



GOVERNMENT RELATIONS • PUBLIC POLICY AND STRATEGIC PLANNING • REGULATORY MONITORING AND ACTION • LAND USE AND ZONING

October 1, 2024

Ms. Francine Ramaglia, Town Manager
Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves, Florida 33470

Re: General Representation
Our File: Lox Groves proposal 10-8-24.Pro

Dear Ms. Ramaglia:

We are pleased that you have requested Geoffrey B. Sluggett & Associates, Inc. to provide professional consulting services to the Town of Loxahatchee Groves ("Client").

Please review the following description of services and fees. If you agree with the terms set out below, please sign on the line indicated and return the original to us, together with the agreed retainer.

SCOPE OF SERVICES

Client desires Geoffrey B. Sluggett & Associates, Inc. to perform the following services:

- Provide Government Relations Consulting Services to Client for Special Projects as directed by the Town Manager initially to include improvements to the Southern Boulevard corridor.

Client agrees to:

Pay Geoffrey B. Sluggett & Associates, Inc. for the performance of the above services as set forth herein.

Cooperate fully with Geoffrey B. Sluggett & Associates, Inc. by providing all necessary information and disclosing all material facts which will aid us in rendering the requested services to you.

FEES AND EXPENSES

In consideration of the services performed by Geoffrey B. Sluggett & Associates, Inc., Client agrees to pay Geoffrey B. Sluggett & Associates, Inc., for services as follows:

Monthly Retainer: \$7,500.00 per month.

Prior approval will be obtained for any expenses for travel outside of Palm Beach County (mileage, travel, food & beverage, etc.). All applicable Lobbyist Registration fees, and any other expenses for items requested by the Town will be billed and reimbursed at actual cost. Client shall have the option of paying third party consultants and application fees directly, or if advanced by Geoffrey B. Sluggett & Associates, Client will be billed at cost plus ten (10%) percent. Statements of Account shall be submitted to Client on or about the first day of each month for services for that month. Client agrees to pay in full the amount of each statement within ten (10) days. Unpaid balances shall accrue interest at the rate of one and one-half (1½%) percent per month.

GENERAL MATTERS

This Agreement may be terminated by either party upon thirty (30) days written notice to the other. In the event this Agreement is terminated by Client, the Client shall be liable to Geoffrey B. Sluggett & Associates, Inc. for any fees due for services rendered as set forth above.

Prior to bringing any lawsuit under this Agreement, the parties agree to submit any and all disputes to pre-suit mediation under the Florida Rules for Certified and Court-Appointed Mediators and the applicable rules of the Florida Rules of Civil Procedure.

Good faith compliance with this clause shall be considered a condition precedent to the right of any party to bring a lawsuit under this Agreement. If the dispute cannot be resolved through mediation and litigation arises out of this Agreement, the prevailing party shall be entitled to an award of reasonable attorney fees and court costs. The Client agrees to pay and reimburse Geoffrey B. Sluggett & Associates, Inc. for all attorney's fees and costs incurred in the event that this agreement is in default, and requires enforcement procedures, collection activity and/or litigation, including at all state, federal, appellate and bankruptcy court levels.

Geoffrey B. Sluggett & Associates, Inc. neither promises nor warrants any particular outcome or result in this matter.

This letter contains the entire agreement between Client and Geoffrey B. Sluggett & Associates, Inc. and can be modified only by written agreement signed by both parties.

Geoffrey B. Sluggett & Associates, Inc.



Geoffrey B. Sluggett, President

Approved and agreed to this _____ day

of _____, 20__.

By: _____

Title: _____

Geoffrey B. Sluggett

Geoff Sluggett, President of the firm, has over 37 years of local, regional, and state governmental experience. Prior to starting his own firm, he was with one of the leading lobbying firms in the South Florida region. In addition, he served as Director of Governmental Relations for the Associated General Contractors of America where he represented the commercial and industrial construction industry. His past experience also includes legislative aid/staff experience with the Palm Beach County Board of County Commissioners. Mr. Sluggett has been a lifelong resident of Palm Beach County for over 50 years and holds a Bachelors Degree in Public Affairs from Florida Atlantic University in Boca Raton, Florida.

Mary E. McNicholas

Mary McNicholas, Vice President of the firm, has over 38 years of local governmental experience with Palm Beach County. Prior to joining the firm, she was a Division Director for the Palm Beach County Board of County Commissioners. Ms. McNicholas has been a resident of Palm Beach County for over 36 years and is a native of South Florida. She holds a Bachelors of Science Degree from Murray State University in Murray, Kentucky.