for a Candidate's Forum, which was denied and wanted an explanation for the decision. Vice Mayor Shorr explained that a precedent has been set to use the facility for the room and the restrooms, not the audio equipment, streaming or software; furthermore, should something occur with the streaming the Town could be held liable.

Virgina Standish wanted clarification on the process time from the Building Department on a request for the minimum/maximum size to build an unattached quarters on a residential property of five (5) acres. Town Manager Ramaglia answered that the Planner provided a direct response that the minimum size for any dwelling per the code is 400 square feet.

Cassie Suchy explained the need for additional patrol duty for traffic control. Furthermore, there was a building permit requirement to provide for an easement. Town Manager Ramaglia informed that a building permit is never conditioned upon the receipt of an easement; additionally, an item is on the agenda regarding the easement policy.

Mr. Escarete inquired about the paving of Gruber Lane. Vice Mayor Shorr explained that currently there is an invitation to bid on this project. Councilmember Maniglia expressed that many residents on Gruber Lane do not want the road paved and asked the Town Manager for

the process to remove this street from the paving plan. Town Manager Ramaglia explained that staff will hold a community outreach meeting explaining the paving plan, host a two-hour open house to discuss their concerns, and at the March 6, 2024, Town Council meeting there will be an item to discuss the Capital Plan where there is an opportunity for additions/deletions. A final paving plan and an award of the ITB will come before the Council at the April meeting.

Acting Town Clerk Oakes read aloud a comment card from a resident regarding allowing the use of the facility without the use of the camera/audio equipment.

Brian McNeil stated that the Public Works Director has been most helpful, however, is unaware of the verbal arrangements that were made with previous staff regarding the installation of bollards. The previous staff had notes on the agreement in a book. Town Attorney Lenihan explained that a book held by an employee is considered personal notes for their own use and recollection unless shared with someone else then it would become a public record. Mr. McNeil granted the Town an easement for additional roadway at the front of his property so that a grader could grade to that edge and no further. There have been conversations regarding additional easements but would have to be documented and recorded, which has not come to finality.

ADJOURNMENT

There being no further comments the meeting adjourned at 6:54 p.m.

TOWN OF LOXAHATCHEE GROVES, FLORIDA

Mayor Laura Danowski

ATTEST:

Vice Mayor Robert Shorr

Town Clerk

Councilmember Margaret Herzog

APPROVED AS TO LEGAL FORM:

Councilmember Phillis Maniglia

Office of the Town Attorney

Councilmember Marianne Miles